



**CITY OF BELTON  
CITY COUNCIL  
REGULAR MEETING  
TUESDAY, APRIL 24, 2018 – 7:00 P.M.  
CITY HALL ANNEX  
520 MAIN STREET  
AGENDA**

- I. CALL REGULAR MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE – Councilman Fletcher
- III. ROLL CALL
- IV. CONSENT AGENDA

One motion, non-debatable, to approve the “recommendations” noted. Any member of the Council may ask for an item to be taken from the consent agenda for discussion and separate action.

- A. **Motion approving the minutes of the April 10, 2018, City Council Regular Meeting and April 17, 2018, City Council Special Meeting.**

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- B. **Motion approving the March 2018 Municipal Police Judge’s Report.**

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- C. **Motion approving Resolution R2018-20:  
A resolution reappointing Melvin Anderson and Gary Mallory and appointing Jason Stephens to the Building and Fire Prevention Codes Board of Adjustment.**

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- D. **Motion canceling the May 22, 2018 City Council Regular Meeting.**

- V. PERSONAL APPEARANCES

- A. Lori Hershberger, Fraternal Order of Eagles (310 Main Street) – request to close the 300 block of Main Street on Saturday, June 9, 2018, from 10:00 am – 12:00 pm for the Biker’s, Blues and BBQ Poker Run.
- B. Jeffrey & Emily Bichel, Life Thyme Botanicals (319 Main Street) – request to close the 200 & 300 block of Main Street on Saturday, June 16, 2018, from 4:00 pm – 10:00 pm for a 15<sup>th</sup> Anniversary Block Party.
- C. Monte Burgess (721 Main Street) – Trash service.

## VI. ORDINANCES

- A. Motion approving final reading of Bill No. 2018-26:  
**An ordinance approving a Fourth Amendment to the Intergovernmental Cooperative Agreement between the City of Belton, Missouri and the Belton-Cass Regional Transportation Development District.**
- B. Motion approving final reading of Bill No. 2018-27:  
**An ordinance authorizing the City of Belton, Missouri through its Police Department to renew the software subscription with Information Technologies, Inc. (ITI).**
- C. Motion approving final reading of Bill No. 2018-28:  
**An ordinance authorizing and approving a Lease Agreement of City Property at Markey Industrial Park for Agricultural Crops with Danny Chevalier.**
- D. Motion approving final reading of Bill No. 2018-29:  
**An ordinance approving and authorizing the Belton Cost Funding Agreement between Northpoint Development, LLC a Missouri Corporation and the City of Belton, Missouri, a Constitutional Charter City of the State of Missouri, for the preparation and implementation of an application for incentives, a redevelopment plan, and a redevelopment agreement.**
- E. Motion approving first reading of Bill No. 2018-30:  
**An ordinance approving a professional services agreement with Krista Klaus Consulting, LLC for public information and communications consulting for economic development and city communications.**

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- F. Motion approving first reading of Bill No. 2018-31:  
**An ordinance approving a revised Preliminary Plat for Traditions, part of lot 2, a 113 acre R-3 Planned Unit Development located on the east side of Mullen Road, north of East Cambridge Road, City of Belton, Cass County, Missouri.**

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- G. Motion approving first reading of Bill No. 2018-32:  
**An ordinance authorizing the City of Belton, Missouri through its Fire Department to enter into a Memorandum of Understanding with the City of Grandview, Missouri, Mount Pleasant Fire Protection District, South Metro Fire Protection District, West Peculiar Fire Protection District and Western Cass Fire Protection District to participate in the feasibility study and administer the Professional Services Contract with Emergency Services Consulting International, Inc. Regarding a potential consolidation plan.**

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H. Motion approving first reading of Bill No. 2018-33:

**An ordinance authorizing the City of Belton, Missouri through its Fire Department to enter into a Professional Services Contract with Emergency Services Consulting International, Inc. to conduct a feasibility study regarding a potential consolidation of city fire services and district fire protection services including emergency medical services with the City of Grandview, Mount Pleasant Fire Protection District, South Metro Fire Protection District, West Peculiar Fire Protection District and Western Cass Fire Protection District.**

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VII. RESOLUTIONS

A. Motion approving Resolution R2018-21:

**A resolution approving and authorizing Task Agreement No. 2018-1 with Superior Bowen Asphalt Company, LLC in a not-to-exceed amount of \$2,553,014.00 to complete the 2018 Street Preservation Program.**

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B. Motion approving Resolution R2018-22:

**A resolution approving Task Agreement No. 2018-4 with Olsson Associates under the On-Call Engineering Agreement per ordinance 2016-4187 to perform a site investigation and environmental remediation at Street Barn Lane at a previous underground storage tank location in a not-to-exceed amount of \$11,872.00.**

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VIII. CITY COUNCIL LIAISON REPORTS

IX. MAYOR'S COMMUNICATIONS

X. CITY MANAGER'S REPORT

May 2018 meetings

5/1 work session – 7:00 pm  
5/8 regular session – 7:00 pm  
5/15 special meeting – 7:00 pm  
5/22 regular session – canceled

XI. MOTIONS

XII. OTHER BUSINESS

- XIII. Motion to enter Executive Session to discuss matters pertaining to Legal Actions, according to Missouri Statute 610.021.1, to discuss matters pertaining to the leasing, purchase or sale of Real Estate, according to Missouri Statute 610.021.2, and to discuss matters pertaining to preparation, including any discussion or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups according to Missouri Statute 610.021.9 and that the record be closed.
- XIV. ADJOURN

# **SECTION IV**

## **A**

**MINUTES OF THE  
BELTON CITY COUNCIL MEETING  
APRIL 10, 2018  
CITY HALL ANNEX, 520 MAIN STREET  
BELTON, MISSOURI**

**2017-2018 CITY COUNCIL**

Mayor Davis called the meeting to order at 6:55 P.M.

Councilman Savage let the Pledge of Allegiance to the Flag.

Councilmembers present: Mayor Jeff Davis, Councilmen Ryan Finn, Jeff Fletcher, Gary Lathrop, Bob Newell, Councilwoman Lorrie Peek, Councilmen Tim Savage, Chet Trutzel, and Dean VanWinkle. Also present: Alexa Barton, City Manager; Megan McGuire, City Attorney; and Patti Ledford, City Clerk.

**CONSENT AGENDA:**

Councilman Savage moved to approve the consent agenda consisting of a **motion approving the minutes of the March 20, 2018 Special Meeting and March 27, 2018 City Council Regular Meeting**. Councilman Lathrop seconded. All voted in favor. Consent agenda approved.

**ORDINANCES:**

Patti Ledford, City Clerk, gave the final reading of Bill No. 2018-20: **An ordinance amending Chapter 15 – Offenses, Article IV – Offenses Against Property, Section 15-250 - Trespassing of the Code of Ordinances of the City of Belton, Missouri to provide an alternative enforcement and penalty structure for trespass upon property of others in the second degree**. Presented by Councilman Lathrop, seconded by Councilman Peek. The Council was polled and the following vote recorded; Ayes: 9, Councilmen Newell, Finn, Trutzel, Mayor Davis, Councilmen Lathrop, Fletcher, VanWinkle, Councilwoman Peek, and Councilman Savage; Noes: None; Absent: None. Bill No. 2018-20 was declared passed and in full force and effect as Ordinance No. 2018-4424, subject to Mayoral veto.

Ms. Ledford gave the final reading of Bill No. 2018-21: **An ordinance approving the engagement of Troutt, Beeman and Company to audit the city financial records for fiscal year 2018**. Presented by Councilman Newell, seconded by Councilwoman Peek. The Council was polled and the following vote recorded; Ayes: 9, Councilmen Newell, Finn, Trutzel, Mayor Davis, Councilmen Lathrop, Fletcher, VanWinkle, Councilwoman Peek, and Councilman Savage; Noes: None; Absent: None. Bill No. 2018-21 was declared passed and in full force and effect as Ordinance No. 2018-4425, subject to Mayoral veto.

Ms. Ledford read Bill No. 2018-24: **An ordinance declaring the results of the annual election of municipal officers of the City of Belton, Missouri**. Presented by Councilman Trutzel, seconded by Councilwoman Peek. Vote on the first reading was recorded with all voting in favor. First reading passed. **Councilman Lathrop moved to hear the final reading**. Councilman Savage seconded. All voted in favor. The final reading was read. Presented by Councilwoman Peek, seconded by Councilman Trutzel. The Council was polled and the following vote recorded;



Ayes: 9, Councilwoman Peek, Councilmen VanWinkle, Savage, Mayor Davis, Councilmen Newell, Finn, Fletcher, Trutzel, and Lathrop; Noes: None; Absent: None. Bill No. 2018-24 was declared passed and in full force and effect as Ordinance No. 2018-4426, subject to Mayoral veto.

Ms. Ledford read Bill No. 2018-25: **An ordinance declaring the results of the election imposing a use tax for general revenue purposes.** Presented by Councilwoman Peek, seconded by Councilman Trutzel. Vote on the first reading was recorded with all voting in favor. First reading passed. **Councilman Lathrop moved to hear the final reading.** Councilwoman Peek seconded. Councilman Trutzel asked if we going to reconsider this again in the future. Alexa Barton, City Manager, said she will look to the Council to answer that; we need funding for capital items so she is looking for direction. Councilman Trutzel said he feels the voters didn't vote with clear understanding and how it actually works. He said he would like to see it come back. Councilman Savage said he thinks the voters understood it well. The word he got is that we need to do a better job up here. He knows that everyone has an opinion and this election sure spoke to it. Vote to hear the final reading was recorded with all voting in favor. The final reading was read. Presented by Councilman Lathrop, seconded by Councilwoman Peek. The Council was polled and the following vote recorded; Ayes: 9, Councilman Finn, Councilwoman Peek, Councilman Lathrop, Mayor Davis, Councilmen Trutzel, Fletcher, VanWinkle, Newell, and Savage; Noes: None; Absent: None. Bill No. 2018-25 was declared passed and in full force and effect as Ordinance No. 2018-4427, subject to Mayoral veto.

Mayor Davis and Mayor Pro Tem Fletcher presented a plaque to Councilman Bob Newell for his dedicated service as Ward 3 Councilman from April 14, 2015 to April 10, 2018.

At 7:03 P.M. the Council recessed for a reception for incoming and outgoing Council members, their family, friends and all present.

### 2018-2019 CITY COUNCIL

Mayor Davis called the meeting back to order at 7:22 P.M.

Patti Ledford, City Clerk, administered the Oath of Office to newly elected Councilwoman Stephanie Davidson, Councilmen Ryan Finn, Gary Lathrop, and Dean VanWinkle.

Councilmembers present: Mayor Jeff Davis, Councilwoman Stephanie Davidson, Councilmen Ryan Finn, Jeff Fletcher, Gary Lathrop, Councilwoman Lorrie Peek, Councilmen Tim Savage, Chet Trutzel, and Dean VanWinkle. Also present: Alexa Barton, City Manager; Megan McGuire, City Attorney; and Patti Ledford, City Clerk.

### CONSENT AGENDA:

Councilwoman Peek moved to approve the consent agenda consisting of **a motion approving a temporary liquor permit for Jose Peppers, 1100 E North Ave, for a Cinco de Mayo celebration May 5, 2018, in a tent in their parking lot, contingent upon obtaining their state liquor permit and Fire Marshal approval.** Councilman Trutzel seconded. All voted in favor. Consent agenda approved.

## PERSONAL APPEARANCES:

Councilwoman Peek presented a Proclamation for Arbor Day 2018 to Tree Board President Janna Dillion.

## ORDINANCES:

Ms. Ledford gave the first reading of Bill No. 2018-26: **An ordinance approving a Fourth Amendment to the Intergovernmental Cooperative Agreement between the City of Belton, Missouri and the Belton-Cass Regional Transportation Development District.** Presented by Councilman Trutzel, seconded by Councilwoman Peek. Vote on the first reading was recorded with all voting in favor. First reading passed.

Ms. Ledford gave the first reading of Bill No. 2018-27: **An ordinance authorizing the City of Belton, Missouri through its Police Department to renew the software subscription with Information Technologies, INC. (ITI).** Presented by Councilman Lathrop, seconded by Councilwoman Peek. Vote on the first reading was recorded with all voting in favor. First reading passed.

Ms. Ledford gave the first reading of Bill No. 2018-28: **An ordinance authorizing and approving a Lease Agreement of City Property at Markey Industrial Park for Agricultural Crops with Danny Chevalier.** Presented by Councilman Savage, seconded by Councilman VanWinkle. Mayor Davis asked what if we get a development in this area and what the agreement is if crops are in. Megan McGuire, City Attorney, said there are a couple of provisions. It is not an automatic renewal; there are up to four annual renewals commencing on April 15 each year. If the City Manager opts to renew the lease from year to year, the City will contact Mr. Chevalier and let him know the City is interested in renewing and if not, it will not be renewed. The lease may also be termed with 30 day notice by either party. If the City has development on part of the 51 acres and want to lease the other part out for crops, we can make an adjustment on a year to year basis. Councilman Trutzel asked if that does happen, what if any is our financial obligation for the loss of the crops. Ms. McGuire said we have a provision if the City terminates the leasee has the right to harvest crops for that year and if there are other issues it will be determined if crops will be allowed to be done or there will be a reasonable compensation for it. We have that in the renewal term. Vote on the first reading was recorded with all voting in favor. First reading passed.

Ms. Ledford gave the first reading of Bill No. 2018-29: **An ordinance approving and authorizing the Belton Cost Funding Agreement between Northpoint Development, LLC a Missouri Corporation and the City of Belton, Missouri, a Constitutional Charter City of the State of Missouri, for the preparation and implementation of an application for incentives, a redevelopment plan, and a redevelopment agreement.** Presented by Councilman Trutzel, seconded by Councilwoman Peek. Councilman Savage clarified the city will be reimbursed for legal and other services done. Ms. Barton said yes, the developer has agreed to pay the City's third party expense in connection with the project. Ms. Barton said there have been a few questions and comments with this project that was announced last week in which Northpoint has placed an option on the former Southview Golf Course to place multiple buildings of approximately two million square feet of flex industrial. The dates provided to go to the Planning Commission and then to City Council in May and June are tentative dates based upon the submittals and time to review. In addition, the applicant, Northpoint, has been asked to hold community meetings on their plans and use of property and to get feedback from the



community and neighbors. Councilman Lathrop said he has had some questions from people that back up to the property and are worried about trucks in and out of the area all night. Ms. Barton said they will be required to meet all the requirements within our code that address sound/pollution. Councilman Savage clarified the drainage will be reviewed, as we don't want more runoff in that area. Councilman Lathrop asked if there will be a public hearing. Ms. Barton said yes. Mayor Davis said this is the second biggest development this year in Missouri other than Amazon in St. Louis. The golf course yearly taxes have been \$4,100 for the past 10 years, it is blighted and an eyesore. Property values are skyrocketing. Councilman Finn said the average home price in Belton is \$183,000, up from the \$155,000-\$160,000 mark a couple of years ago. He is confident it will be a plus to our community. There is less than two months of real estate inventory; there is just not enough out there and the demand is high. The Mayor commended Carolyn Yatsook, Economic Development Director, and staff for doing a great job. Councilman Savage said he just wants to be sure we take a solid look at this development. Through the excitement we want to make sure folks don't feel like they are getting bulldozed over. Vote on the first reading was recorded with all voting in favor. First reading approved.

### **CITY COUNCIL LIAISON REPORTS:**

Councilwoman Lorrie Peek, Park Board Liaison, provided the following report:

- Reminder that Meet Me at the Park Campaign kicked off April 1<sup>st</sup>. Please go online and nominate BELTON for a chance to receive a \$20-thousand grant for improvements to one of our local parks. You can vote once a day through the end of April. The link to vote can be found at The Belton Parks & Rec web page or their Facebook page. <https://www.nrpa.org/.../par.../initiatives/meet-me-at-the-park/> By voting you also will be entered in to a sweepstakes to win a GoPro Prize Pack. The city with the most nominations at the end of April will receive the funding.
- June 1<sup>st</sup> and June 2<sup>nd</sup> will be the 2<sup>nd</sup> Annual SummerFest in Belton's Memorial Park, sponsored by Sprint. There will be free concerts both nights, food trucks, crafters and a huge beer garden, inflatables for all ages, ending with Saturday night fireworks at 9:30 P.M. Additional parking will be available at the Assembly of God Church on 58-Highway.
- This year's Theater in the Park starts June 8<sup>th</sup> with Peter Pan; followed The Adams Family on July 10<sup>th</sup>; with the last Theater in the Park on September 7<sup>th</sup> with You're a Good Man Charlie Brown.
- Food Truck Friday's at the Wellness Center.... Every 3<sup>rd</sup> Friday of the month, starting April 20<sup>th</sup>, from 11A.M. – 1P.M. Cajun Cabin will be there this month with a different food truck each month through November.
- Getting closer to announcing the new director.

#### ***Tree Board***

- Still working on their Long-Range Plan
- Bylaws will be reviewed and updated

Mayor Davis asked when the arboretum will be ready. According to Janna Dillion, Tree Board President, as far as she knows it is ready. Mayor Davis said it will be nice.

### **MAYOR'S COMMUNICATIONS:**

Reminded Councilmembers to get out in their Wards and help and see what issues are out there and report them to appropriate staff. He asked the City Manager how she would like

communication to go. She said communication between herself, Councilmembers and department heads is appropriate.

**Councilman Trutzel moved to appoint Jeff Fletcher as Mayor Pro Tem.** Councilwoman Peek seconded. All voted in favor. Motion carried.

**Councilman Trutzel moved to appoint Lorrie Peek as Park Board Liaison.** Councilman Fletcher seconded. All voted in favor. Motion carried.

**Councilman Finn moved to appoint Chet Trutzel as Planning Commission Liaison.** Councilwoman Peek seconded. All voted in favor. Motion carried.

**CITY MANAGER’S REPORT:**

Consideration of May meetings – 5<sup>th</sup> Tuesday in May there is no meeting. She would like the Council to consider changing the May 22 meeting to May 15 since she and the Mayor will be at a conference. That can be addressed at the next meeting.

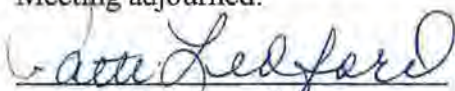
- April & May 2018 meetings
- 4/17 special meeting – 6:30 pm
  - 4/24 regular session – 7:00 pm
  - 5/1 work session – 7:00 pm
  - 5/8 regular session – 7:00 pm
  - 5/22 regular session – 7:00 pm

**OTHER BUSINESS:**

Councilman Fletcher asked if we have a report on the fire district study. Ms. Barton said not at this time. Fire Chief Norman Larkey said we received four RFP’s (request for proposals) and are currently in the process of grading them. We should have something soon to select. The prices came in better than we thought. He said we have a meeting Friday and should have something to report next week.

At 7:47 P.M., Councilman Savage moved to enter Executive Session to discuss matters pertaining to preparation, including any discussion or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups according to Missouri Statute 610.021.9 and matters pertaining to Legal Actions, according to Missouri Statute 610.021.1, and that the record be closed. Councilwoman Peek seconded. The following vote was recorded; Ayes: 9, Councilmen Finn, Lathrop, Fletcher, Councilwoman Davidson, Mayor Davis, Councilmen Savage, Trutzel, VanWinkle, and Councilwoman Peek; Noes: None; Absent: None.

The Council returned from Executive Session at 8:57 P.M. Being no further business, Councilwoman Peek moved to adjourn, seconded by Councilman Fletcher. All voted in favor. Meeting adjourned.

  
Patti Ledford, City Clerk

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Jeff Davis, Mayor



**MINUTES OF THE  
BELTON CITY COUNCIL  
SPECIAL MEETING  
APRIL 17, 2018  
CITY HALL ANNEX, 520 MAIN STREET  
BELTON, MISSOURI**

Mayor Davis called the special meeting to order at 6:30 P.M.

Councilman Lathrop led the Pledge of Allegiance to the Flag.

Councilmembers present: Mayor Jeff Davis, Councilwoman Stephanie Davidson, Councilmen Ryan Finn, Jeff Fletcher, Gary Lathrop, Bob Newell, Councilwoman Lorrie Peek, Councilmen Tim Savage, Chet Trutzel, and Dean VanWinkle. Also present: Alexa Barton, City Manager; Megan McGuire, City Attorney; and Patti Ledford, City Clerk.

