



COMMUNITY PLANNING & DEVELOPMENT

CITY HALL ANNEX  
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BELTON, MISSOURI 64012

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## Fence Permit Application Submittal Requirements & Guidelines

### REQUIREMENTS

- A completed fence permit application neatly printed or typed.
- **PROPERTY BOUNDARY SURVEY**...prepared by a professional land surveyor.
- A drawing/diagram of the Lot or a copy of a Plot Plan on an 8½" x 11" or larger document, showing Lot dimensions.
- On the drawing/plot plan, include the dimensions and location of the house, fence, and gate(s). Include the location of your Lot on the city block (e.g. corner, interior).
- Submit information regarding the type of fence (e.g. privacy, chain-link, etc.) and fence height.

### GUIDELINES

- Privacy fences should not extend past the front of the house or past the front of the house on either side, whichever is farthest from the street.
- Fences in the front yard are limited to 4-ft. in height and must have a visible density of 50% or more per square foot.
- Fences, more than 4-ft. in height, must have a gate for emergency access.
- Fences may be constructed up to the property line and may cross utility easements, however, the homeowner building across any utility-easement (u/e) does so at their own risk.

**Privacy Fences:** Materials allowed for construction include wood (maximum board width of 12-inches), vinyl, or similar material. In commercial and industrial districts, privacy fences shall not be constructed of wood.

**Decorative Fences:** Materials allowed for construction include wood, vinyl, galvanized or wrought-iron, or similar materials.

**Residential Fence Materials and Design Standards:**

In all residential zoning districts, all fences shall be allowed with a permit. Fence must not exceed six feet (6') in height along the rear and side yard lot lines only, and must be limited to or similar to one of the following types of construction material: split-rail; wood-rail; chain-link; solid-wood; picket; wrought-iron; or vinyl. Mesh or wire fences are prohibited except for construction and/or emergency purposes. Bright colors such as orange, yellow, or red are not permitted, except for construction and/or emergency purposes.

**DO NOT CROSS ANY DRAINAGE DITCH, SWALE OR EASEMENT**



- Fences may **NOT** enclose a water-meter. Water meters must always be outside any fence-line.
- No fence may be constructed that constitutes a hazard or danger to people or animals or which, in any way, creates a traffic hazard or impairs or impedes the utilization of any public right-of-way or easement.

The review process may take between 3 and 5 days. The Planning Department will notify you when the fence permit is ready for pick-up or if there are issues delaying permit approval. No fence can be constructed without the review and approval of plans. For questions regarding the fence permit application process, please contact the Planning Department at (816) 331-4331.