

**Minutes of Meeting  
Belton Planning Commission  
City Hall Annex, 520 Main Street  
April 16, 2012**

**CALL TO ORDER**

Chairman Holly Girgin called the meeting to order at 7:05 p.m.

**ATTENDANCE**

Commission: Chairman Girgin, Mayor Pro Tem Gary Lathrop, Commissioners Sally Davila, Tim McDonough, and Larry Thompson.

Staff: Robert Cooper, City Planner, and Ann Keeton, Community Development Secretary.

Absent: Commissioners Steven Chancellor, Mike Van Eaton, and Jeff Fletcher.

\*Note - Mayor to appoint new Council Liaison at the April 24, 2012 City Council meeting.

**MINUTES**

Commissioner Davila moved to approve the minutes of the April 2, 2012, Planning Commission meeting. Mayor Pro Tem Lathrop seconded the motion. All members present voted in favor, and the motion carried.

**PUBLIC HEARING - Special Use Permit application for a vehicle sales lot at 1016 N. Scott**

Chairman Girgin announced that Commissioner Davila will recuse herself from acting on or discussing this case and will abstain during the vote which will result in the Commission having less than a quorum. Chairman Girgin then invoked the “rule of necessity” and continued the public hearing until the May 7, 2012, Planning Commission meeting.

**DIRECTOR’S REPORT**

Mr. Cooper distributed a tentative timeline and gave a brief report regarding the adoption of the Old Town Belton Overlay District.

Mr. Cooper presented an update about forthcoming revisions to the standards for used car lots. He cited some issues that have developed with car lots of inadequate size. Staff is researching the car lot standards of other area cities, and working with Mid-America Regional Council to develop the new guidelines.

It was reported that at the Commission meeting on May 7, 2012, there will be a public hearing for a Special Use Permit application for a used car lot at 307 Chestnut. The advantages / disadvantages and legality of a moratorium for used car lots were discussed.

**ADJOURNMENT**

Commissioner Thompson moved to adjourn the meeting. Mayor Pro Tem Lathrop seconded the motion. All members present voted in favor, and the meeting adjourned at 7:15 p.m.

Ann Keeton  
Community Development Secretary