Councilman Trutzel moved to enter Executive Session to discuss matters pertaining to operational guidelines, policies and specific response plans developed, adopted, or maintained by any public agency responsible for law enforcement, public safety, first response, or public health for use in responding to or preventing any critical incident, according to Missouri Statute 610.021.18, and that the record be closed. Councilwoman Peek seconded. The following vote was recorded: Ayes: 9, Mayor Davis, Councilwomen Peek and Davidson, Councilmen Finn, Fletcher, Savage, Lathrop, Trutzel, and VanWinkle; Noes: None; Absent: None.

The Council returned from Executive Session at 7:50 P.M. Being no further business, Councilman Finn moved to adjourn, seconded by Councilman Fletcher. All voted in favor. Meeting adjourned.

  
Patti Ledford, City Clerk

\_\_\_\_\_  
Jeff Davis, Mayor

THE BOARD OF DIRECTORS  
OF THE UNIVERSITY OF CALIFORNIA  
OFFICE OF THE CHANCELLOR  
100 CALIFORNIA DRIVE  
LOS ANGELES, CALIFORNIA 90024-1545

# SECTION IV B

**DOCKET REPRESENTS A TRUE AND ACCURATE COPY  
OF COURT PROCEEDINGS HELD**

**COURT DATES: 3/7/18; 3/14/18; 3/21/18; 3/28/18**

*Charles Curry* 4/2/18  
\_\_\_\_\_  
**MUNICIPAL JUDGE** **DATE**

**IN ACCORDANCE WITH COURT OPERATING RULE 4.29  
THE ATTACHED MUNICIPAL DIVISION SUMMARY  
REPORT FOR MONTH OF MARCH 2018 WAS  
PRESENTED AND REVIEWED BY CITY COUNCIL AS  
REQUIRED**

\_\_\_\_\_  
**CITY CLERK** **DATE**





# Payment Plan Reports

Collected

Belton

Monday, April 02, 2018 10:33 AM

## Payment Detail Listing From 03/01/2018 - 03/31/2018

PP#	Defendant Name	Trans. Date	Trans. Number	Receipt #	Citation#-Viol.	Amount Paid
PP0000385	TINDLE, CLINT RAY	03/01/2018	447252	R00043385	140789491-1	\$50.00
<b>PP0000385 Totals:</b>						<b>\$50.00</b>
PP0000518	HILTNER, JOHN DANIEL	03/07/2018	447817	R00043625	140797052-1	\$50.00
<b>PP0000518 Totals:</b>						<b>\$50.00</b>
PP0000654	CAIN, JAMISON MATTHEW	03/25/2018	449081	R00044065	101900190-1	\$100.00
<b>PP0000654 Totals:</b>						<b>\$100.00</b>
PP0000717	FOSTER, DAN MADALIN	03/07/2018	447777	R00043613	140794984-1	\$5.00
		03/07/2018	447777	R00043613	140794982-1	\$45.00
<b>PP0000717 Totals:</b>						<b>\$50.00</b>
PP0000726	BRUNNER, JESSICA D	03/15/2018	448505	R00043872	140804206-1	\$40.00
<b>PP0000726 Totals:</b>						<b>\$40.00</b>
PP0000803	PFLANZ, CHARLES DONAVAN	03/11/2018	448025	R00043692	140795055-1	\$75.00
<b>PP0000803 Totals:</b>						<b>\$75.00</b>
PP0000826	JOHNSON, DUSTIN W	03/20/2018	448767	R00043967	140799157-1	\$50.00
<b>PP0000826 Totals:</b>						<b>\$50.00</b>
PP0000889	BOUNDS, TINA LOUISE	03/01/2018	447243	R00043376	140798825-1	\$53.00
		03/13/2018	448184	R00043759	140798827-1	\$41.50
		03/13/2018	448184	R00043759	140798825-1	\$1.50
		03/13/2018	448184	R00043759	140798826-1	\$10.00
<b>PP0000889 Totals:</b>						<b>\$106.00</b>
PP0000931	SIMS, MONTEL CORWON	03/12/2018	448090	R00043694	140802854-1	\$140.50
<b>* PP0000931 Totals:</b>						<b>\$140.50</b>
PP0000956	BROWN, JACLYN MAE	03/01/2018	447257	R00043390	140801037-1	\$25.00
		03/31/2018	449295	R00044138	140801037-1	\$25.00
<b>PP0000956 Totals:</b>						<b>\$50.00</b>
PP0000979	VAUGHT, ROBERT EUGENE	03/22/2018	448998	R00044028	140797697-1	\$5.00
		03/22/2018	448998	R00044028	140802297-1	\$25.00
<b>PP0000979 Totals:</b>						<b>\$30.00</b>
PP0000992	STEWART, ASHLIE J	03/31/2018	449300	R00044142	140795614-1	\$20.00
		03/31/2018	449300	R00044142	140795615-1	\$113.00
<b>* PP0000992 Totals:</b>						<b>\$133.00</b>
PP0001039	THOMPSON, MARIA SUE	03/09/2018	448018	R00043685	140795018-1	\$20.00
<b>PP0001039 Totals:</b>						<b>\$20.00</b>
PP0001065	HASSELL, RITA JEAN	03/27/2018	449192	R00044098	140800629-1	\$13.00
		03/27/2018	449192	R00044098	140801323-1	\$17.00
<b>PP0001065 Totals:</b>						<b>\$30.00</b>
PP0001094	WEST, TIMOTHY LANE	03/05/2018	447350	R00043435	140799910-1	\$20.00
		03/19/2018	448587	R00043914	140799910-1	\$20.00
<b>PP0001094 Totals:</b>						<b>\$40.00</b>
PP0001117	GREEN, KARON D	03/07/2018	447636	R00043541	140798457-1	\$200.00
		03/07/2018	447636	R00043541	140798458-1	\$50.00
<b>* PP0001117 Totals:</b>						<b>\$250.00</b>
PP0001187	COX, MICHAEL A	03/02/2018	447259	R00043392	140799435-1	\$100.00
		03/08/2018	447951	R00043657	140799435-1	\$100.00
<b>* PP0001187 Totals:</b>						<b>\$200.00</b>
PP0001195	MAYO, JOSHUA KENDRICK	03/26/2018	449149	R00044091	140799530-1	\$25.00
<b>PP0001195 Totals:</b>						<b>\$25.00</b>
PP0001201	CORNELIUS, FORTESHIA J	03/28/2018	449235	R00044114	140802597-1	\$80.00
<b>PP0001201 Totals:</b>						<b>\$80.00</b>

\* Indicates an overpayment was made on the Payment Plan

PP0001262	RICHARDSON, RAYMOND BRET	03/15/2018	448474	R00043868	140804185-1	\$50.00
<b>PP0001262 Totals:</b>						<b>\$50.00</b>
PP0001275	HUNGER, CARI SHANE	03/07/2018	447671	R00043557	101911001-1	\$50.00
<b>PP0001275 Totals:</b>						<b>\$50.00</b>
PP0001284	WESTBROOK, BENJAMIN JAMES	03/28/2018	449218	R00044104	140802805-1	\$40.00
<b>* PP0001284 Totals:</b>						<b>\$40.00</b>
PP0001288	CRAFT, HOLLY ASHTON	03/27/2018	449191	R00044097	140804147-1	\$100.00
<b>PP0001288 Totals:</b>						<b>\$100.00</b>
PP0001308	HAYDEN, JESSE P	03/14/2018	448228	R00043788	140795903-1	\$40.00
<b>PP0001308 Totals:</b>						<b>\$40.00</b>
PP0001317	BASINSKI, TAYLOR MATTHEW	03/13/2018	448141	R00043731	140803001-1	\$10.00
<b>PP0001317 Totals:</b>						<b>\$10.00</b>
PP0001333	COLEMAN, JEREMIAH	03/02/2018	447292	R00043401	140803719-1	\$20.00
<b>PP0001333 Totals:</b>						<b>\$20.00</b>
PP0001358	COONCE, EDWARD LEE	03/20/2018	448757	R00043958	140800181-1	\$35.00
		03/20/2018	448757	R00043958	140804734-1	\$15.00
<b>PP0001358 Totals:</b>						<b>\$50.00</b>
PP0001384	DOBBINS, CHASTIDY NADINE	03/17/2018	448578	R00043907	140795961-1	\$64.00
<b>PP0001384 Totals:</b>						<b>\$64.00</b>
PP0001400	TUCKER, GARY DON	03/06/2018	447602	R00043514	121165635-1	\$18.00
		03/06/2018	447602	R00043514	140804014-1	\$2.00
		03/23/2018	449049	R00044034	140804014-1	\$20.00
<b>PP0001400 Totals:</b>						<b>\$40.00</b>
PP0001448	HENNESSEY, TAMATHA LYNN	03/14/2018	448206	R00043764	160752118-1	\$35.00
		03/14/2018	448206	R00043764	160752117-1	\$123.00
<b>* PP0001448 Totals:</b>						<b>\$158.00</b>
PP0001457	CORBIN, SHYANNE C	03/13/2018	448142	R00043732	160753149-1	\$10.00
<b>PP0001457 Totals:</b>						<b>\$10.00</b>
PP0001481	LOUTHAN, DANA MARIE	03/04/2018	447340	R00043429	140801919-1	\$40.00
<b>PP0001481 Totals:</b>						<b>\$40.00</b>
PP0001506	HARRIS, TYRONE CHARLES JR	03/18/2018	448586	R00043913	140804534-1	\$58.00
<b>PP0001506 Totals:</b>						<b>\$58.00</b>
PP0001515	MEDINA, SCOTT	03/05/2018	447556	R00043492	140804757-1	\$15.00
<b>PP0001515 Totals:</b>						<b>\$15.00</b>
PP0001532	KNIGHT, RYAN CHRISTOPHER	03/08/2018	447858	R00043645	140803301-1	\$60.00
<b>PP0001532 Totals:</b>						<b>\$60.00</b>
PP0001539	SKIVERS, TAYLOR RAE	03/05/2018	447405	R00043442	140796257-1	\$50.00
		03/05/2018	447405	R00043442	140802290-1	\$100.00
		03/05/2018	447405	R00043442	140802291-1	\$45.00
		03/05/2018	447405	R00043442	140802289-1	\$40.00
<b>PP0001539 Totals:</b>						<b>\$235.00</b>
PP0001572	BARBER, CHRYSTAL LYNN	03/14/2018	448297	R00043822	140803902-1	\$13.00
		03/14/2018	448297	R00043822	160752795-1	\$12.00
<b>PP0001572 Totals:</b>						<b>\$25.00</b>
PP0001606	FOSTER, PAUL R	03/28/2018	449261	R00044124	140801152-1	\$10.00
		03/28/2018	449261	R00044124	160752270-1	\$10.00
<b>PP0001606 Totals:</b>						<b>\$20.00</b>
PP0001611	THOMPSON, JENNA LYNN	03/19/2018	448588	R00043915	140798710-1	\$109.00
<b>PP0001611 Totals:</b>						<b>\$109.00</b>
PP0001612	CROW, ANDREA N	03/21/2018	448888	R00044015	140800359-1	\$80.00
<b>PP0001612 Totals:</b>						<b>\$80.00</b>
PP0001648	CALHOUN, MARY TANISHA	03/02/2018	447302	R00043407	160753255-1	\$40.00
<b>PP0001648 Totals:</b>						<b>\$40.00</b>
PP0001689	INGRAM, TRAFHENIA MICHELLE	03/07/2018	447738	R00043594	160753269-1	\$3.00
		03/07/2018	447738	R00043594	160753270-1	\$57.00
<b>PP0001689 Totals:</b>						<b>\$60.00</b>

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PP0001718	CONNER, RICHARD WAYNE II	03/17/2018	448579	R00043908	140803931-1	\$30.00
<b>PP0001718 Totals:</b>						<b>\$30.00</b>
PP0001723	FITTS, LOGAN ROBERT	03/07/2018	447718	R00043584	140804956-1	\$123.00
<b>PP0001723 Totals:</b>						<b>\$123.00</b>
PP0001727	HADLEY, BRIAN BERNERD	03/16/2018	448543	R00043878	140794189-1	\$70.50
		03/16/2018	448543	R00043878	140794188-1	\$379.50
		03/16/2018	448543	R00043878	140794187-1	\$150.00
<b>PP0001727 Totals:</b>						<b>\$600.00</b>
PP0001743	ABRAMS, MICHAEL DWANE	03/26/2018	449131	R00044071	160752615-1	\$50.00
<b>PP0001743 Totals:</b>						<b>\$50.00</b>
PP0001744	WISE, SANDRA KAY	03/04/2018	447347	R00043432	160753446-1	\$50.00
<b>PP0001744 Totals:</b>						<b>\$50.00</b>
PP0001746	TARVER, DEANNA LYNN	03/03/2018	447320	R00043421	160753921-1	\$75.00
<b>* PP0001746 Totals:</b>						<b>\$75.00</b>
PP0001751	MEDINA, STELLA MARIE	03/05/2018	447557	R00043493	140801801-1	\$10.00
<b>PP0001751 Totals:</b>						<b>\$10.00</b>
PP0001762	BUNTIN, RANDALL KEITH	03/20/2018	448760	R00043961	160753769-1	\$25.00
<b>PP0001762 Totals:</b>						<b>\$25.00</b>
PP0001791	BRAXTON, ANNISHA I	03/22/2018	448995	R00044025	160752394-1	\$3.00
		03/22/2018	448995	R00044025	160757163-1	\$17.00
<b>PP0001791 Totals:</b>						<b>\$20.00</b>
PP0001797	UMPHREY, DONN E	03/02/2018	447288	R00043397	160753950-1	\$30.00
<b>* PP0001797 Totals:</b>						<b>\$30.00</b>
PP0001798	EVANS, MARSHA ELLEN	03/09/2018	448004	R00043670	140792279-1	\$50.00
<b>PP0001798 Totals:</b>						<b>\$50.00</b>
PP0001801	RAY, CHERYL DIANE	03/16/2018	448554	R00043885	140800512-1	\$10.00
<b>PP0001801 Totals:</b>						<b>\$10.00</b>
PP0001803	STROUD, BEIJA R	03/08/2018	447946	R00043653	160753477-1	\$30.00
<b>PP0001803 Totals:</b>						<b>\$30.00</b>
PP0001805	EVANS, SHAWN LEE	03/15/2018	448502	R00043870	140804314-1	\$12.00
		03/15/2018	448502	R00043870	140804315-1	\$8.00
<b>PP0001805 Totals:</b>						<b>\$20.00</b>
PP0001813	CALDWELL, BRUCE LEE	03/13/2018	448177	R00043754	160753992-1	\$50.00
<b>PP0001813 Totals:</b>						<b>\$50.00</b>
PP0001860	MURAR, MAURA ANNE	03/14/2018	448205	R00043763	160757103-1	\$50.00
<b>PP0001860 Totals:</b>						<b>\$50.00</b>
PP0001867	ROBBINS, BRADLEY MICHAEL	03/16/2018	448541	R00043877	160755824-1	\$20.00
<b>PP0001867 Totals:</b>						<b>\$20.00</b>
PP0001878	PALMA CHAVEZ, OMAR D	03/06/2018	447596	R00043509	160756642-1	\$50.00
<b>PP0001878 Totals:</b>						<b>\$50.00</b>
PP0001884	UNDERWOOD, GEORGE EDWARD	03/06/2018	447615	R00043525	140798467-1	\$30.00
<b>PP0001884 Totals:</b>						<b>\$30.00</b>
PP0001897	JOHNSON, DARRIUS D	03/16/2018	448576	R00043905	160755229-1	\$90.00
<b>PP0001897 Totals:</b>						<b>\$90.00</b>
PP0001899	STUDNA, CARRIE ANN	03/13/2018	448139	R00043729	140799874-1	\$15.00
<b>PP0001899 Totals:</b>						<b>\$15.00</b>
PP0001900	MCGILL, ROSCOE PIERRE 3RD	03/30/2018	449293	R00044136	160754505-1	\$100.00
<b>PP0001900 Totals:</b>						<b>\$100.00</b>
PP0001907	FLORES, JUAN NMI JR	03/20/2018	448759	R00043960	160756140-1	\$20.00
<b>PP0001907 Totals:</b>						<b>\$20.00</b>
PP0001912	MALLORY, KATIE ALLENE	03/22/2018	449002	R00044029	140804225-1	\$10.00
		03/22/2018	449002	R00044029	160755136-1	\$30.00
<b>PP0001912 Totals:</b>						<b>\$40.00</b>
PP0001914	MASSEY, AARON LEE	03/07/2018	447700	R00043578	160753455-1	\$300.00
<b>PP0001914 Totals:</b>						<b>\$300.00</b>

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PP0001919	CUNNINGHAM, ANGELA M	03/02/2018	447319	R00043420	160753081-1	\$25.00
<b>PP0001919 Totals:</b>						<b>\$25.00</b>
PP0001926	BRENNAN, VICKIE SUE	03/28/2018	449223	R00044109	160754922-1	\$100.00
		03/28/2018	449223	R00044109	160754923-1	\$100.00
<b>PP0001926 Totals:</b>						<b>\$200.00</b>
PP0001931	MARTIN, MARSHA L	03/14/2018	448298	R00043823	140803466-1	\$58.00
<b>PP0001931 Totals:</b>						<b>\$58.00</b>
PP0001936	RAMIREZ, ALEJANDRA (X)	03/06/2018	447634	R00043539	160753983-1	\$100.00
<b>PP0001936 Totals:</b>						<b>\$100.00</b>
PP0001937	DYSON, STEPHEN L 2ND	03/02/2018	447309	R00043412	160753442-1	\$29.50
		03/02/2018	447309	R00043412	160753444-1	\$20.50
<b>PP0001937 Totals:</b>						<b>\$50.00</b>
PP0001941	CACIAS, JACOB MARCELO	03/15/2018	448473	R00043867	160755410-1	\$20.00
<b>PP0001941 Totals:</b>						<b>\$20.00</b>
PP0001946	WILLIAMS, COURTNEY M	03/02/2018	447307	R00043410	160756604-1	\$25.00
<b>PP0001946 Totals:</b>						<b>\$25.00</b>
PP0001980	BERRY, LEIGHANN KATHRYN	03/01/2018	447217	R00043371	160755584-1	\$7.50
		03/01/2018	447217	R00043371	160755585-1	\$29.50
		03/01/2018	447217	R00043371	160755586-1	\$63.00
<b>PP0001980 Totals:</b>						<b>\$100.00</b>
PP0001995	WEEKS, WESLEY CALVIN	03/08/2018	447939	R00043651	160754085-1	\$25.00
<b>PP0001995 Totals:</b>						<b>\$25.00</b>
PP0001997	MOSSMAN, TODD JOSEPH	03/02/2018	447297	R00043402	160753553-1	\$33.00
<b>PP0001997 Totals:</b>						<b>\$33.00</b>
PP0002007	FROCK, JASON WAYNE	03/20/2018	448758	R00043959	140802848-1	\$20.00
<b>PP0002007 Totals:</b>						<b>\$20.00</b>
PP0002014	KEYES, BRANDON	03/06/2018	447620	R00043529	160758637-1	\$20.00
<b>PP0002014 Totals:</b>						<b>\$20.00</b>
PP0002015	MINNICK, TRENTON CRAIG	03/16/2018	448556	R00043887	160756759-1	\$50.00
<b>PP0002015 Totals:</b>						<b>\$50.00</b>
PP0002016	SELF, ROY VAN ALEN	03/02/2018	447290	R00043399	160755532-1	\$75.00
		03/19/2018	448678	R00043921	160755532-1	\$73.00
<b>PP0002016 Totals:</b>						<b>\$148.00</b>
PP0002027	SILVA, PERCILA ESTHER	03/21/2018	448841	R00044002	160758109-1	\$92.50
<b>PP0002027 Totals:</b>						<b>\$92.50</b>
PP0002028	FAIRLEY, TERRANCE KALEB	03/21/2018	448885	R00044013	160758129-1	\$20.00
<b>PP0002028 Totals:</b>						<b>\$20.00</b>
PP0002038	LEWIS, ADAM NATHAN	03/06/2018	447616	R00043526	160752425-1	\$49.50
<b>PP0002038 Totals:</b>						<b>\$49.50</b>
PP0002041	LESLIE, SAMARIA G. S.	03/08/2018	447949	R00043655	121163536-1	\$65.00
<b>* PP0002041 Totals:</b>						<b>\$65.00</b>
PP0002052	BLUE, WILLIAM JASON	03/07/2018	447848	R00043642	160756103-1	\$10.00
		03/27/2018	449189	R00044095	160756103-1	\$25.00
<b>PP0002052 Totals:</b>						<b>\$35.00</b>
PP0002057	LACEY, CHERISE Y	03/01/2018	447216	R00043370	160753580-1	\$50.00
<b>PP0002057 Totals:</b>						<b>\$50.00</b>
PP0002060	HILLIARD, GARY LYNN	03/07/2018	447793	R00043620	140789839-1	\$500.00
<b>PP0002060 Totals:</b>						<b>\$500.00</b>
PP0002062	CROSSLEY, DAKOTA BRADLY	03/14/2018	448355	R00043838	140801992-1	\$20.00
<b>PP0002062 Totals:</b>						<b>\$20.00</b>
PP0002064	TOWNSEND, GLEN LEE	03/08/2018	447950	R00043656	160755664-1	\$20.00
		03/23/2018	449005	R00044032	160755664-1	\$20.00
<b>PP0002064 Totals:</b>						<b>\$40.00</b>
PP0002065	FONSECA, GRACE ELAINE LOU	03/09/2018	447996	R00043655	160755521-1	\$140.00
<b>* PP0002065 Totals:</b>						<b>\$140.00</b>

