

**Minutes of Meeting  
Belton Planning Commission  
City Hall Annex, 520 Main Street  
March 18, 2013**

**CALL TO ORDER**

Chairman Holly Girgin called the meeting to order at 7:05 p.m.

**ATTENDANCE**

Commission: Chairman Girgin, Mayor Pro Tem Gary Lathrop, Councilman Scott Von Behren, Commissioners Sally Davila, Tim McDonough, Jeff Fletcher.  
Staff: Jay Leipzig, Community Development Director; Robert Cooper, City Planner; and Ann Keeton, Community Development Secretary.  
Absent: Commissioners Chris Christensen and Larry Thompson

**MINUTES**

Mayor Pro Tem Lathrop moved to approve the minutes of the March 4, 2013, Commission meeting. The motion was seconded by Councilman Von Behren. All members present voted in favor and the motion carried.

**PUBLIC HEARING** - Revocation of a Special Use Permit (SUP) for a car sales business at 307 Chestnut

It was pointed out there was no one present to speak in behalf of the car sales business. Mr. Leipzig recommended continuing the public hearing until the April 1, 2013, meeting to give the business representatives one more opportunity to come present their case to the Commission. Commissioner Davila made a motion to continue the public hearing for revocation of a SUP for a car sales business at 307 Chestnut until the April 1, 2013, Commission meeting. Councilman Von Behren seconded the motion. In discussion, Mr. Leipzig explained in detail the reason the public hearing should be continued. All members present voted in favor of the motion, and the motion carried.

**DIRECTOR'S REPORT**

Mr. Leipzig gave an update on the Heart-n-Hand SUP associated with the property at 122 Lillard. In the absence of the Director of Heart-n-Hand, Mr. Leipzig reported that the organization has found an alternate site from which to operate, but will be requesting the SUP be extended to allow time for the move. The Assembly of God Church will be voting on the proposed move at the end of March. If the congregation approves the proposed location, Heart-n-Hand will no longer need an SUP as their organization's use is allowed in the new zoning district.

An Economic Development Task Force Committee was recently formed and met for their initial meeting tonight.

A report on the progress made by the City Council on approval of the FY2014 budget was given

by Mr. Leipzig, along with a few budget highlights.

Neighbors of the Heart-n-Hand operation on Lillard requested permission to speak. It was pointed out there is not a formal discussion on **tonight's** meeting agenda regarding the SUP, but it will be scheduled for a future meeting.

### **ADJOURNMENT**

Councilman Von Behren moved to adjourn the meeting. The motion was seconded by Commissioner Davila. All members present voted in favor and the meeting adjourned at 7:15 p.m.

Ann Keeton  
Community Development Secretary