

**Minutes of Meeting
Code Enforcement Advisory Committee
City Hall Annex, 520 Main Street
Thursday, May 16, 2024**

CALL TO ORDER

Matt Wright called the meeting to order at 6:00 P.M.

ATTENDANCE

Committee: Councilmember Wanda Thompson, Keith Richardson, Rob Powell, Dawn Thomas, Rosemary Howard, Steve Hackett, Robert Miller, Dennis Hull

Absent: Tim York

Staff: Matt Wright, Community Development Director; Demetrius Ramirez, Chief Building Official; Tyler Farrow, Neighborhood Improvement Officer; Rex Navarro, Neighborhood Improvement Officer; and Carol Lee, Neighborhood Improvement Secretary

REVIEW OF January 18, 2024, MEETING MINUTES

- Rob Powell read Section 19-106 & 19-107 Maintenance of sidewalks. Regarding snow removal Rob wants to confirm last minutes to reflect on what was said in the meeting about not enforcing.

DISCUSSION ITEMS

Review of Code Enforcement Advisory Committee by-laws

Staff reviewed the Code Enforcement Advisory Committee By-laws with the Committee.

Common code violation handouts (residential and commercial properties)

Staff reviewed the common code violation handouts.

Councilmember Wanda Thompson asked about dumpster enclosures. Matt Wright stated that some dumpsters that are unenclosed are legal non-conforming and there are some situations along Loop Rd. that will require a long-term strategy with business owners for shared enclosures and services.

Update on Community Development module/online portal

Staff provided a status update on the new module and online portal. An extension to the Rental Registration and Inspection Program start date to January 1, 2025 was approved by the City Council. Additionally, a new citizen concerns tracker will begin in October.

Code abatement policy

Staff discussed the new contractor abatement policy, with the goals of improving communication, ensuring the best value, and providing a fair process.

Staff discussed with the Committee the process of determining when an abatement is needed and how bids are accepted and selected.

Ribbon Driveways

At a committee member's request, the pros and cons of permitting ribbon driveways was discussed. There was a discussion on the possibility of allowing them with minimum dimension requirements and the use of concrete or pavers for the drivable surface. Staff said that they could research requirements from other communities and bring those forward for further discussion.

OTHER DISUCSSIONS

Committee members brought other items up, including concerns regarding construction and electrical installation methods at houses constructed in recent years.

NEXT MEETING DATE: Thursday, July 18, 2024

ADJOURNMENT

Matt Wright adjourned the meeting at 6:53 P.M.