\* Indicates an overpayment was made on the Payment Plan

PP0002066	COLLINS, CARMILLA B.L.	03/01/2018	447250	R00043383	160754417-1	\$35.00
<b>PP0002066 Totals:</b>						<b>\$35.00</b>
PP0002068	WALKER, TARYN M	03/14/2018	448250	R00043800	160754598-1	\$100.00
<b>PP0002068 Totals:</b>						<b>\$100.00</b>
PP0002075	BOYD, STACY ANN	03/06/2018	447614	R00043524	160753591-1	\$20.00
<b>PP0002075 Totals:</b>						<b>\$20.00</b>
PP0002081	ROBERTS, HARLAN LEROY	03/19/2018	448682	R00043923	160758716-1	\$50.00
<b>PP0002081 Totals:</b>						<b>\$50.00</b>
PP0002084	BABER, AMANDA N	03/26/2018	449139	R00044082	160752499-1	\$125.00
<b>PP0002084 Totals:</b>						<b>\$125.00</b>
PP0002086	APPLEBY, MILDRED FAYE	03/02/2018	447301	R00043406	160755593-1	\$25.00
<b>PP0002086 Totals:</b>						<b>\$25.00</b>
PP0002089	STEGNER, BRIAN KYLE	03/01/2018	447244	R00043377	160753260-1	\$10.00
<b>PP0002089 Totals:</b>						<b>\$10.00</b>
PP0002091	ENGLAND, THOMAS KEVIN IV	03/05/2018	447555	R00043491	160756301-1	\$75.00
<b>PP0002091 Totals:</b>						<b>\$75.00</b>
PP0002097	LANGER, DANA L	03/07/2018	447677	R00043562	160755518-1	\$25.00
<b>PP0002097 Totals:</b>						<b>\$25.00</b>
PP0002102	BULVER, RACHEL ANN	03/13/2018	448169	R00043748	160756178-1	\$20.00
<b>PP0002102 Totals:</b>						<b>\$20.00</b>
PP0002103	GARCIA ALVAREZ, DANIELA A	03/01/2018	447188	R00043368	160757677-1	\$29.50
		03/23/2018	449052	R00044037	160757677-1	\$40.00
<b>* PP0002103 Totals:</b>						<b>\$69.50</b>
PP0002109	DIORIO, BRITTNEY NICOLE	03/13/2018	448126	R00043724	160752436-1	\$102.00
<b>* PP0002109 Totals:</b>						<b>\$102.00</b>
PP0002110	FERM, JEREMY	03/28/2018	449217	R00044103	160757797-1	\$10.00
<b>PP0002110 Totals:</b>						<b>\$10.00</b>
PP0002115	WALLACE, MORGON WAYNE	03/13/2018	448140	R00043730	140795434-1	\$48.00
<b>PP0002115 Totals:</b>						<b>\$48.00</b>
PP0002125	TROWBRIDGE, REBECCA LYNN	03/13/2018	448164	R00043745	121161110-1	\$225.00
<b>* PP0002125 Totals:</b>						<b>\$225.00</b>
PP0002127	HENDERSON, DALLIS DWIGHT	03/19/2018	448709	R00043944	160756826-1	\$93.00
<b>PP0002127 Totals:</b>						<b>\$93.00</b>
PP0002136	BREECE, TRACY LYNN	03/14/2018	448362	R00043842	160757646-1	\$20.00
		03/26/2018	449132	R00044072	160757646-1	\$20.00
<b>PP0002136 Totals:</b>						<b>\$40.00</b>
PP0002137	HAYDEN, JIMMIE BERNLEY III	03/23/2018	449057	R00044041	160756814-1	\$40.00
<b>PP0002137 Totals:</b>						<b>\$40.00</b>
PP0002141	KUNSCH, SKYLAR J	03/26/2018	449128	R00044069	160758862-1	\$125.00
<b>* PP0002141 Totals:</b>						<b>\$125.00</b>
PP0002144	BAYS, MICHELLE LEE	03/13/2018	448143	R00043733	160758871-1	\$15.00
<b>PP0002144 Totals:</b>						<b>\$15.00</b>
PP0002145	BROWN, DAVID WAYNE	03/28/2018	449263	R00044127	160756210-1	\$35.00
<b>PP0002145 Totals:</b>						<b>\$35.00</b>
PP0002146	CARSON, JAMES BOYD	03/08/2018	447948	R00043654	160757769-1	\$50.00
		03/08/2018	447948	R00043654	160757770-1	\$50.00
<b>PP0002146 Totals:</b>						<b>\$100.00</b>
PP0002147	WOODY, SHEENA M	03/28/2018	449220	R00044106	160757196-1	\$20.00
<b>PP0002147 Totals:</b>						<b>\$20.00</b>
PP0002150	KELLY, CHERYL DENISE	03/12/2018	448120	R00043718	160755850-1	\$123.00
<b>PP0002150 Totals:</b>						<b>\$123.00</b>
PP0002151	MITCHELL, ALISHA DENISE	03/05/2018	447541	R00043478	160759225-1	\$60.00
<b>PP0002151 Totals:</b>						<b>\$60.00</b>
PP0002155	DAVIS, DEANDRE TERRELL	03/12/2018	448053	R00043693	160756857-1	\$30.00
<b>* PP0002155 Totals:</b>						<b>\$30.00</b>
PP0002157	DARRINGTON, DONTE' JERRION	03/12/2018	448107	R00043711	160755051-1	\$95.00

\* Indicates an overpayment was made on the Payment Plan



		03/12/2018	448107	R00043711	160755052-1	\$29.50
		<b>PP0002157 Totals:</b>				<b>\$124.50</b>
PP0002160	HOWELL, JASON JOSEPH-ANGELO	03/20/2018	448768	R00043968	160754856-1	\$102.50
		<b>* PP0002160 Totals:</b>				<b>\$102.50</b>
PP0002162	SCHMUKE, PAUL M	03/31/2018	449297	R00044139	160756438-1	\$30.00
		<b>PP0002162 Totals:</b>				<b>\$30.00</b>
PP0002166	PREVETTE, BRIAN K	03/02/2018	447316	R00043418	160756894-1	\$20.00
		03/26/2018	449134	R00044074	160756894-1	\$103.00
		03/26/2018	449134	R00044074	160756895-1	\$75.00
		<b>* PP0002166 Totals:</b>				<b>\$198.00</b>
PP0002173	HENDERSON, LUCAS ERLE	03/13/2018	448137	R00043727	160755046-1	\$57.00
		<b>PP0002173 Totals:</b>				<b>\$57.00</b>
PP0002174	LUEVANO, ANGELICA RAE	03/29/2018	449286	R00044133	160756190-1	\$25.00
		<b>PP0002174 Totals:</b>				<b>\$25.00</b>
PP0002179	BONJOUR HUMO, TERESA LEE	03/28/2018	449221	R00044107	160756803-1	\$45.00
		<b>PP0002179 Totals:</b>				<b>\$45.00</b>
PP0002184	SWINK, DENNIS L	03/06/2018	447590	R00043508	160759269-1	\$61.50
		<b>PP0002184 Totals:</b>				<b>\$61.50</b>
PP0002188	HERNANDEZ, YUNERIT A	03/02/2018	447315	R00043417	160759335-1	\$50.00
		<b>PP0002188 Totals:</b>				<b>\$50.00</b>
PP0002192	HILL, JOHN CHARLES	03/06/2018	447625	R00043534	160755545-1	\$33.00
		03/06/2018	447625	R00043534	160755546-1	\$26.00
		03/06/2018	447625	R00043534	160752464-1	\$141.00
		03/15/2018	448427	R00043862	160755546-1	\$149.00
		<b>* PP0002192 Totals:</b>				<b>\$349.00</b>
PP0002193	DUNN, CHARLES EARL	03/07/2018	447668	R00043556	160755076-1	\$50.00
		<b>PP0002193 Totals:</b>				<b>\$50.00</b>
PP0002197	SWISHER, JOSHUA LEE	03/27/2018	449172	R00044093	160758605-1	\$25.00
		<b>PP0002197 Totals:</b>				<b>\$25.00</b>
PP0002199	CAMPBELL, SCOTT ALLEN	03/09/2018	448024	R00043691	160756777-1	\$57.00
		03/09/2018	448024	R00043691	160756778-1	\$3.00
		03/23/2018	449065	R00044048	160756777-1	\$43.00
		<b>PP0002199 Totals:</b>				<b>\$103.00</b>
PP0002200	SHELBY, WILLIAM T	03/07/2018	447821	R00043630	160756765-1	\$75.00
		<b>PP0002200 Totals:</b>				<b>\$75.00</b>
PP0002201	SCOTT, RICHARD D JR	03/02/2018	447304	R00043409	160756369-1	\$20.00
		03/28/2018	449254	R00044121	160756369-1	\$20.00
		<b>PP0002201 Totals:</b>				<b>\$40.00</b>
PP0002202	COPEES, JAMES V	03/26/2018	449133	R00044073	140798640-1	\$10.00
		<b>PP0002202 Totals:</b>				<b>\$10.00</b>
PP0002206	OSBORNE, TAYLOR JAMES	03/22/2018	448894	R00044018	121166119-1	\$50.00
		<b>PP0002206 Totals:</b>				<b>\$50.00</b>
PP0002207	LOPEZ-ROSILES, MANOLO	03/02/2018	447310	R00043413	160755985-1	\$75.00
		03/16/2018	448563	R00043897	160755985-1	\$100.00
		<b>* PP0002207 Totals:</b>				<b>\$175.00</b>
PP0002208	ESTON, CANDICE M	03/09/2018	448016	R00043683	160757032-1	\$50.00
		<b>PP0002208 Totals:</b>				<b>\$50.00</b>
PP0002210	PENNINGTON, KRYSTAL L	03/22/2018	449003	R00044030	160756906-1	\$100.00
		<b>PP0002210 Totals:</b>				<b>\$100.00</b>
PP0002212	CRIM, ANTHONY EDWARD	03/02/2018	447299	R00043404	160756419-1	\$25.00
		<b>PP0002212 Totals:</b>				<b>\$25.00</b>
PP0002213	JONES, DASMOND RAYNARD	03/14/2018	448214	R00043770	160759697-1	\$50.00
		<b>PP0002213 Totals:</b>				<b>\$50.00</b>
PP0002215	BRIDEN, TRAVIS KANE	03/02/2018	447260	R00043393	160758290-1	\$50.00
		<b>PP0002215 Totals:</b>				<b>\$50.00</b>
PP0002216	BESSENBACHER, JULIA GRACE	03/07/2018	447769	R00043607	160758215-1	\$125.00
		<b>PP0002216 Totals:</b>				<b>\$125.00</b>

\* Indicates an overpayment was made on the Payment Plan

PP0002218	NEWKIRK, JUSTIN DAVID	03/20/2018	448761	R00043962	140795463-1	\$20.00
<b>PP0002218 Totals:</b>						<b>\$20.00</b>
PP0002220	GOFF, CHEYENNE MARIE	03/07/2018	447762	R00043603	121161185-1	\$25.00
		03/07/2018	447762	R00043603	160759047-1	\$75.00
<b>PP0002220 Totals:</b>						<b>\$100.00</b>
PP0002221	BROWN, BRANDI NICOLE	03/07/2018	447739	R00043595	140795450-1	\$25.00
<b>PP0002221 Totals:</b>						<b>\$25.00</b>
PP0002222	MCCLUSKEY, JUSTIN RYAN	03/14/2018	448274	R00043812	160754744-1	\$30.00
		03/27/2018	449190	R00044096	160754744-1	\$50.00
<b>PP0002222 Totals:</b>						<b>\$80.00</b>
PP0002223	LUBBOCK, KARI	03/01/2018	447251	R00043384	160755883-1	\$50.00
<b>PP0002223 Totals:</b>						<b>\$50.00</b>
PP0002224	HENDRICKS, STEVEN W	03/12/2018	448110	R00043714	160755041-1	\$73.00
<b>* PP0002224 Totals:</b>						<b>\$73.00</b>
PP0002225	GOODWIN, APRIL M	03/15/2018	448470	R00043865	160756463-1	\$50.00
<b>* PP0002225 Totals:</b>						<b>\$50.00</b>
PP0002227	CLEMONS, LATRICE CAMILLE	03/20/2018	448763	R00043964	160753815-1	\$59.00
<b>PP0002227 Totals:</b>						<b>\$59.00</b>
PP0002230	YOSEF, HANNAH LATREACE	03/07/2018	447680	R00043565	160758860-1	\$82.00
<b>* PP0002230 Totals:</b>						<b>\$82.00</b>
PP0002232	STEEDMAN, CODY LYNN	03/01/2018	447248	R00043381	140800488-1	\$195.00
<b>PP0002232 Totals:</b>						<b>\$195.00</b>
PP0002233	RUCKER, QUINCY CORNELL	03/14/2018	448288	R00043819	160755853-1	\$50.00
<b>PP0002233 Totals:</b>						<b>\$50.00</b>
PP0002235	WILSON, SONYA ANNETTE	03/06/2018	447613	R00043523	160757276-1	\$24.00
		03/06/2018	447613	R00043523	160757278-1	\$75.00
<b>PP0002235 Totals:</b>						<b>\$99.00</b>
PP0002238	LEVALLEY, MAYA CHRISTINA	03/15/2018	448458	R00043864	160754081-1	\$103.00
		03/15/2018	448458	R00043864	160757267-1	\$123.00
<b>PP0002238 Totals:</b>						<b>\$226.00</b>
PP0002242	HILLGARDNER, TAMMY J	03/05/2018	447524	R00043467	160759380-1	\$20.00
		03/27/2018	449193	R00044099	160759380-1	\$20.00
<b>PP0002242 Totals:</b>						<b>\$40.00</b>
PP0002243	ADAMS, JACOB EUGENE	03/21/2018	448838	R00044001	140795492-1	\$44.00
<b>PP0002243 Totals:</b>						<b>\$44.00</b>
PP0002244	SIBLEY, TREY EUGENE	03/01/2018	447247	R00043380	160757272-1	\$25.00
		03/15/2018	448504	R00043871	160757272-1	\$25.00
		03/29/2018	449285	R00044132	160757272-1	\$25.00
<b>PP0002244 Totals:</b>						<b>\$75.00</b>
PP0002245	WENDEL, TESSA LYN	03/01/2018	447249	R00043382	160755543-1	\$50.00
		03/22/2018	448996	R00044026	160755543-1	\$25.00
<b>PP0002245 Totals:</b>						<b>\$75.00</b>
PP0002247	OLVERA, PRISCILLA J	03/16/2018	448555	R00043886	160758792-1	\$50.00
<b>PP0002247 Totals:</b>						<b>\$50.00</b>
PP0002248	LEVINGSTON, LAKEISHA M	03/08/2018	447860	R00043647	160756416-1	\$164.00
<b>PP0002248 Totals:</b>						<b>\$164.00</b>
PP0002250	KEMMERER, KAYLA BRIANNE	03/03/2018	447321	R00043422	160755641-1	\$25.00
<b>PP0002250 Totals:</b>						<b>\$25.00</b>
PP0002253	HOWARD, KASSIE JUNE	03/21/2018	448843	R00044003	121154152-1	\$34.00
<b>PP0002253 Totals:</b>						<b>\$34.00</b>
PP0002255	SCRIVNER, KARLI KAY	03/19/2018	448704	R00043940	160757699-1	\$50.00
		03/19/2018	448707	R00043942	160757699-1	\$50.00
		03/19/2018	448708	R00043943	160757699-1	\$7.00
<b>* PP0002255 Totals:</b>						<b>\$107.00</b>
PP0002262	RADFORD, LARRY D	03/07/2018	447712	R00043582	160756726-1	\$25.00
<b>PP0002262 Totals:</b>						<b>\$25.00</b>

\* Indicates an overpayment was made on the Payment Plan



PP0002265	LUSTY, LACIE LEE	03/09/2018	448021	R00043688	160756526-1	\$50.00
<b>PP0002265 Totals:</b>						<b>\$50.00</b>
PP0002266	NARRON, HOLLIE LYNNE	03/08/2018	447861	R00043648	160756368-1	\$123.00
<b>PP0002266 Totals:</b>						<b>\$123.00</b>
PP0002267	STUCKEY, EDWARD DELANO	03/07/2018	447767	R00043605	160759342-1	\$50.00
		03/28/2018	449222	R00044108	160759342-1	\$50.00
<b>PP0002267 Totals:</b>						<b>\$100.00</b>
PP0002269	POWELL, SHARRELL NAOMI	03/07/2018	447775	R00043612	160757296-1	\$20.00
<b>PP0002269 Totals:</b>						<b>\$20.00</b>
PP0002270	SHORT, PEGGY JEANETTE	03/21/2018	448801	R00043979	160759368-1	\$60.00
<b>PP0002270 Totals:</b>						<b>\$60.00</b>
PP0002271	PACKNETT, BARRY (X) JR	03/07/2018	447791	R00043619	160757865-1	\$67.00
		03/18/2018	448585	R00043912	160757865-1	\$56.00
		03/30/2018	449294	R00044137	160757866-1	\$10.00
<b>PP0002271 Totals:</b>						<b>\$133.00</b>
PP0002273	FREEMAN, MICHAEL JAMES	03/08/2018	447859	R00043646	140795350-1	\$80.00
		03/08/2018	447859	R00043646	140795351-1	\$35.00
		03/08/2018	447859	R00043646	140795352-1	\$210.00
<b>PP0002273 Totals:</b>						<b>\$325.00</b>
PP0002275	CRIM, CHRISTOPHER A	03/07/2018	447811	R00043623	160757000-1	\$75.00
		03/13/2018	448128	R00043726	160757000-1	\$75.00
<b>PP0002275 Totals:</b>						<b>\$150.00</b>
PP0002276	HOLLY, RICK J	03/07/2018	447813	R00043624	160760132-1	\$20.00
<b>PP0002276 Totals:</b>						<b>\$20.00</b>
PP0002279	MACKAY, JUSTIN MANTEZ	03/23/2018	449050	R00044035	160759708-1	\$123.00
<b>PP0002279 Totals:</b>						<b>\$123.00</b>
PP0002280	WILSON, ROBERTA KAY	03/07/2018	447819	R00043627	160757327-1	\$25.00
<b>PP0002280 Totals:</b>						<b>\$25.00</b>
PP0002281	JOHNSON, DAWN A	03/31/2018	449299	R00044141	160756952-1	\$150.00
<b>PP0002281 Totals:</b>						<b>\$150.00</b>
PP0002282	WHITEHEAD, JAKE D	03/14/2018	448309	R00043829	160759489-1	\$123.00
<b>PP0002282 Totals:</b>						<b>\$123.00</b>
PP0002290	RADSPINNER, SHELLY D	03/14/2018	448339	R00043836	160759031-1	\$25.00
<b>PP0002290 Totals:</b>						<b>\$25.00</b>
PP0002304	WELCH, STEPHEN JOSEPH	03/14/2018	448392	R00043851	140792605-1	\$9.00
		03/14/2018	448392	R00043851	140792604-1	\$32.00
<b>PP0002304 Totals:</b>						<b>\$41.00</b>
PP0002306	TURNER, KAYLA NICOLE	03/17/2018	448577	R00043906	160759685-1	\$123.00
<b>PP0002306 Totals:</b>						<b>\$123.00</b>
PP0002310	HARRELL, MAIA SHANTE	03/29/2018	449267	R00044129	140803225-1	\$158.00
<b>PP0002310 Totals:</b>						<b>\$158.00</b>
PP0002311	BYBEE-ARMOND, SUZANNE MICHELLE	03/14/2018	448422	R00043861	160758401-1	\$100.00
<b>PP0002311 Totals:</b>						<b>\$100.00</b>
PP0002315	OCONNOR, CHELSEA R	03/21/2018	448871	R00044010	160761219-1	\$60.00
<b>PP0002315 Totals:</b>						<b>\$60.00</b>
PP0002320	BOYDSTON, NATHANIEL R	03/27/2018	449201	R00044100	160756927-1	\$25.00
<b>PP0002320 Totals:</b>						<b>\$25.00</b>
PP0002326	BROWN, MELVIN	03/28/2018	449243	R00044119	140804467-1	\$50.00
<b>PP0002326 Totals:</b>						<b>\$50.00</b>

**Report Totals**

**\$13,990.50**

\* Indicates an overpayment was made on the Payment Plan



# My Filed Or Closed Cases Listing

Belton

4/2/2018 12:07:09 PM

Totals For Filed Date From 03/01/2018 To 03/31/2018

Posted Fee Totals For Posted Date From 03/01/2018 To 03/31/2018

## Violations By Filed Date

City Ordinance	240
IPMC CODE	6
MOVING TRAFFIC	313
Parking	3
Traffic	109
<b>Total Violations Filed:</b>	<b>671</b>

## Violations Completed-Paid Fines By Filed Date

### CL-CLOSED FOUND GUILTY

MOVING TRAFFIC	152
Parking	1
Traffic	105
<b>CL</b>	<b>258</b>

### PDFN-PROSECUTION DECLINED NOT FILED

City Ordinance	9
MOVING TRAFFIC	3
<b>PDFN</b>	<b>12</b>
<b>Total Violations Completed-Paid Fines:</b>	<b>270</b>

## Violations Completed-Before Judge By Filed Date

### CL-CLOSED FOUND GUILTY

City Ordinance	86
IPMC CODE	4
MOVING TRAFFIC	120
Parking	1



# My Filed Or Closed Cases Listing

Belton

4/2/2018 12:07:09 PM

Totals For Filed Date From 03/01/2018 To 03/31/2018

Posted Fee Totals For Posted Date From 03/01/2018 To 03/31/2018

## Violations Completed-Before Judge By Filed Date

Traffic 166

CL 377

### D\$-DISMISSED SC PP RECALCULATED/PAID

City Ordinance 3

D\$ 3

### DC-Dismissed by Complainant

City Ordinance 3

DC 3

### DI-CLOSED BY SIS

23

City Ordinance 3

IPMC CODE 1

MOVING TRAFFIC 7

DI 11

### DJ-Dismissed by Judge

City Ordinance 14

DJ 14

### DP-Dismissed by Prosecutor

City Ordinance 22

MOVING TRAFFIC 23

Traffic 2

DP 47

### DW-DISMISSED NO WITNESS

City Ordinance 3

DW 3





# My Filed Or Closed Cases Listing

Belton

4/2/2018 12:07:09 PM

Totals For Filed Date From 03/01/2018 To 03/31/2018

Posted Fee Totals For Posted Date From 03/01/2018 To 03/31/2018

## Violations Completed-Before Judge By Filed Date

### DX-FOUND NOT GUILTY AT TRIAL

City Ordinance	3
MOVING TRAFFIC	53
Parking	1
Traffic	3
DX	60
<b>Total Violations Completed-Before Judge:</b>	<b>518</b>

## Violations Completed-Other By Filed Date

### 24 DS-DISMISSED SC PP RECALCULATED/PAID

City Ordinance	49
D\$	49

### DO-DISMISSED BY OFFICER

City Ordinance	1
IPMC CODE	3
MOVING TRAFFIC	5
DO	9

### DS-DISMISSED STATE CHARGES

City Ordinance	5
MOVING TRAFFIC	4
DS	9

### VD-Voided Docket

City Ordinance	3
----------------	---



# My Filed Or Closed Cases Listing

Belton

4/2/2018 12:07:09 PM

**Totals For Filed Date From 03/01/2018 To 03/31/2018**

**Posted Fee Totals For Posted Date From 03/01/2018 To 03/31/2018**

## Violations Completed-Other By Filed Date

MOVING TRAFFIC	3	
VD		6
<b>Total Violations Completed-Paid Fines:</b>		<b>73</b>

<b>Total Violations Completed-Paid Fines:</b>	<b>270</b>
<b>Total Violations Completed-Before Judge:</b>	<b>518</b>
<b>Total Violations Completed-Before Jury:</b>	<b>0</b>
<b>Total Violations Completed-Before Teen Court:</b>	<b>0</b>
<b>Total Violations Completed-Other:</b>	<b>73</b>
<b>Total Violations Completed:</b>	<b>861</b>
<b>Total Violations Filed:</b>	<b>671</b>
<b>Net Difference Filed - Completed:</b>	<b>-190</b>

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## Warrants Issued

City Ordinance	158		
IPMC CODE	2		
MOVING TRAFFIC	160		
Parking	2		
Traffic	62		
<b>Total Warrants Issued:</b>	<b>384</b>	<b>Total Violations:</b>	<b>384</b>

## Warrants Cleared

City Ordinance	147
IPMC CODE	1
MOVING TRAFFIC	170



# My Filed Or Closed Cases Listing

Belton

4/2/2018 12:07:09 PM

**Totals For Filed Date From 03/01/2018 To 03/31/2018**

**Posted Fee Totals For Posted Date From 03/01/2018 To 03/31/2018**

Traffic	54		
Total Warrants Cleared:	372	Total Violations:	372
Total Warrants Issued:	384		
Total Warrants Cleared:	372		
Net Difference:	12		

## Violations Completed-Other Paid By Filed Date

### AJ-SUSPENDED IMPOSITION OF SENTEN

MOVING TRAFFIC	4		
AJ		4	

### CC-CONTEMPT OF COURT ISSUED

City Ordinance	3		
CC		3	

### CD-Completion date for school(s)

City Ordinance	2		
MOVING TRAFFIC	4		
CD		6	

### CN-Continued Arraignment

MOVING TRAFFIC	2		
CN		2	

### PP-Payment plan

City Ordinance	35		
IPMC CODE	1		
MOVING TRAFFIC	55		



# My Filed Or Closed Cases Listing

Belton

4/2/2018 12:07:09 PM

**Totals For Filed Date From 03/01/2018 To 03/31/2018**

**Posted Fee Totals For Posted Date From 03/01/2018 To 03/31/2018**

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## Violations Completed-Other Paid By Filed Date

Traffic 31

UNUSED 2

PP 124

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## WI-Warrant Issued

City Ordinance 19

MOVING TRAFFIC 18

Traffic 4

WI 41

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**Total Violations Completed-Other Paid: 180**

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# My Filed Or Closed Cases Listing

Belton

4/2/2018 12:07:09 PM

Posted Fee Totals For Posted Date From 03/01/2018 To 03/31/2018

Fee Code	Fee Description	Paid
BF (84)	BOND FORFEITURE	\$3,832.02
CC (76)	COURT COSTS	\$5,832.51
CN (CA)	COURT NOTIFCATION AUTOMATION	\$1,039.72
CVC2 (74)	CRIME VICTIMS CITY	\$197.21
CVS2 (CV)	CRIME VICTIMS STATE	\$3,866.09
DM (82)	DOMESTIC VIOLENCE	\$1,066.00
DWI (77)	DWI RECOVERY COST	\$402.00
FINE (76)	FINE	\$73,826.70
ILFC (83)	ILF- CITY	\$539.89
IS (IS)	INMATE SECURITY FUND	\$1,063.64
RST (RS)	RESTITUTION	\$450.00
SR (SR)	SHERIFF RETIREMENT	\$1,626.67
TFC (78)	TRAINING FUND CITY	\$1,060.37
TFS (81)	TRAINING FUND STATE	\$542.20

Report Totals:

\$95,345.02



## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b>I. COURT INFORMATION</b>		Contact information same as last report <input checked="" type="checkbox"/>	
Municipality:	Belton	Reporting Period: 3/2018	
Mailing Address:	7001 E. 163rd St. Belton 64012	Software Vendor: Tyler Technologies	
Physical Address:	7001 E. 163rd St. Belton 64012	County: CASS COUNTY	Circuit: 17
Telephone Number:	(816) 331-2798	Fax Number: (816) 348-4439	
Prepared by: Laura Ellis	E-mail Address: beltoncourts@beltonpd.org		iNotes <input checked="" type="checkbox"/>
Municipal Judge(s) CHARLES C. CURRY		Prosecuting Attorney: WILLIAM N MARSHALL III	
<b>II. MONTHLY CASELOAD INFORMATION</b>		Alcohol and Drug Related Traffic	Other Traffic
A. cases (citations / informations) pending at start of month		81	3,854
B. cases (citations / informations) filed		12	411
C. cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)			
2. court / bench trial - GUILTY		0	5
3. court / bench trial - NOT GUILTY		0	57
4. plea of GUILTY in court		3	319
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)		0	254
6. dismissed by court		0	3
7. <i>nolle prosequi</i>		2	31
8. certified for jury trial (not heard in the Municipal Division)		0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		5	669
D. cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]		88	3,596
E. Trial de Novo and / or appeal applications filed		0	0
<b>III. WARRANT INFORMATION (Pre and Post Disposition)</b>		<b>IV. PARKING TICKETS</b>	
1. # issued during reporting period	384	# issued during period	0
2. # served/withdrawn during reporting period	372	<input checked="" type="checkbox"/> Court staff does not process parking tickets	
3. # outstanding at end of reporting period	2,695		

**MUNICIPAL DIVISION SUMMARY REPORTING FORM**

<b>COURT INFORMATION</b>	Municipality: Belton	Reporting Period: 3/2018
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<b>V. DISBURSEMENTS</b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements cont.</b>	
Fines - Excess Revenue	\$52,850.61		
Clerk Fee - Excess Revenue	\$5,003.21		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$154.29		
Bond forfeitures (paid to city) - Excess Revenue	\$707.00		
<b>Total Excess Revenue</b>	<b>\$58,715.11</b>		
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>			
Fines - Other	\$22,015.81		
Clerk Fee - Other	\$1,369.19		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace officer Standards and Training (POST) Commission surcharge	\$542.20		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$3,866.09		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$42.92		
Law Enforcement Training (LET) Fund surcharge	\$1,060.37		
Domestic Violence Shelter surcharge	\$1,066.00		
Inmate Prisoner Detainee Security Fund surcharge	\$1,063.64		
Sheriffs' Retirement Fund (SRF) surcharge	\$1,626.67		
Restitution	\$450.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$3,125.02		
<b>Total Revenue Other</b>	<b>\$36,227.91</b>		
<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		<b>Total Other Disbursements</b>	\$402.00
		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	\$95,345.02
DWI RECOVERY COST	\$402.00	<b>Bond Refunds</b>	\$0.00
		<b>Total Disbursements</b>	<b>\$95,345.02</b>

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# Municipal Division Summary Reporting

à [Select A Different Report](#)

## 17th Judicial Circuit - Cass County - Belton Municipal Court

	79		
Cass	17th		
MDSR	4	Cass	17th
Belton Municipal Court	79	new	new
0	<a href="#">Select</a>	<a href="#">Add April Report ð</a>	

Reporting Period Year	Reporting Period Month	Action
2018	March	<a href="#">Resubmit ↑</a>
2018	February	<a href="#">Resubmit ↑</a>
2018	January	<a href="#">Resubmit ↑</a>

# **SECTION IV**

## **C**



**R2018-20**

**A RESOLUTION REAPPOINTING MELVIN ANDERSON AND GARY MALLORY AND APPOINTING JASON STEPHENS TO THE BUILDING AND FIRE PREVENTION CODES BOARD OF ADJUSTMENT.**

**WHEREAS**, Section 7-5 of the Code of Ordinances provides for the establishment of a Building and Fire Prevention Code Board of Adjustment to aid in the administration of the Building and Fire Prevention Codes of the City; and

**WHEREAS**, Melvin Anderson's term expired April 1, 2018; he is hereby reappointed to serve as a member of the Building and Fire Prevention Code Board of Adjustments until April 1, 2020; and

**WHEREAS**, Gary Mallory's term expired April 1, 2018; he is hereby reappointed to serve as a member of the Building and Fire Prevention Code Board of Adjustments until April 1, 2020; and

**WHEREAS**, David Harber has resigned his position on the Building and Fire Prevention Codes Board of Adjustment and his term expired April 1, 2018; and

**WHEREAS**, Jason Stephens is hereby appointed to serve as a member of Building and Fire Prevention Codes Board of Adjustment until April 1, 2020.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:**

**SECTION 1.** That the following names individuals constitute the Belton Building and Fire Prevention Code Board of Adjustments, being appointed for two (2) year terms, or until their successor(s) is duly appointed:

<u>NAME</u>	<u>TERM</u>
Gary Lathrop	April 1, 2019
Tom MacPherson	April 1, 2019
<b>Melvin Anderson</b>	<b>April 1, 2020</b>
<b>Jason Stephens</b>	<b>April 1, 2020</b>
<b>Gary Mallory</b>	<b>April 1, 2020</b>

**SECTION 2.** This resolution shall take effect and be in full force from and after its passage and approval.

**SECTION 3.** That all resolutions or parts of resolutions in conflict with this resolution are hereby repealed.

Duly read and passed this 24<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
Mayor Jeff Davis

ATTEST:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
of the City of Belton, Missouri

STATE OF MISSOURI )  
CITY OF BELTON )SS  
COUNTY OF CASS )

I, Patricia A. Ledford, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton, Missouri, and that the foregoing Resolution was regularly introduced at a regular meeting of the City Council held on the 24<sup>th</sup> day of April, 2018 and adopted at a regular meeting of the City Council held the 24<sup>th</sup> day of April, 2018 by the following vote, to wit:

AYES:                COUNCILMEN:  
NOES:                COUNCILMEN:  
ABSENT:             COUNCILMEN:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
Of the City of Belton, Missouri



CITY OF BELTON, MISSOURI  
APPLICATION FOR APPOINTMENT TO CITY  
BOARDS AND COMMISSIONS

Date 4/10/18

\*Board/Commission of interest Blding + Fire Prevention

\*Name Jason Stephens

\*Phone# 314 365 4024

\*Home Address 102 Hawthorne PK  
Belton MO 64012

\*Do you reside within the city  
limits of Belton? (circle one)

Yes  No

\*E-mail jasonstephens@gmail.com

Length of residence in Belton 7 1/2 yrs

Why are you interested in serving on this Board or Commission? \_\_\_\_\_

Be a better member of the community.

Looking to give back to Belton

List other service on local boards or commission: \_\_\_\_\_

BSA, Unit Commissioner

Other qualifications you have that may be helpful in serving on this particular board:

Project Manager for CVS. Detail oriented

Parent!

Signature:

\*Required information



# **SECTION VI**

## **E**



**AN ORDINANCE APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH KRISTA KLAUS CONSULTING, LLC FOR PUBLIC INFORMATION AND COMMUNICATIONS CONSULTING FOR ECONOMIC DEVELOPMENT AND CITY COMMUNICATIONS.**

**WHEREAS**, the Principal, Krista Klaus, has more than 16 years of experience in broadcast and print newsroom experience; and

**WHEREAS**, Krista Klaus has helped numerous organizations improve their brand, profile and overall communications strategy and effectiveness; and

**WHEREAS**, said services include business-to-business earned media strategy and delivery, communications coaching, online reputation management, social media, speechwriting and technical writing; and

**WHEREAS**, relevant professional experience includes major market television reporter and anchor, business talk radio host and editor, corporate emcee and spokesperson; and

**WHEREAS**, the City of Belton utilized Krista Klaus Consulting in FY 2017 and has determined that it is in the best interest of the City to renew a formal professional services consulting agreement and utilize said services to provide transparency, educate and inform stakeholders and the community as to the benefits of business in Belton, Missouri.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:**

- Section 1.** That the Professional Services Agreement, herein attached and incorporated to this Ordinance as **Exhibit A**, with Krista Klaus Consulting, LLC is hereby approved.
- Section 2.** That the City Manager is authorized and directed to execute the agreement on behalf of the City.
- Section 3.** That this ordinance shall be in full force and effect from and after its passage and approval.
- Section 4.** That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

READ FOR THE FIRST TIME: April 24, 2018

READ FOR THE SECOND TIME AND PASSED:

\_\_\_\_\_  
Mayor Jeff Davis

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor Jeff Davis

ATTEST:

\_\_\_\_\_  
Patricia Ledford, City Clerk  
of the City of Belton, Missouri

STATE OF MISSOURI )  
CITY OF BELTON ) SS.  
COUNTY OF CASS )

I, Patricia A. Ledford, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton and that the foregoing ordinance was regularly introduced for first reading at a meeting of the City Council held on the 24<sup>th</sup> day of April, 2018 and thereafter adopted as Ordinance No. 2018 - \_\_\_\_\_ of the City of Belton, Missouri, at a regular meeting of the City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2018 after the second reading thereof by the following vote, to-wit:

AYES:            COUNCILMEN:  
NOES:            COUNCILMEN:  
ABSENT:        COUNCILMEN:

\_\_\_\_\_  
Patricia Ledford, City Clerk  
of the City of Belton, Missouri



## PROFESSIONAL SERVICES AGREEMENT

This agreement is made between the City of Belton, Missouri, a municipal corporation (City) and Krista Klaus Consulting LLC (Klaus) to provide services to the City as Consulting Public Information Officer/Communications Director.

### **TERM**

The term of this Agreement is for a period of 12 months beginning May 9, 2018, and continuing through May 8, 2019. This Agreement shall not automatically renew, and any such renewal will occur only after evaluations, negotiations and shall be in writing.

### **COMPENSATION**

The contractual amount shall be \$2,000.00 per month, to be invoiced monthly. This agreement is subject to cancellation on thirty (30) days written notice by either party.

### **SCOPE OF WORK**

- This relationship of the parties shall be that of a part time, consulting, independent contractor and not employer/employee or principal/agent.
- The manner and means of performing all services shall be subject to the Public Information Officer/Communications Consultant sole control unless otherwise specified in this Agreement or requested by City Manager or designee.
- Klaus shall not have the legal authority to bind the City in contract, debt or otherwise without the prior written consent of the City Manager or designee.

Klaus shall be responsible for the following duties and activities:

- Economic development communications, including news releases, submitted content, blog posts, internal newsletter and social media.
- Maintain, with variable information, the Home Page of the Economic Development web site, the City of Belton web site and act as a consultant and advisor for City departments & programs on web content, as needed.
- Objectives of the City Economic Development informational program and maintain a 6-month editorial and content calendar, subject to periodic review by City Manager or designee.

- Respond to a variety of media outlets by managing, arranging or providing statements, press releases, press conferences, radio or television interviews of officials, and additional or supplementary City materials.
- Act as advisor to City departments & programs involved in economic development projects.
- Coordinate the production, content and/ or staff responsible for social media and internal economic development communications.
- Present periodic written or verbal reports to City Manager detailing all activities and goals as requested.

**ADDITIONAL SERVICES:** Klaus may provide with City's concurrence services in addition to those listed in above when such services are requested or authorized in writing by City Manager or designee. Prior to entering into any additional services, Klaus must submit a proposal outlining the additional services to be provided, estimation of total hours and a maximum fee based upon hourly fee schedule. Reimbursable expenses incurred in conjunction with additional services shall be paid separately and those reimbursable expenses shall be paid at actual cost. Records of reimbursable expenses and expenses pertaining to additional services and services performed on an hourly basis shall be made available to City if so requested in writing.

**CHANGE ORDERS:** This Agreement may be amended to provide for additions, deletions and revisions in the work or to modify the terms and conditions thereof by either written amendment or by change order. The price and time may only be changed by a written change order approved by City, unless it is the result of an emergency situation in which case the Project Representative may give written approval to be followed by a written and approved change order. If notice of any change affecting the general scope of the work or provisions of this Agreement, including but not limited to, price or time, is a requirement of any insurance policy held by Klaus as a requirement of this Agreement, the giving of such notice shall be Klaus' responsibility.

**PROFESSIONAL RESPONSIBILITY:** Klaus will exercise reasonable skill, care and diligence in the performance of its services as is ordinarily possessed and exercised by a professional consultant in the same community under similar circumstances. If Klaus



fails to meet the foregoing standard, Klaus will perform at its own cost, and without reimbursement from City the professional services necessary to correct errors and omissions which are caused by Klaus' failure to comply with the above standard.

**OWNERSHIP OF DOCUMENTS**

All documents prepared in connection with this Agreement shall be the property of City, whether the project for which they are made is executed or not. Klaus may use the materials delivered for the purposes of marketing her services to other clients with prior permission of the City.

**INSURANCE**

The following requirements shall not be construed to limit the liability of Klaus or her insurer(s). City does not represent that the specified coverages or limits of insurance are sufficient to protect Klaus' interests or liabilities.

Coverages are to be written on an occurrence basis and shall be maintained without interruption for the duration of the contract.

1. Professional Liability: Klaus shall maintain throughout the duration of this agreement and for a three (3) year period thereafter, Professional Liability Insurance in an amount not less than One Million Dollars (\$1,000,000.00), per claim and One Million Dollars (\$1,000,000.00) aggregate, and shall provide City with certification thereof.
2. Certificate of Insurance: Klaus shall secure and maintain, throughout the duration of the contract, insurance of such types and in at least amounts as are required herein. Klaus shall provide certificate(s) of insurance confirming the required protection on standard Accord forms. The certificate(s) are to be filed with City prior to commencement of any work. City shall be notified by receipt of written notice from the insurer at least thirty (30) days prior to material modification or cancellation of any policy listed on the certificate(s).

3. Commercial General Liability:

Each Occurrence	\$1,000,000
General Aggregate	\$2,000,000
Aggregate	\$2,000,000
Personal & Advertising Injury	\$1,000,000

Products/Completed Operations      \$2,000,000

Policy must include the following conditions:

Contractual Liability;

Explosion, Collapse & Underground (if applicable);

Independent Contractors.

4. Worker's Compensation: The insurance shall protect Klaus against all claims under applicable state Worker's Compensation laws. Klaus shall also be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a Workers' Compensation law. The policy limits shall not be less than the following:

Employer's Liability:

Bodily Injury by Accident              \$1,000,000      (each accident)

Bodily Injury by Disease                \$1,000,000      (policy limit)

Bodily Injury by Disease                \$1,000,000      (each employee)

5. Automobile Insurance: Policy shall protect Klaus against claims for bodily injury and/or property damage arising out of the ownership or use of any owned, hired and/or non-owned vehicle and must include protection for either:

a) Any auto

Or

b) All owned autos; hired autos; and non-owned autos.

## **INDEMNIFICATION**

Indemnify and Hold Harmless: For purposes of this Agreement, Klaus hereby agrees to indemnify and hold harmless City, its employees and agents from any and all loss where loss is caused or incurred in whole or in part as a result of the negligence or other actionable fault of Klaus, its affiliates, subsidiaries, employees, agents and subcontractors/assignees and her respective servants, agents and employees. Klaus' obligation hereunder shall not include amounts attributable to the fault or negligence of City or any third party for whom Klaus is not responsible.

## **COMPLIANCE WITH LAWS**

Klaus shall abide by all applicable federal, state and local laws, ordinances and regulations applicable to the work. Klaus shall secure all occupational and professional

licenses, permits, etc., from public and private sources necessary for the fulfillment of her obligations under this Agreement.

**ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements, whether oral or written, covering the same subject matter. This Agreement may not be modified or amended except in writing mutually agreed to and accepted by both parties to this Agreement.

**CITY OF BELTON, MISSOURI**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

**CONSULTANT**

By: \_\_\_\_\_  
Krista Klaus

Date: \_\_\_\_\_

# **SECTION VI**

## **F**



**AN ORDINANCE APPROVING A REVISED PRELIMINARY PLAT FOR TRADITIONS, PART OF LOT 2, A 113 ACRE R-3 PLANNED UNIT DEVELOPMENT LOCATED ON THE EAST SIDE OF MULLEN ROAD, NORTH OF EAST CAMBRIDGE ROAD, CITY OF BELTON, CASS COUNTY, MISSOURI.**

**WHEREAS**, the Planning Commission is authorized pursuant to Section 20-4 of the Unified Development Code to review and recommend approval of Planned Unit Developments, and Section 36-34 to review and recommend approval of preliminary plats; and

**WHEREAS**, the Belton Planning Commission convened a public meeting on December 4, 2017 voted unanimously to recommend approval of the revised preliminary plat of Traditions, subject to the following conditions:

1. Revised Preliminary Plat for Traditions as prepared by Engineering Solutions, dated January 13, 2017, including pages for single-family residential, multi-family residential, commercial and landscape plans, a Site Data Table showing revised trail locations and lineal feet of trail in the PUD and a revised stormwater drainage map with calculations.
2. Future right-of-way dedications shall be shown on the final plat.
3. The trail on the Missouri Public Service easement shall be constructed from south of Sycamore Street to Samantha Lane prior to a final plat for Phase 3.
4. The trail on existing site Phase A shall be constructed prior to completion of Phase B.
5. The trail around the detention pond in Tract A shall be constructed as part of Phase 5 construction, and completed prior to Phase 6.
6. The trail on Tract B shall be constructed in conjunction with Phase 3 and completed prior to a final plat for Phase 4.
7. As part of a final plat being filed for the multi-family units at the northeast corner of the site, a second point of access shall be provided.
8. Construction of sidewalks shall be as designated on the original PUD.
9. Building design and materials shall be as approved with the original PUD.
10. The revised Preliminary Plat shall be approved for a period of two years, if no final plat is filed within the two year period, the preliminary plat is lapsed and shall be resubmitted to the Planning Commission.
11. Documents providing for the establishment of the homeowners association shall be submitted before the approval of a final plat.

**WHEREAS**, the City Council believes this plat meets the standards for platting as set forth in the Unified Development Code and is in the best interest of the City to approve.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BELTON, CASS COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.** That a revised Preliminary Plat for part of Lot 2 for Traditions , a 113 acre R-3 Planned Unit Development located on the east side of Mullen Road, north of East Cambridge Road, City of Belton, Cass County, Missouri is hereby accepted and approved with conditions.

**Section 2.** That this ordinance shall take effect and be in full force from and after its passage and approval.

**Section 3.** That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

READ FOR THE FIRST TIME: April 24, 2018.

READ FOR THE SECOND TIME AND PASSED:

\_\_\_\_\_  
Mayor Jeff Davis

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor, Jeff Davis

ATTEST:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
Of the City of Belton, Missouri

STATE OF MISSOURI     )  
CITY OF BELTON        )SS  
COUNTY OF CASS        )

I, Patricia A. Ledford, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton and that the foregoing ordinance was regularly introduced for first reading at a meeting of the City Council held on the 24<sup>th</sup> of April, 2018, and thereafter adopted as Ordinance No. 2018 \_\_\_\_\_ of the City of Belton, Missouri, at a regular meeting of the City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, after the second reading thereof by the following vote, to-wit:

AYES:  
NOES:  
ABSENT:

COUNCILMEN:  
COUNCILMEN:  
COUNCILMEN:

---

Patricia A. Ledford, City Clerk  
Of the City of Belton, Missouri



# CITY OF BELTON CITY COUNCIL INFORMATION FORM

**AGENDA DATE:** April 24, 2018

**DIVISION:** Planning and Building Department

**COUNCIL:**  **Regular Meeting**       **Work Session**       **Special Session**

<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Consent Item	<input type="checkbox"/> Change Order	<input type="checkbox"/> Motion
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> FYI/Update	<input type="checkbox"/> Presentation	<input type="checkbox"/> Both Readings

**ISSUE/RECOMMENDATION:**

The Traditions is a mixed use R-3 Planned Unit Development, approved in 2006. The original plan was 113 acres, and included an area of multi-family on the north portion of the site, and a future commercial area proposed along Mullen Road.

Single-family lots are approved for the remaining areas of the PUD. The plan included single-family homes with a 9,240 square foot minimum lot size, and a smaller lot size of 6,000 square feet. An initial phase of single-family homes is being constructed south of Sycamore Street, along with a pool and clubhouse.

This application was filed to provide for future residential phases for the Traditions subdivision south to Cambridge Road, and to allow additional four-unit buildings to be constructed on the northeast corner of the site.

**CITY COUNCIL WORK SESSION**

The City Council reviewed the proposed revised preliminary plat the their meeting of April 10, 2018, and concurred with the proposed changes and conditions. A final ordinance with conditions is attached.

**BACKGROUND:**

*Revised design/lot lay-out-* The original site plan for the PUD is attached. The plan provided for 164 single-family lots, a mix of the 9,240 square foot lots, and the 6,000 square foot lots. The revised plan provides 172 lots, the location of the larger lots is noted in dark gray on the plan, the smaller lots are shown in light gray on the plan.

The applicant also points out that houses to be constructed on the smaller 6,000 square foot lots will meet all setbacks and area requirements of the Unified Zoning Code. A plot plan was prepared that illustrates a typical single-family home on the smaller lots.

The application also includes a change to the units on the northeast portion of the site. The cluster homes as originally approved with the PUD are proposed to be changed to four-unit multi-family units, similar to the Phase I buildings currently under construction. These units would be permitted with the under-lying R-3 zoning, and density would remain the same as the original plan.



*Streets-* The original PUD included a road labeled as Traditions Parkway, this was a main collector through the subdivision with a 100 foot right-of-way and landscape medians. This road is labeled as Shane Lane on the revised plat. Shane Lane has a 50 foot right-of-way, and there is only a landscaped median at the Cambridge Road intersection.

The applicant notes that eliminating the wide right-of-way and the landscaped medians provides for more useable open space on the revised plat, including the pool and clubhouse area and open space Tract B.

*Detention-* When the site plan was originally approved in 2006, the storm water detention requirements in the City were less restrictive than they are today. Due to these more restrictive requirements on storm water management, the current developer and the City have been working over the last six months to accurately evaluate the storm water impact of the revised site plans and incorporating the higher standards including the 100 year storm standards. The City seeks to achieve a higher standard than just pre and post storm water design requirements

In the most recently proposed storm water facility design, the developer has incorporated increased detention with restricted outfall and reduced release rates. A revised drainage study was submitted that calculates the existing run-off from the property. The study also shows the new detention facilities on the plan that further restrict run-off and provide an improvement over existing conditions.

Therefore, the developer of Traditions is providing a storm water facility design for future phases which will exceed the basic pre-post requirements as demonstrated below:

Existing conditions –	211 cfs.
Original site plan -	250 cfs.
Redesigned proposal –	44 cfs.

*Trail Network-* The original PUD included a trail on the Missouri Public Service easement on the western portion of the site. The applicant is proposing that the trail be removed from the southern part of the easement.

A new trail location is proposed on Tract B with pedestrian access to the pool and clubhouse.

The Planning Commission reviewed the proposed changes in the trail network. The Planning Commission recommended that any revised trail plan provide the same linear footage of trail as shown in the original PUD. The original PUD included 6,345 linear feet of trail. The revised plan provides 6,350 linear feet of trail.

Conditions in the final ordinance include the timing of the trail construction with the future residential phases.

*Landscaping-* A landscape plan was submitted with the revised preliminary plat, showing street trees planted at a 30 foot spacing along public streets. This meets the requirements of the Unified Development Code. Additionally, there are areas of supplemental plantings on the open space tracts.

*Sidewalks-* The original PUD included provisions for sidewalks along all public streets.



**IMPACT/ANALYSIS:** Approval of the revised preliminary plan will allow additional phases of residential construction at the Traditions. Traditions offers a variety of housing choices for residents, and the revised plan will allow continued development that results in increased real estate tax revenue, population growth, and overall economic development for the community.

**Attachments:**

1. Traditions-original PUD
2. Revised Preliminary Plat-Lot 2 (5 pages)
3. Ordinance



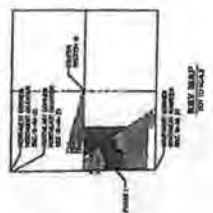
**PRELIMINARY**  
CONCEPTUAL  
DESIGN

# THE TRADITIONS

PRELIMINARY PLAN  
NORTHEAST CORNER OF MILLAN & CAMBRIDGE ROADS  
DELTON, MISSOURI

PROJECT NO. 1000000000  
DATE: 10/15/2011  
DRAWN BY: J. H. MILLER  
CHECKED BY: J. H. MILLER  
SCALE: AS SHOWN

3 of 3



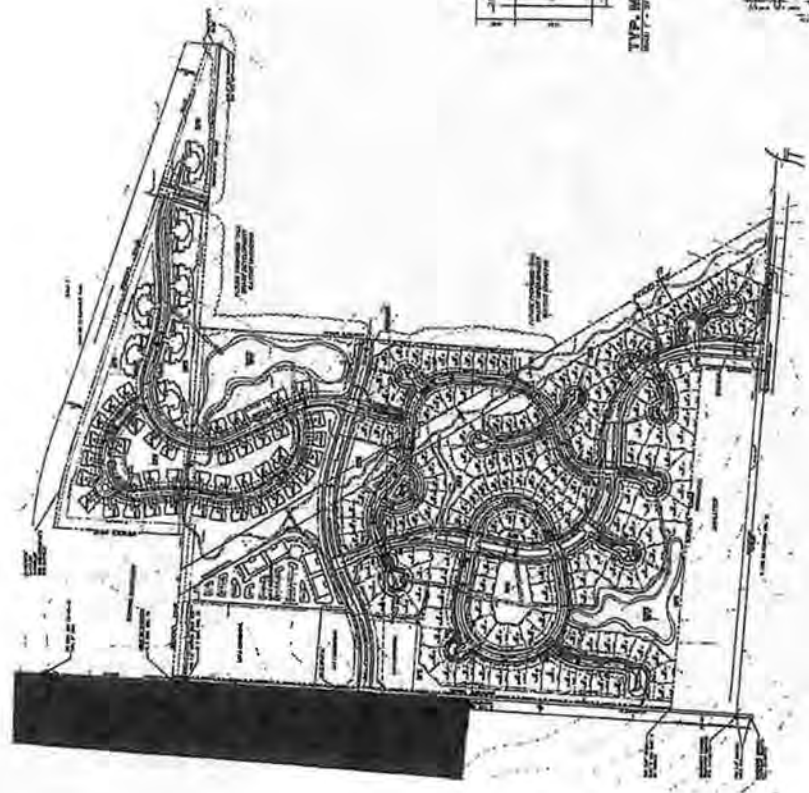
### LEGAL DESCRIPTION

ALL RIGHTS RESERVED BY THE ENGINEER. THIS PLAN IS THE PROPERTY OF MILLER ENGINEERING, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF MILLER ENGINEERING, INC.

DATE: 10/15/2011  
DRAWN BY: J. H. MILLER  
CHECKED BY: J. H. MILLER

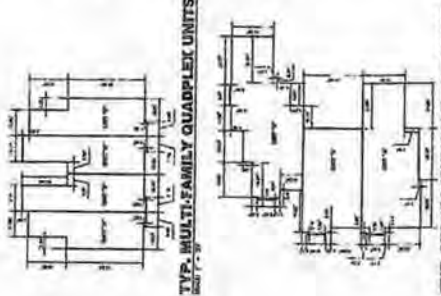
### LEGAL DESCRIPTION

ALL RIGHTS RESERVED BY THE ENGINEER. THIS PLAN IS THE PROPERTY OF MILLER ENGINEERING, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF MILLER ENGINEERING, INC.



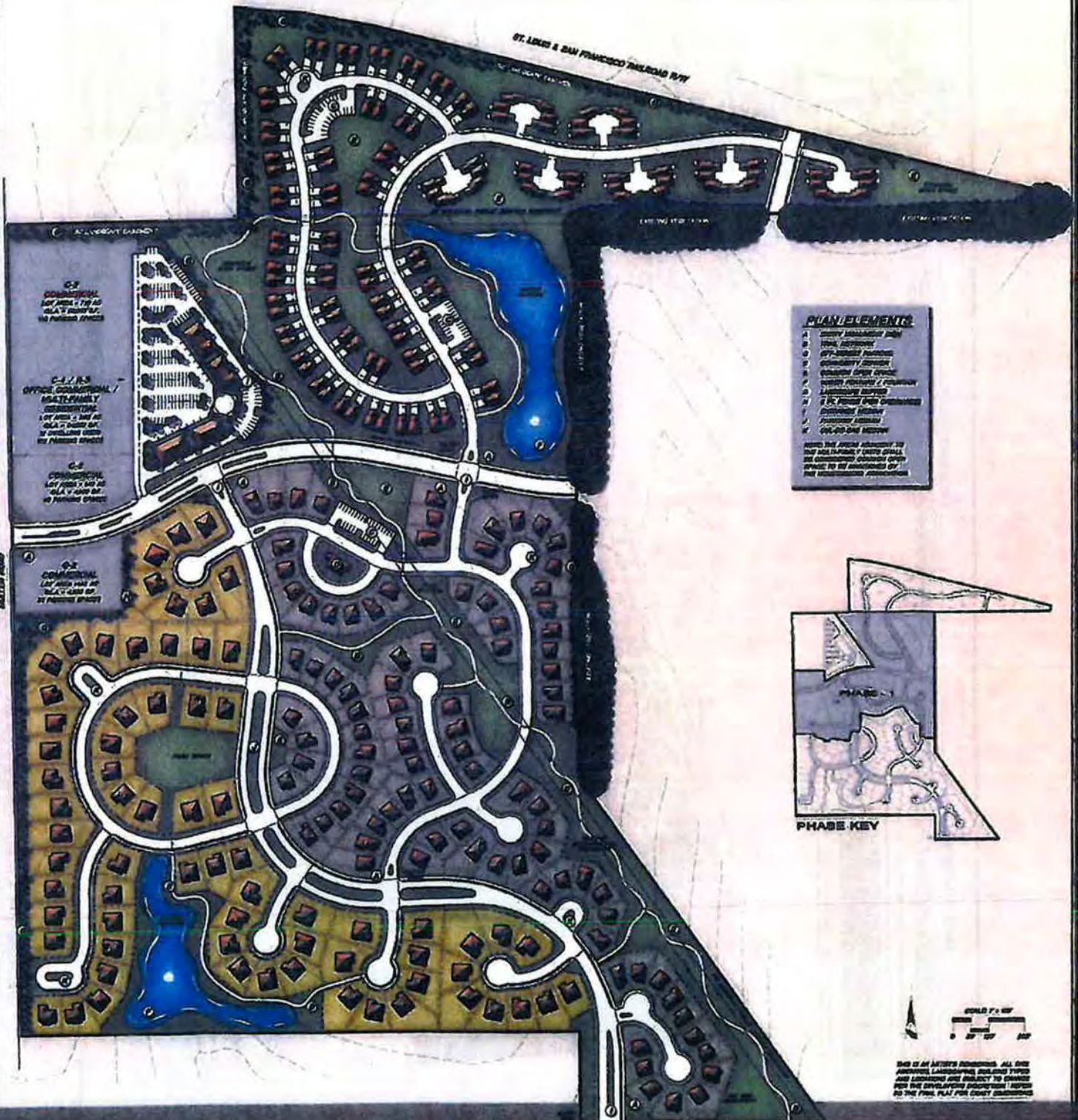
- ### NOTES
1. ALL DIMENSIONS ARE IN FEET AND INCHES.
  2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
  3. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
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  26. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE EXISTING PROPOSED GRADE UNLESS OTHERWISE NOTED.

- ### LEGEND
- 1. DRIVE
  - 2. SIDEWALK
  - 3. CURB
  - 4. GROUND
  - 5. SURFACE
  - 6. FINISH GRADE
  - 7. PROPOSED GRADE
  - 8. EXISTING GRADE
  - 9. PROPOSED DRIVE
  - 10. EXISTING DRIVE
  - 11. PROPOSED SIDEWALK
  - 12. EXISTING SIDEWALK
  - 13. PROPOSED CURB
  - 14. EXISTING CURB
  - 15. PROPOSED GROUND
  - 16. EXISTING GROUND
  - 17. PROPOSED SURFACE
  - 18. EXISTING SURFACE
  - 19. PROPOSED FINISH GRADE
  - 20. EXISTING FINISH GRADE
  - 21. PROPOSED PROPOSED GRADE
  - 22. EXISTING PROPOSED GRADE

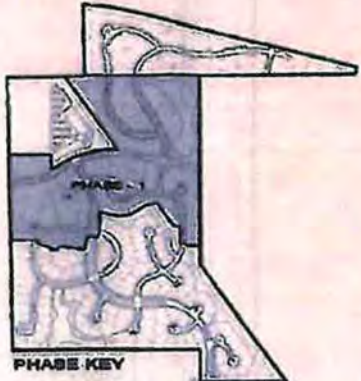




ST. LOUIS & SAN FRANCISCO RAILROAD R/W



- AMENITIES**
- 1. Community Association Building
  - 2. Office/Commercial/Residential
  - 3. Office/Commercial/Residential
  - 4. Office/Commercial/Residential
  - 5. Office/Commercial/Residential
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  - 30. Office/Commercial/Residential
  - 31. Office/Commercial/Residential
  - 32. Office/Commercial/Residential
  - 33. Office/Commercial/Residential
  - 34. Office/Commercial/Residential
  - 35. Office/Commercial/Residential
  - 36. Office/Commercial/Residential
  - 37. Office/Commercial/Residential
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  - 41. Office/Commercial/Residential
  - 42. Office/Commercial/Residential
  - 43. Office/Commercial/Residential
  - 44. Office/Commercial/Residential
  - 45. Office/Commercial/Residential
  - 46. Office/Commercial/Residential
  - 47. Office/Commercial/Residential
  - 48. Office/Commercial/Residential
  - 49. Office/Commercial/Residential
  - 50. Office/Commercial/Residential



THIS IS AN ARTIST'S RENDERING. ALL OTHER AMENITIES, LANDSCAPING, INCLUDING TREES AND LIGHTING ARE SUBJECT TO CHANGE PER THE DEVELOPING INDUSTRY'S PRACTICE TO THE FINAL PLAN FOR CONSTRUCTION.

# THE TRADITIONS

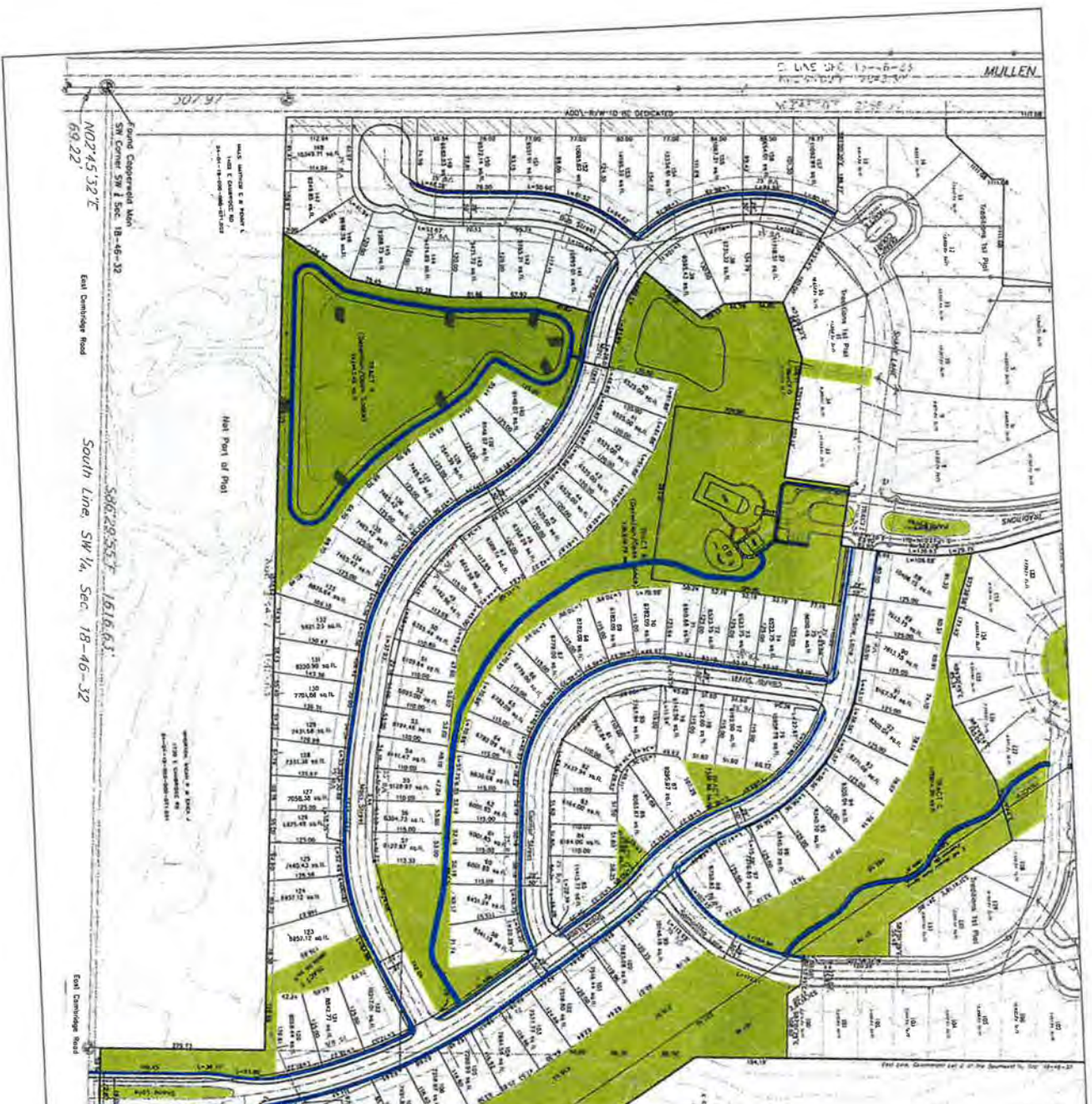
BELTON, MISSOURI











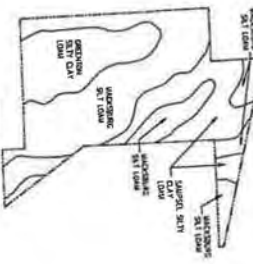
# Single Family Residential Traditions



- LEGEND**
- Three standard symbols will be found in the symbols.
  - Soil 1/2" Water & Gas (LS-202002310-0)
  - Found Survey Monument (CA Mark)

**DISCLAIMER**

This plan is based on the following information provided by the applicant and is not a warranty of accuracy. The engineer's responsibility is to check the information and to prepare a plan that complies with the laws of the state. The engineer does not warrant the accuracy of the information provided or the results of the plan. The engineer is not responsible for any errors or omissions in the plan or for any consequences that may result from the use of the plan. The engineer is not responsible for any claims, damages, or liabilities that may result from the use of the plan.



NO245327  
NO245327E  
East Cambridge Road  
South Line SW 1/4 Sec. 18-46-32

NO629557  
NO629557W 72  
East Cambridge Road

DATE	REVISIONS

1 46 N 32 W 54'00" S  
W Senich, PLS, PE  
1"=20'  
January 12, 2017







MULLEN



# Landscape - Single Family Residential Traditions



**LEGEND**

Three standard symbols will be found in the drawing

● Set 1/2" scale at Cop (LS-20050310-0)  
 @ Found Survey Monument (As Noted)

**UNPLANTED**

UNPLANTED AREAS ARE TO BE PLANTED WITH TREES AND SHRUBS AS SHOWN ON THIS PLAN. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CLIENT IS ALSO RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CLIENT IS ALSO RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

**PLANTING SCHEDULE**

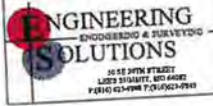
SYMBOL	QUANTITY	SIZE	REMARKS
○	10	18"	CONIFEROUS TREE
○	10	18"	SPRING
○	10	18"	SPRING

**REVISIONS**

NO.	DATE	DESCRIPTION

## Landscape Plan - Page 1

Preliminary Plat - Traditions - Single Family  
 Section 18, Township 46 North, Range 32 West  
 Belton, Cass County, Missouri

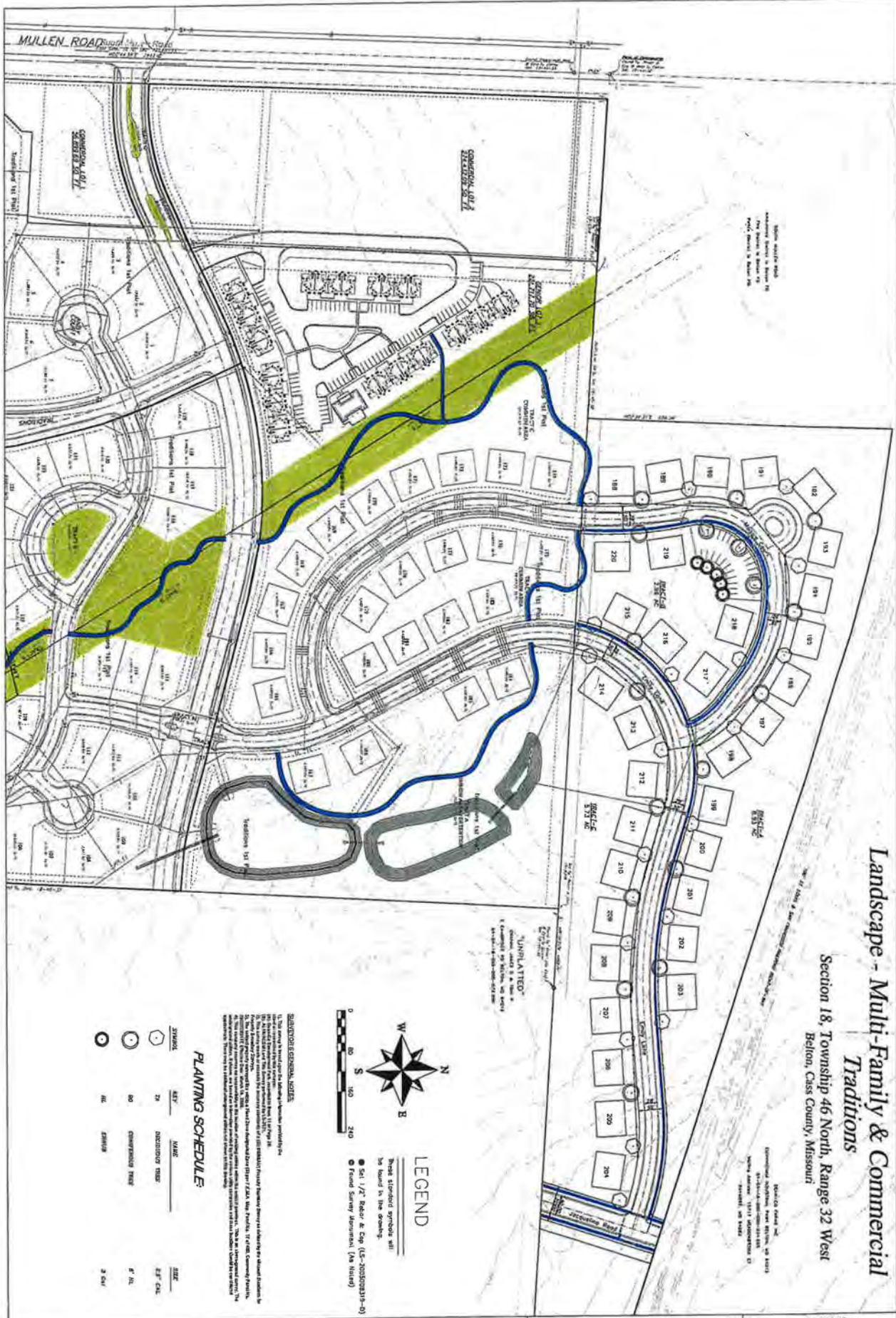


PROJECT NO.	DATE	SCALE	SHEET NO.	TOTAL SHEETS
			56	

Parent Conveyance Map  
 SW Corner SW 1/4 Sec. 18-46-32  
 1616.63  
 386.29 55.7  
 1616.63  
 South Line SW 1/4, Sec. 18-46-32  
 East Cambridge Road

East Cambridge Road  
 1616.63  
 386.29 55.7





**Landscape - Multi-Family & Commercial**

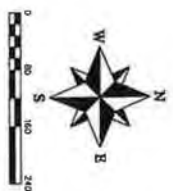
**Traditions**

Section 18, Township 46 North, Range 32 West  
Belton, Cass County, Missouri

These notes shall be read in conjunction with the Preliminary Plat and the Final Plat to which they refer.

Professional Seal of the Architect  
Architect: [Name]  
Address: [Address]  
City: [City], State: [State]

"UNPLANTED" areas shall be planted with native grasses and shrubs as determined by the landscape architect.



**LEGEND**

- Planting symbols shall be located in the schedule.
- Soil 1/2" Rebar & Cap (45-20202831-0)
- Frost Survey Monument (As Noted)

**PLANTING SCHEDULE**

SYMBOL	KEY	PLANT	SIZE
○	45'	DISCRIPTION TREE	8" CAL.
○	60'	DISCRIPTION TREE	8" AL.
○	48'	DISCRIPTION	3' CAL.

**STANDARD GENERAL NOTES:**

- This plan is to be read in conjunction with the Preliminary Plat and the Final Plat.
- The landscape architect shall be responsible for the design and construction of the landscape.
- The landscape architect shall be responsible for the design and construction of the landscape.
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**ENGINEERING SOLUTIONS**  
ENGINEERING & SURVEYING  
1010 N. 17th Street  
Belton, MO 64015  
660-630-0100 / 660-630-0101

**Landscape Plan - Page 2**

SHEET	SECTION	TOWNSHIP	RANGE	QUARTER	JOB NO.
1	18	46 N	32 W	5	2018
DATE OF PREPARATION					January 18, 2018
DRAWN BY					U. SCHUCH, PLS. PC
SCALE					1"=20'

Preliminary Plat - Multi-Family & Commercial  
Section 18, Township 46 North, Range 32 West  
Belton, Cass County, Missouri

**REVISIONS**

NO.	DATE	DESCRIPTION

# **SECTION VI**

## **G**

**AN ORDINANCE AUTHORIZING THE CITY OF BELTON, MISSOURI THROUGH ITS FIRE DEPARTMENT TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF GRANDVIEW, MISSOURI, MOUNT PLEASANT FIRE PROTECTION DISTRICT, SOUTH METRO FIRE PROTECTION DISTRICT, WEST PECULIAR FIRE PROTECTION DISTRICT AND WESTERN CASS FIRE PROTECTION DISTRICT TO PARTICIPATE IN THE FEASIBILITY STUDY AND ADMINISTER THE PROFESSIONAL SERVICES CONTRACT WITH EMERGENCY SERVICES CONSULTING INTERNATIONAL, INC. REGARDING A POTENTIAL CONSOLIDATION PLAN.**

**WHEREAS**, on January 16, 2018, the City Council passed Resolution #2018-07 approving the Fire Department to participate in a joint Request for Proposal and to allocate the city's share of the funding; and

**WHEREAS**, the participating agencies crafted a scope of work document for a proposed consolidation feasibility study; and

**WHEREAS**, the participating agencies solicited Request for Proposals with the scope of work document from different vendors; and

**WHEREAS**, the participating agencies have received and reviewed four (4) RFP's and graded them on Qualifications, History, Experience, Level of Detail, and Cost; and

**WHEREAS**, the agencies have mutually agreed to select Emergency Services Consulting International, Inc. headquartered in Wilsonville, Oregon; and

**WHEREAS**, the total cost of \$ 57,651.01 will be divided up between the six agencies as outlined in the Memorandum of Understanding, herein attached and incorporated as Exhibit A; and

**WHEREAS**, the City Council believes that the Memorandum of Understanding is in the best interest of the citizens of Belton and will provide fair and efficient participation in the study and administration of the Professional Services Contract with Emergency Services Consulting International, Inc.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI.**

**Section 1.** That the City Council hereby authorizes and approves the Memorandum of Understanding, herein attached and incorporated as **Exhibit A**.

**Section 2.** That the Mayor is authorized to sign the Memorandum of Understanding on behalf of the City of Belton, Missouri.



**Section 3.** That this Ordinance shall be in full force and effect from the date of its passage, adoption, and approval by the Mayor.

**Section 4.** That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

READ FOR THE FIRST TIME: April 24, 2018

READ FOR THE SECOND TIME AND PASSED:

\_\_\_\_\_  
Mayor Jeff Davis

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor Jeff Davis

ATTEST:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
City of Belton, Missouri

STATE OF MISSOURI)  
COUNTY OF CASS ) SS  
CITY OF BELTON )

I, Patricia A. Ledford, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton, Missouri, and that the foregoing Resolution was regularly introduced at a regular meeting of the City Council held on the 24<sup>th</sup> day of April, 2018, and adopted at a regular meeting of the City Council held the \_\_\_\_\_ day of \_\_\_\_\_, 2018 by the following vote, to wit:

AYES:                      COUNCILMEN:  
NOES:                      COUNCILMEN:  
ABSENT:                    COUNCILMEN:



# CITY OF BELTON CITY COUNCIL INFORMATION FORM

**AGENDA DATE:** April 18, 2018

**DIVISION:** Fire

**COUNCIL:**  **Regular Meeting**       **Work Session**       **Special Session**

<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Consent Item	<input type="checkbox"/> Change Order	<input type="checkbox"/> Motion
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> FYI/Update	<input type="checkbox"/> Presentation	<input type="checkbox"/> Both Readings

**ISSUE/RECOMMENDATION:**

On January 16, 2018, the City Council approved Resolution 2018-07. This resolution approved a joint request to conduct a feasibility study regarding a potential consolidation of City fire services and district fire protection services including emergency medical services with the City of Grandview, Mount Pleasant Fire Protection District, South Metro Fire Protection District, West Peculiar Fire Protection District and Western Cass Fire Protection District, with the City of Belton serving as the coordinating agency for the proposal.

**PROPOSED CITY COUNCIL MOTION:**

Approve the ordinance for the Memorandum of Understanding with all six agencies for participating in the feasibility study and administering the Professional Services Contract.

Approve the ordinance with Emergency Services Consulting International, Inc for a Professional Services Contract to perform a feasibility study for proposed consolidation of fire services with all of the agencies listed above.

**BACKGROUND:**

The Belton, Missouri Fire Department, the Grandview, Missouri Fire Department, the South Metro Fire Protection District, the West Peculiar Fire Protection District, the Mount Pleasant Fire Protection District and the Western Cass Fire Protection District over the last two years have been in talks to consider consolidating into one Fire District. These talks have led to agreeing to do a feasibility study to look at all aspects of the six agencies for possible consolidation.

All six agencies developed a scope of work that was used to solicit vendors. Four vendors responded to the Request for Proposal.

A score sheet was developed based upon five main issues – Qualifications, History of Past Service, Experience, Level of Detail, and Cost.

Based upon the scoring system, the participating agencies selected Emergency Services Consulting International, Inc (ESCI) headquartered in Wilsonville, Oregon.

**IMPACT/ANALYSIS:**

The contract price for ESCI is \$57,651.01. City of Belton's share is \$12,915.87 with the balance being paid by the other five agencies pursuant to the Memorandum of Understanding.

The Fire Department will invoice the other agencies and collect all monies for the project and then pay the invoice according to the terms of the contract.

Contractor	
Amount of Request/Contract	\$57,652
Amount Budgeted	\$57,652
Funding Source	General Fund/ Contractual 010-3600-400-3020
Additional Funds	\$0
Funding Source	N/A
Encumbered	\$0
Funds Remaining	\$0

**STAFF RECOMMENDATION, ACTION, AND DATE:**

Approve Memorandum of Understanding and Professional Service Contract with ESCI.

**LIST OF REFERENCE DOCUMENTS ATTACHED:**

1. Ordinance for MOU & Exhibit A
2. Ordinance for Professional Services Contract & Exhibit A & B



# **MEMORANDUM OF UNDERSTANDING**

**The City of Belton, Mo Fire Department**  
**The City of Grandview, Mo Fire Department**  
**The Mount Pleasant Fire Protection District**  
**The South Metro Fire Protection District**  
**The West Peculiar Fire Protection District**  
**The Western Cass Fire Protection District**

# MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is between the City of Belton, Mo, City of Grandview Mo, The Mount Pleasant Fire Protection District, The South Metro Fire Protection, The West Peculiar Fire Protection District, and The Western Cass Fire Protection District.

The MOU is for the purpose of contracting a consulting firm to perform a Feasibility Study to consider a change in operations of the six (6) listed agencies. This study will look at continuing as the agencies currently are operating and up to including a total consolidation of all six (6) agencies.

The six listed Agencies:

1. City of Belton, Mo
2. City of Grandview, Mo
3. Mount Pleasant Fire Protection District
4. South Metro Fire Protection District
5. West Peculiar Fire Protection District
6. Western Cass Fire Protection District

The agencies jointly reviewed the proposals, and selected a vendor and agree that the City of Belton will be the lead agency in contracting with the selected consulting firm for the purpose of the Feasibility Study only.

The agencies have selected ***Emergency Services Consulting International, Inc. of Wilsonville Oregon.***

The agencies agree to share the expense to hire the consultant to do the Feasibility Study only based upon the cost share formula as listed below:

1. City of Belton	<b>\$12,915.87</b>
2. City of Grandview	<b>\$12,527.73</b>
3. The Mount Pleasant Fire Protection District	<b>\$4,113.13</b>
4. The South Metro Fire Protection District	<b>\$17,177.00</b>
5. The West Peculiar Fire Protection District	<b>\$7,058.34</b>
6. The Western Cass Fire Protection District	<b>\$3,858.94</b>
<b>Grand Total</b>	<b>\$57,651.01</b>



The lead agency will bill the other agencies according to the terms of the negotiated contract with the selected vendor.

---

Jeff Davis, Mayor  
City of Belton, Mo

---

Date

---

Leonard Jones Jr, Mayor  
City of Grandview, Mo

---

Date

---

Harry V. Bland, President,  
Mount Pleasant Fire Protection District

---

Date

---

Lee Stevens, Fire Chief  
South Metro Fire Protection District

---

Date

---

Gregory Vincent, President  
The West Peculiar Fire Protection district

---

Date

---

Billy Franse, Fire Chief

The Western Cass Fire Protection District

---

Date

# SECTION VI H

**AN ORDINANCE AUTHORIZING THE CITY OF BELTON, MISSOURI THROUGH ITS FIRE DEPARTMENT TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH EMERGENCY SERVICES CONSULTING INTERNATIONAL, INC. TO CONDUCT A FEASIBILITY STUDY REGARDING A POTENTIAL CONSOLIDATION OF CITY FIRE SERVICES AND DISTRICT FIRE PROTECTION SERVICES INCLUDING EMERGENCY MEDICAL SERVICES WITH THE CITY OF GRANDVIEW, MOUNT PLEASANT FIRE PROTECTION DISTRICT, SOUTH METRO FIRE PROTECTION DISTRICT, WEST PECULIAR FIRE PROTECTION DISTRICT AND WESTERN CASS FIRE PROTECTION DISTRICT.**

**WHEREAS**, on January 16, 2018, the City Council passed Resolution #2018-07 approving the Fire Department to participate in a joint Request for Proposals and to allocate the city's share of the funding for a feasibility study, and

**WHEREAS**, a feasibility study will address each community's need for service, desired level of service, customer perception of emergency services, support for a consolidated emergency services system, along with general input; and

**WHEREAS**, the participating agencies have received and reviewed four (4) requests for proposals and graded them on Qualifications, History, Experience, Level of Detail, and Cost, herein attached and incorporated as **Exhibit A**; and

**WHEREAS**, the participating agencies have mutually agreed to select Emergency Services Consulting International, Inc. (ESCI) with their corporate headquarters in Wilsonville, Oregon, and

**WHEREAS**, through the Memorandum of Understanding negotiated and approved by the participating agencies, the City of Belton, through its Fire Department, will serve as the lead agency and administer the Professional Services Contract, herein attached and incorporated as **Exhibit B**; and

**WHEREAS**, the City Council believes that the Professional Services Contract is in the best interest of the citizens of Belton and will provide valuable information to plan for the future fire protection and emergency needs and services of the community.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI.**

**Section 1.** That the City Council hereby authorizes and approves the Professional Services Contract with Emergency Services Consulting International, Inc., herein attached and incorporated as Exhibit B.

**Section 2.** That the Mayor is authorized to sign the Professional Services Contract on behalf of the City of Belton, Missouri.

**Section 3.** That this Ordinance shall be in full force and effect from the date of its passage, adoption, and approval by the Mayor.

**Section 4.** That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

READ FOR THE FIRST TIME: April 24, 2018

READ FOR THE SECOND TIME AND PASSED:

\_\_\_\_\_  
Mayor Jeff Davis

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor Jeff Davis

ATTEST:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
City of Belton, Missouri

STATE OF MISSOURI)  
COUNTY OF CASS ) SS  
CITY OF BELTON )

I, Patricia A. Ledford, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton, Missouri, and that the foregoing Resolution was regularly introduced at a regular meeting of the City Council held on the 24<sup>th</sup> day of April, 2018, and adopted at a regular meeting of the City Council held the \_\_\_\_\_ day of \_\_\_\_\_, 2018 by the following vote, to wit:

AYES:                    COUNCILMEN:  
NOES:                    COUNCILMEN:  
ABSENT:                COUNCILMEN:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
City of Belton, Missouri



## GRADING SHEET FOR RFP'S

	<b>Qualification</b> (Staffing Qualifications)	<b>History</b> (Past Services, Refrences, Similar Size Community)	<b>Experience</b> (How long been in Buisness, Quality of Reports)	<b>Level of Detail</b> (Aproach to Project)	<b>Cost</b>	<b>TOTAL</b>
McGrath Consulting Group	3.00	2.40	2.60	2.60	1.00	48.80
					\$86,175.00	
Emergency Services Consulting International	3.80	4.00	4.00	4.00	2.00	75.40
					\$57,651.01	
Matrix Consulting Group	3.00	2.60	3.00	2.60	3.00	55.60
					\$54,000.00	
Fitch & Associates	2.60	3.00	3.20	3.00	4.00	61.60
					\$49,950.00	
Weighted Percentage	15%	30%	20%	25%	10%	100%

## PROFESSIONAL SERVICES CONTRACT

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_ 2018, by and between **City of Belton, MO** by and through its Fire Department, herein after "Client" and **Emergency Services Consulting International, Inc.** doing business as an Oregon corporation at 25030 SW Parkway Avenue, Suite 330, Wilsonville, Oregon, hereinafter called "**ESCI**".

WHEREAS, the City of Belton is the lead agency under a Memorandum of Understanding with the City of Grandview MO, the Mount Pleasant Fire Protection District, the South Metro Fire Protection District, The West Peculiar Fire Protection District, and The Western Cass Fire Protection District to administer this Professional Services Contract.

### WITNESSETH:

1. For and in consideration of the payment, agreements, and scope of work herein attached as **Attachment A** to be made and performed, Client and **ESCI** hereby agree to commence and complete the consultation, to provide the work described, and comply with the terms of the contract to conduct a **Fire Department Consolidation Feasibility Study (Project)**.
2. **ESCI** will furnish labor, materials, and other services necessary to complete the **Project** for Client, and Client shall provide to **ESCI** the information, data, and assistance required as specified in the attached scope of work. All deliverables, study information, and reports shall be the property of each respective agency involved in the project.
3. Fees: The Client shall pay **ESCI** a sum not to exceed **Fifty-Seven Thousand Six Hundred Fifty-One Dollars (\$57,651) including expenses**. Client shall pay **ESCI** according to the following schedule:
  - A. 10% due at contract signing
  - B. Monthly payments as work progresses
  - C. Payment shall be made within 30 days of receipt of invoice
4. Options: Should Client decide during or following completion of the **Project** to proceed with one or more of the following options as described in Appendix A, Phase V—Other Services, the fees shall be as follows:
  - A. Task V-A: Implementation Plan: **\$2,925**
  - B. Task V-B: Strategic Implementation Planning & Facilitation Process: **\$8,553**
5. This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.
6. The laws of Missouri shall govern this agreement.
7. **ESCI** shall comply with all federal, state, and local laws applicable to the work under this agreement.
8. **ESCI** will complete Phases I-IV within 150 days or less following receipt of **all** data, documents, reports, and other information required and necessary for the successful completion of the project. **ESCI** will submit a request for this information from the Client and the other organizations participating in the MOU.

9. **Termination.** Client may terminate this agreement for any reason upon thirty (30) days written notice to *ESCI*. Payment for all work completed and expenses incurred up to the time of termination shall be due immediately upon termination by Client. All work completed prior to termination shall be property of each respective agency involved in the project.
10. **Amendment.** This agreement may be amended by mutual written agreement of all parties.
11. **Independent Contractor.** *ESCI* is engaged as an independent contractor and will be responsible for any federal or state taxes applicable to the payments under this agreement. *ESCI* is not currently employed by Client and will not be under the direct control of Client. Because *ESCI* is an independent contractor, Client will not be liable for any tax withholding, social security payments, state workers' compensation insurance, unemployment insurance, retirement system payments, or other similar expenses normally payable on behalf of employees of Client.
12. **Indemnification.** *ESCI* agrees to indemnify, defend, and hold harmless Client and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the acts and/or any performances or activities of *ESCI*, *ESCI*'s agents, employees, or representatives under this Agreement.
13. **Attorney Fees.** If suit, action, or arbitration is brought either directly or indirectly to enforce the terms of this agreement, the prevailing party shall recover, and the losing party hereby agrees to pay, reasonable attorney's fees incurred in such proceeding, in the trial and appellate courts, as well as costs and disbursements as ordered by a court of competent jurisdiction.
14. This agreement is an integrated writing, executed by the parties after negotiation and discussions of all material provisions. None of the parties to this agreement have relied upon inducements, concessions, or representations of fact, except as set forth in this agreement.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, the agreement in two (2) copies, each of which shall be deemed an original, on the first date written above.

**City of Belton**

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature*

**Emergency Services Consulting International, Inc.**

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature*



---

## Attachment A

### Scope of Work

#### Phase I—Project Initiation & Development of Work Plan

##### Task I-A: Project Initiation

ESCI will work with the City of Belton and City of Grandview Fire Departments, and the Mount Pleasant, South Metro, West Peculiar and Western Cass Fire Districts to gain a comprehensive understanding of the backgrounds, goals, and expectations for the project. ESCI's project manager will develop and refine a proposed work plan that will guide the project team. This work plan will be developed identifying:

- Primary tasks to be performed
- Person(s) responsible for each task
- Time table for each objective to be completed
- Method of evaluating results
- Resources to be utilized
- Possible obstacles or problem areas associated with the accomplishment of each task

This conversation will also help to establish working relationships, make logistical arrangements, determine an appropriate line of communications, and finalize contractual arrangements.

##### Task I-B: Acquisition & Review of Background Information

The agencies will provide ESCI with pertinent information and data from each organization's assigned project manager or liaison. This data will be used extensively in the analysis and development of the report document. The documents and information relevant to this project will include, but not be limited to, the following:

- Past or current emergency service studies or research
- Local census and demographics data
- Financial data, including debt information, long-range financial plans and projections
- Department administrative policies and procedures
- Standard Operating Guidelines (SOGs) and service delivery practices
- Current service delivery objectives and targets for each community
- Facilities and apparatus inventories
- Local collective bargaining agreements
- Automatic and mutual aid agreements
- Records management data, including National Fire Incident Reporting System (NFIRS) incident data
- Computer-Aided Dispatch (CAD) incident records
- Local Geographic Information Systems (GIS) data, where available



### **Task I-C: Stakeholder Input & Field Work**

- The ESCI project team will conduct site visits in each community and department for the purpose of conducting interviews with, and gathering information from, key personnel including:
- Elected or appointed officials
- Fire department managers and other key staff
- Finance function managers
- Human resource function coordinators
- Labor officials
- Employee and volunteer groups
- Others as they may contribute to this project

From these interviews, ESCI will obtain additional perspective on operational, economic, and policy issues facing the agency. In addition, the project team will learn more about availability of data necessary to meet projected goals.

## **Phase II—Baseline Agency Evaluations**

The initial phases of this Cooperative Services Assessment will focus on a baseline assessment of the current organizational conditions of each agency and current service performance of the departments and the study area as a whole. ESCI will conduct an organizational review of these departments based on the elements included in the following tasks. The purpose of this evaluation is to assess the agencies' operations in comparison to industry standards and best practices, as well as to create a benchmark against which the options for future service delivery can be measured.

### **Task II-A: Organization Overview**

An overview of each organization and community will be developed discussing:

- Service area population and demographics
- History, formation, and general description of the fire agencies
- Description of the current service delivery infrastructure
- Governance and lines of authority
- Foundational policy documents
- Organizational design

### **Task II-B: Financial Analysis**

ESCI will review the existing financial status of each organization including:

- Sources of revenue
- Existing revenue and projections for the next three to five years
- Cost for existing levels of service and projections for the next three to five years
- Contractual services provided by each agency
- Indirect costs, cost allocations, and contractual obligations

### **Task II-C: Management Components**

Each organization's basic management processes will be reviewed, including:

- Mission, vision, strategic planning, goals, and objectives
- Internal assessment of critical issues
- Internal assessment of future challenges
- Internal and external communications processes
- Document control and security
- Reporting and recordkeeping
- Information technology systems

### **Task II-D: Capital Assets & Capital Improvement Programs**

ESCI will review status of current major capital assets (facilities and apparatus) and analyze needs relative to the existing condition of those assets and their viability for continued use in future service delivery. Along with the major capital assets, ESCI will review each organization's capital improvement plans including:

- Facilities and apparatus including within existing plans
- Provide a model capital improvement plan for future planning

### **Task II-E: Staffing & Personnel Management**

ESCI will review each department's staffing levels. Areas to be considered include:

- Administration and support staffing levels
- Operational staffing levels
- Staff allocation to various functions and divisions
- Staff scheduling methodology
- Current standard of coverage and staffing performance for incidents
- Firefighter/EMS staff distribution
- Utilization of career and volunteer companies, where applicable
- Responsibilities and activity levels of personnel
- Emergency callback procedures and the associated costs/events

Personnel management systems of the departments will also be reviewed, focusing on:

- Human resources policies and handbooks
- Quality and status of job descriptions
- Personnel reports and recordkeeping
- Compensation systems
- Disciplinary process
- Counseling services
- Application and recruitment processes
- Testing, measuring, and promotion processes
- Member retention efforts and programs
- Health and wellness programs



## **Task II-F: Service Delivery & Performance**

ESCI will review and make observations in areas specifically involved in, or affecting, service levels and performance of the departments, either individually or when operating in concert with one another in the study area (the collective jurisdiction of all organizations included in the study). Areas to be reviewed shall include, but not necessarily be limited to:

- Demand Study
  - Analysis of current service demand by incident type and temporal variation for each individual organization
  - Analysis and geographic display of current service demand density within the overall study area
- Distribution Study
  - Overview of the current facility and apparatus deployment strategy, analyzed through Geographical Information Systems software, with identification of service gaps and redundancies. This distribution study will be conducted for the study area as a whole, with all existing facilities included in the analysis.
- Concentration Study
  - Analysis of geographic display of the response time necessary to achieve full effective response force arrival in the study area using existing distribution of all organizational resources
  - Analysis of company and staff distribution as related to effective response force assembly in the study area
- Reliability Study
  - Analysis of current workload, including unit hour utilization of individual companies (to the extent data is complete)
  - Review of actual or estimated failure rates of individual companies (to the extent data is complete) ▪  
Analysis of call concurrency and impact on effective response force assembly
- Performance Summary
  - Analysis of actual system response time performance, analyzed by individual companies (to the extent data is available). Performance analysis will be conducted for each jurisdiction individually along with the study area as a whole.
- Mutual and automatic aid systems
- Incident control and management methods

### **Task II-G: Support Programs**

ESCI will review and make overall observations involving support programs within each organization for the critical areas of training and life-safety services. Items to be reviewed include:

- Fire and Life Safety Services (Fire Prevention) ▪ Code enforcement activities
  - New construction inspection and involvement
  - General inspection program
  - Fire and Life-Safety public education programs
  - Fire investigation programs
  - Pre-incident planning
- Training
  - General training competencies
  - Training administration
  - Training schedules
  - Training facilities
  - Training procedures, manuals, and protocols
  - Training recordkeeping

### **Phase III—Future Opportunities for Cooperative Efforts**

ESCI will use the completed baseline assessment of each agency to identify opportunities and feasibility for cooperative efforts. The project team will identify areas of duplication that can be reduced through consolidation efforts, as well as potential service improvements that can be accomplished. Experience has shown that this frequently becomes the overriding influence for public fire service consolidation efforts. Items in this section of the report include but are not limited to the areas listed below. The detailed information provides department heads and elected officials with the information necessary to make important decisions regarding emergency services consolidation. Included are:

#### **Task III-A: General Partnering Strategies**

The various partnering strategies are described, beginning with a do-nothing approach and ending with complete consolidation of the agencies into a new emergency service provider. The following alternatives will be evaluated and discussed:

- Current level of cooperation (status quo)
- Expanded cooperative services
- Shared governance
- Legal unification or merger



### **Task III-B: Options for Shared Services**

The study takes into account the many shared issues that face each agency, and how such matters affect the effort to construct a regional model for efficient service. These issues are identified and analyzed. Within each presented option for shared services, ESCI will evaluate and discuss the following:

- Specific areas of cooperative service where opportunity exists
- Estimated timeline to implement specific initiatives
- Affected section, i.e. Administration, Operations, Support Services
- Affected stakeholders
- Objective of initiative
- Summary of initiative
- Guidance required
- Fiscal considerations
- Social considerations
- Policy actions necessary
- Potential pitfalls

### **Task III-C: Fiscal Analysis**

ESCI will identify and evaluate the fiscal impact of each of the partnering strategies for all three jurisdictions, including:

- Short term
- Medium range: one to three years
- Long range: three years
- Funding alternatives
- Budget modeling and cost allocations alternatives

### **Task III-D: Shared Service-Delivery Analysis**

ESCI will identify and evaluate the impact on service delivery (Emergency response and Fire & Life Safety) of each of the partnering strategies for all three jurisdictions, including:

- Short term
- Medium range: one to three years
- Long range: three years

### **Task V-C: Public Input Meetings**

At the conclusion of Phases I, II, and III, ESCI staff will facilitate a community public input meeting intended to provide information and gather input from members of the general public, community organizations, and neighborhood associations. In order to assess public sentiment toward potential future system changes, discussions will center on the following issues:

- Customer perception of emergency services
- Desired level of service
- Support for adoption of an emergency services
- General input

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## **Phase IV—Development & Delivery of Project Report**

### **Task IV-A: Findings & Recommendations**

ESCI will provide recommendations in a continuum of options, focusing on those strategies and initiatives that have the most chance of success, highest possibility for service improvement, and most favorable impact on budget, including:

- Findings
- Priorities
- Policy action necessary
- Timeline

### **Task IV-B: Development & Review of Draft Project Report**

ESCI will develop and produce an electronic copy of the project report for review by the client and client representatives. Client feedback is a critical part of this project and adequate opportunity will be provided for review and discussion of the draft report prior to finalization. The report will include:

- Detailed narrative analysis of each report component structured in easy-to-read sections and accompanied by explanatory support to encourage understanding by both staff and civilian readers
- Clearly designated recommendations highlighted for easy reference and catalogued as necessary in a report appendix
- Supportive charts, graphs, and diagrams, where appropriate
- Supportive maps, utilizing GIS analysis as necessary

### **Task IV-C: Delivery & Presentation of Final Project Report**

ESCI will complete any necessary revisions of the draft and produce 15 copies of the bound, final version of the written report, along with an electronic version in PDF file format.

Two formal presentations of the project report will be made by ESCI project team member(s) to meetings of the community leaders and/or organizations included in this study. The presentation will include the following:

- A summary of the nature of the report, the methods of analysis, the primary findings, and critical recommendations
- Supportive audiovisual presentation
- Review and explanation of primary supportive charts, graphs, diagrams, and maps, where appropriate
- Opportunity for questions and answers, as needed
- All presentation materials, files, graphics, and written material will be provided to the client at the conclusion of the presentation(s)

## **Phase V—Other Services (optional; not included in initial project)**

### **Task V-A: Implementation Plan**

Should two or more of the participating agencies elect to move forward with strategies developed in the report, ESCI will assist in the development of a written implementation plan to serve as a road map for moving forward. A meeting will be facilitated with the participating fire chiefs during which a plan will be developed. The plan will subsequently be assembled in written form to include:

- Key implementation steps
- Benchmarks to identify completion
- Estimate timelines



### Task V-B: Strategic Implementation Planning & Facilitation Process

ESCI will facilitate a one-day Strategic Planning session. The process will include at least two representatives from each participating agency, focused on the development of an implementation plan that the study agencies can use to move forward with cooperative efforts. The process will include:

- Development of a Shared Vision for moving forward
- Assistance in establishing a "Joint Implementation Committee"
- Develop an implementation "Strategic Plan" including
  - Process goals
  - Defined objective
  - Applicable action steps
- Assistance in establishing Implementation Working Groups

### Pricing:

Project Phase	Consulting Fees	Expenses	Total
<b>Phase I:</b> Project Initiation	\$11,413	\$2,871	<b>\$14,284</b>
<b>Phase II:</b> Baseline Agency Evaluations	\$21,575	\$0	<b>\$21,575</b>
<b>Phase III:</b> Future Opportunities for Cooperative Efforts	\$9,863	\$0	<b>\$9,863</b>
<b>Phase IV:</b> Development & Delivery of Recommendations	\$6,225	\$1,071	<b>\$7,296</b>
<b>Phase V-C:</b> Public Input Meeting	\$3,025	\$1,608	<b>\$4,633</b>
<b>Total Cost for Project (no options, not to exceed):</b>			<b>\$57,651</b>

### Project Timeline

ESCI offers the following project timeline, which is subject to change based upon the mutual agreement of the client and ESCI.

Project Phase	Month 1	Month 2	Month 3	Month 4	Month 5
<b>Phase I:</b> Project Initiation					
<b>Phase II:</b> Baseline Agency Evaluations					
<b>Phase III:</b> Future Opportunities for Cooperative Efforts					
<b>Phase IV:</b> Development & Delivery of Final Report					
<b>Phase V:</b> Other Services (optional)					

# **SECTION VII**

## **A**



**R2018-21**

**A RESOLUTION APPROVING AND AUTHORIZING TASK AGREEMENT NO. 2018-1 WITH SUPERIOR BOWEN ASPHALT COMPANY, LLC IN A NOT-TO-EXCEED AMOUNT OF \$2,553,014.00 TO COMPLETE THE 2018 STREET PRESERVATION PROGRAM.**

**WHEREAS**, the City Council for the City of Belton, understands a quality transportation system is important to a safe and vibrant community and asphalt overlay is an important maintenance activity in maintaining the City of Belton's transportation system; and

**WHEREAS**, the City has the authority and follows Article IV, Division II, Section 2-921 Purchasing Procedure of the Ordinances of the City of Belton, Missouri, to approve contracts for construction thereto; and

**WHEREAS**, on April 28, 2015 under Ordinance No. 2015-4094, the City Council approved a 2015 Street Preservation Project/Overlay Agreement with Superior Bowen Asphalt Company, LLC.; and

**WHEREAS**, on May 10, 2016 under Ordinance No. 2016-4219, the City Council approved a one-year extension to the 2015 Street Preservation Project/Overlay, Contract #225-2015-1 with Superior Bowen Asphalt Company, LLC for the purpose of providing asphalt maintenance activities; and

**WHEREAS**, on June 14, 2016 under Resolution 2016-23, the City Council approved Task Agreement #10 with Superior Bowen Asphalt Company, LLC to complete the FY17 Street Preservation Program and the asphalt ADA compliance work; and

**WHEREAS**, on March 27, 2018 under Bill No. 2018-18, the City Council authorized and approved as a participating agency a cooperative agreement one-year extension including Addendum #1 adding and expanding the scope of work for the City of Belton with Superior Bowen Asphalt Company, LLC for the 2017 Street Preservation Project Overlay; and

**WHEREAS**, on March 27, 2018 under Bill No. 2018-18, the City Council authorized and approved as a participating agency a cooperative agreement one-year extension for the competitive pricing submitted by Superior Bowen Asphalt Company, LLC as part of the 2017 Street Preservation Project Overlay; and

**WHEREAS**, staff recommends Task Agreement No. 2018-1 with Superior Bowen Asphalt Company, LLC in a not-to-exceed amount of \$2,553,014.00 is necessary to complete the 2018 Street Preservation Program; and

**WHEREAS**, the City Council believes to ensure that all road repairs for the City of Belton's 2018 Street Preservation Program are completed that Task Agreement No. 2018-1, herein attached and incorporated as **Exhibit A**, with Superior Bowen Asphalt Company, LLC is beneficial to the citizens of Belton.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:**

**SECTION 1.** That Task Agreement No. 2018-1 with Superior Bowen Asphalt Company, LLC in a not to exceed amount of \$2,553,014.00 to complete the 2018 Street Preservation Program is hereby approved for purposes described above.

**SECTION 2.** The City Manager and Director of Public Works are authorized and directed to execute the task agreement on behalf of the City.

**SECTION 3.** This resolution shall be in full force and effect from and after its passage and approval.

Duly read and passed this 24<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
Mayor Jeff Davis

ATTEST:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
of the City of Belton, Missouri

STATE OF MISSOURI )  
COUNTY OF CASS ) SS.  
CITY OF BELTON )

I, Patricia A. Ledford, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton, Missouri, and that the foregoing Resolution was regularly introduced at a regular meeting of the City Council held on the 24<sup>th</sup> day of April, 2018, and adopted at a regular meeting of the City Council held the 24<sup>th</sup> day of April, 2018 by the following vote, to-wit:

AYES:                    COUNCILMEN:  
NOES:                    COUNCILMEN:  
ABSENT:                COUNCILMEN:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
of the City of Belton, Missouri



## CITY OF BELTON CITY COUNCIL INFORMATION FORM

**AGENDA DATE:** April 24, 2018

**DIVISION:** Transportation

**COUNCIL:**  **Regular Meeting**       **Work Session**       **Special Session**

<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Consent Item	<input type="checkbox"/> Change Order	<input type="checkbox"/> Motion
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> FYI/Update	<input type="checkbox"/> Presentation	<input type="checkbox"/> Both Readings

**ISSUE/RECOMMENDATION:**

Staff recommends City Council approve Task Agreement #2018-1 with Superior Bowen Asphalt to complete the 2018 Street Preservation Program that includes approximately 3,452 Linear Feet of curb replacement and 61,284 Square Yards of mill and overlay.

**IMPACT/ANALYSIS:**

**FINANCIAL IMPACT**

Contractor:	Superior Bowen Asphalt Company, LLC		
Amount of Request/Contract:	\$	2,553,014.00	
Amount Budgeted:	\$	2,553,014.00	
Funding Source:	Street Preservation and GO Bonds		
Additional Funds:	\$	N/A	
Funding Source:	N/A		
Encumbered:	\$	N/A	
Funds Remaining:	\$	N/A	

**STAFF RECOMMENDATION, ACTION, AND DATE:**

Approve a resolution of the City of Belton, Missouri for Task Agreement No. 2018-1 with Superior Bowen Asphalt Company, LLC in a not-to-exceed amount of \$2,553,014.00 to complete the 2018 Street Preservation Program.

**LIST OF REFERENCE DOCUMENTS ATTACHED:**

- Resolution
- Superior Bowen Asphalt Company, LLC Task Agreement No. 2018-1 and Schedule of Values
- Street Repair Spreadsheet



## City of Belton – Public Works Work Task Agreement

Contract: 2018 Cooperative Agreement City of Peculiar

Resolution:	Work Task Agreement No: 2018-1 April 5, 2018	Funding Amount: \$2,553,014  Purchase Order No:
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Project Title: **2018 Street Preservation Program**

Contractor/Consultant (including subs): <b>Superior Bowen Asphalt Company, LLC</b>	Division and Staff Project Manager: <b>Michael Christopher</b>
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Project Management Manual reviewed: n.a.	Attachments (Gantt Chart, Schedule, etc.): <b>Schedule of Values</b>
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Scope of Work (can be in the form of an attachment-Include Working Days):

**SEE SCHEDULE OF VALUES ATTACHED**

**Final payment to be based on actual completed quantities at unit prices, not to exceed funding amount above.**

Staff Signatures		Partner Signatures	
Public Works Director:	City Manager:	Project Manager: <b>Bob Jewett</b>	Company Principal (if different): <b>Matt Bowen, Vice-President</b>
Signature: _____	Signature: _____	Signature: 	Signature: 
Date: _____	Date: _____	Date: <b>4-5-18</b>	Date: <b>4-5-18</b>

Project Type:      Design     Construction     Property Acquisition     Conceptual/Problem Solving     Surveying

Project Discipline(s):    Transportation       Planning       Water       Wastewater       Stormwater

Report(s) Received:

Work on File:

This Work Task Agreement is subject to all the provisions included in the  
FY2018 Cooperative Agreement City of Peculiar

Attach scope of work, budget, working days, notice to proceed, contract performance and payment bonds, latest prevailing wage order and other supporting material.

**Work to be completed in accordance with current Kansas City Metro A.P.W.A. specifications. Asphalt mix to be RC Type 3-01 & 1-01. Weather permitting work is anticipated to start in April 2018. Contractor to provide insurance certificate to the City.**



Project Name: **2018 Asphalt Street Overlay Program**  
 Owner: **City of Belton, Missouri**  
 Contract No. **Task Agreement One**  
 Contractor: **Superior Bowen Asphalt Co., LLC**

**Schedule of Values**

Application # One  
 For work completed through \_\_\_\_\_  
 Date: **4/5/2018**

SCHEDULE OF VALUES					Previously Completed		Items for Payment This Period		Amount Completed To Date
Item	Unit	Qty.	Unit Price	Total Amount	Quantity	Amount	Quantity	Amount	
1. CG-1 or CG-2 Curbs	LF	3,452	\$30.00	\$ 103,560.00	0	\$ -	0	\$ -	\$ -
2. Asphalt Remove 6" and Replace with 4"	SY	58,251	\$25.00	\$ 1,456,275.00	0	\$ -	0	\$ -	\$ -
3. 2" Surface Type 3R	SY	61,284	\$9.50	\$ 582,198.00	0	\$ -	0	\$ -	\$ -
4. Asphalt Remove 8" and Replace with 6"	SY	3,033	\$50.00	\$ 151,650.00					
5. Force Account Budget	LS	1	\$259,331.00	\$ 259,331.00	0	\$ -	0	\$ -	\$ -
						\$ -		\$ -	
Original Contract Amount				<b>\$ 2,553,014.00</b>			Amount This Period		\$ -
Change Order Number				\$ -			Amount Previously Completed		\$ -
Current Contract Amount				<b>\$ 2,553,014.00</b>			Amount Completed to Date		\$ -
							<b>Materials On Hand</b>		\$ -
							Subtotal		\$ -
							Retainage		\$ -
							Net Amount This Estimate		\$ -
							Previous Payments to Contractor		\$ -
							<b>AMOUNT PAYABLE =</b>		<b>\$ -</b>

**Based from Pavement Overall Condition Index (OCI) Rate ONLY starting with lowest OCI**

**Rated Street using Street GO Bonds (1.813014 million estimated)**

OCI Rate	OCR Rate	Street	Start	End	Curb Length Ft.	Asphalt Length	Asphalt SF	Asphalt SY
4.19	Poor	S. Benton	E 176th Street	End of Road	UNI	308	6776	753
4.3	Poor	S. Holmes Road	166th Street	166th Terr	UNI	325	7150	795
5.45	Poor	Middleton Ave	Middleton Ct	End of Road	N/A	106	2544	283
5.47	Poor	E 160th Terrace	Richmond Ave	Hinkle Ave	UNI	369	8118	902
8.98	Poor	Bel-Ray Drive	Jasmine Lane	Greenwald Drive	53	220	6820	758
9.27	Poor	Buena Vista Ct	Buena Vista Drive	End of Road	N/A	265	6360	707
10.39	Poor	Terry Ave	E. 161st Street	E. 160th Terrace	UNI	552	12144	1350
12.22	Poor	Valentine Ave	E. 162nd Street	End of Road	UNI	479	10538	1171
12.63	Poor	Pacific Drive	Pacific Circle	Lacy Lane	147	552	13248	1472
13.43	Poor	E 160th Terrace	Eastern Ave	Oakland Ave	UNI	381	8382	932
13.43	Poor	E 160th Terrace	Oakland Ave	Richmond Ave	UNI	379	8338	927
13.43	Poor	E 160th Terrace	Slater Ave	Speaker Ave	UNI	358	7876	875
13.93	Poor	Kimberly Drive	Stacy Drive	Sunset Lane	317	444	10656	1184
14.41	Poor	E 160th Terrace	Speaker Ave	Harris Ave	UNI	358	7876	875
14.68	Poor	Pacific Circle	Pacific Drive	End of Road	44	108	2592	288
15.15	Poor	S. Holmes Road	Fairway Road	166th Street	UNI	381	8382	932
15.35	Poor	E 160th Terrace	High Ave	Slater Ave	UNI	360	7920	880
15.85	Poor	E 160th Terrace	High Ave	Hinkle Ave	UNI	360	7920	880
16.01	Poor	165th Street	Speaker Ave	Harris Ave	N/A	253	6072	675
16.29	Poor	Belinder Drive	Lacy Lane	Baldwin Street	41	302	7248	806
16.92	Poor	Middleton Court	Middleton Ave	End of Road	N/A	170	4080	454
18.12	Poor	Lake Drive	Lacy Lane	Baldwin Street	195	397	9528	1059
18.4	Poor	Hardee Street	Bradley Ave	Kentucky Road	141	281	6744	750
18.42	Poor	Pacific Drive	Eldorado Drive	Miller Drive	40	557	13368	1486
18.63	Poor	Bel-Ray Drive	Greenwald Drive	Branson Drive	66	259	8029	892
18.67	Poor	Lawrence Ave	E 160th Terrace	E 160th Street	UNI	350	7700	856
18.85	Poor	Pacific Drive	Park Ave	Eldorado Drive	N/A	284	6816	757
19.26	Poor	Bradley Ave	Bradley Court	166th Street	350	344	8256	918
19.29	Poor	Spring Valley Road	Bel-Ray Drive	166th Street	41	453	10872	1208
20.95	Poor	Monte Verde Drive	174th Street	End of Road	UNI	342	7524	836
22.04	Fair	Lawrence Ave	E. 157th Street	End of Road	UNI	820	18040	2005
22.48	Fair	E 157th Street	Vicie Ave	Lawrence Ave	UNI	350	7700	856
22.71	Fair	Pacific Drive	Miller Drive	Pacific Circle	N/A	284	6816	757
22.92	Fair	Terry Ave	E 160th Terrace	E 160th Street	UNI	344	8256	918
23.12	Fair	E 157th Street	Lawrence Ave	Terry Ave	UNI	353	7766	863
23.21	Fair	Westside Drive	Colbern Street	End of Road	62	266	6384	710
23.31	Fair	E 157th Street	Kay Ave	Ann Ave	UNI	354	7788	866
23.31	Fair	E 157th Street	Allen Ave	Kay Ave	UNI	347	7634	848
23.31	Fair	E. 158th Terrace	Allen Ave	Kay Ave	UNI	348	6264	696
23.31	Ave	E 157th Street	Ann Ave	Vicie Ave	UNI	353	7766	863
23.31	Fair	E. 160th Street	Vicie Ave	Lawrence Ave	UNI	350	7700	856
23.59	Fair	S. Benton Drive	174th Street	58 Highway	UNI	1922	42284	4698
23.86	Fair	Lawrence Ave	E. 162nd Street	E. 161st Street	UNI	706	15532	1726
24.49	Fair	S. Outer Road	Grand Street	Hill Street	UNI	285	6270	697
25.57	Fair	Eastern Ave	E. 160th Terrace	E. 160th Street	UNI	348	7656	851
26.36	Fair	Eastern Ave	E. 160th Street	End of Road	UNI	304	6688	743
27.1	Fair	Pine Street	Patron Ave	Margaret Lane	12	334	8016	891
					<b>1509</b>	<b>18365</b>	<b>418437</b>	<b>46505</b>

**Based from Pavement Overall Condition Index (OCI) Rate ONLY starting with lowest OCI Rated Street using FY19 Street Preservation Program Funds (\$ 740,000)**

OCI Rate	OCR Rate	Street	Start	End	Curb Length Ft.	Asphalt Length	Asphalt SF	Asphalt SY
26.88	Fair	Robie Drive	W. Walnut	End of Road	UNI	530	12720	1414
27.32	Fair	Pacific Drive	Baldwin Street	Colbern Street	292	509	12216	1358
27.4	Fair	E. 159th Street	Megan Street	Ryan Drive	14	321	7704	856
27.74	Fair	163rd Court	Spring Valley Road	End of Road	11	204	4896	544
28.14	Fair	Park Circle	Park Drive	End of Road	373	265	5830	648
28.18	Fair	E. 159th Street	Ryan Drive	Harold Drive	N/A	322	7728	859
28.29	Fair	Herschel Street	Second Street	End of Road	UNI	173	3806	423
28.64	Fair	Tanner Drive	Sherman Parkway	Sweet Cherry Place	135	291	6984	776
29.08	Fair	Pacific Drive	Lacy Lane	Baldwin Street	217	467	11208	1246
29.25	Fair	Buena Vista Drive	Park Ave	Buena Vista Court	50	575	13800	1534
30.82	Fair	Hardee Street	Middleton Ave	Hardee Court	N/A	286	6864	763
31.44	Fair	E. South Ave	Third Street	Pine Street	UNI	66	1452	162
31.55	Fair	E. Cambridge Road	S. Scott	Kent	443	554	13296	1478
31.55	Fair	E. Cambridge Road	Kent	55' West of Colbern	408	285	6840	760
31.55	Fair	E. Cambridge Road	S. Cleveland	West side of Church	UNI	300	6600	734
31.55	Fair	E. Cambridge Road	Intersection	S. Cleveland	UNI		547	61
32.79	Fair	Markey Drive	Markey Place	Markey Terrace	UNI	436	10464	1163
					<b>1943</b>	<b>5584</b>	<b>132955</b>	<b>14779</b>

**Summary Totals**

	Square Yards
1.813014 Street GO Bonds	46505
FY19 Street Preservation Program (740,000)	14779
<b>Total</b>	<b>61284</b>

**Remaining Funds from 10% Force Account (if any exist)**

OCI Rate	OCR Rate	Street	Start	End	Curb Length Ft.	Asphalt Length	Asphalt SF	Asphalt SY
31.67	Fair	Melody Lane	S. Scott Ave	Mulberry Street	690	973	23352	2595
32.36	Fair	E 161st Street	Lawrence Ave	Terry Ave	UNI	349	7678	853
34.51	Fair	Middleton Ave	Hardee Street	E 166th Street	30	362	8688	966
35.21	Fair	Middleton Ave	E 166th Street	Middleton Court	N/A	197	4728	526
35.08	Fair	Spring Valley Road	Forrest Ave	Branson Drive	162	246	11808	1312
33.04	Fair	Georgia Lane	S. Scott Ave	Mulberry Street	425	973	23352	2595
33.18	Fair	Montgall Drive	E 176th Street	E 174th Street	UNI	1439	31658	3518
34.15	Fair	Brian Ave	S. Scott Ave	Mulberry Street	220	909	21816	2424
34.52	Fair	Greenwald Drive	Bel-Ray Drive	Greenwald Court	338	791	18984	2110
34.76	Fair	Kay Ave	E 158th Terrace	E 157th Street	UNI	949	20878	2320
35.08	Fair	Spring Valley Road	Lea Ave	Spring Valley Road	N/A	261	6264	696
35.55	Fair	Monte Verde Drive	E 174th Street	58 Highway	UNI	1923	42306	4701
35.77	Fair	Spring Valley Road	Bel-Ray Blvd	Barry Lane	N/A	300	7200	800
35.8	Fair	Redbud Lane	Hawthorne Drive	Hawthorne Drive	184	1217	29208	3246

OCI Rate	OCR Rate	Street	Start	End	Curb Length Ft.	Asphalt Length	Asphalt SF	Asphalt SY
35.88	Fair	Spring Valley Road	E 166th Street	Greenwald Drive	513	1026	24624	2736
36.02	Fair	E 166th Street	Spring Valley Road	Hardee Street	26	289	6936	771
36.05	Fair	Spring Valley Road	Dusty Lane	Lea Ave	N/A	228	5472	608
36.07	Fair	E 159th Street	Vicie Ave	Terry Ave	UNI	708	15576	1731
36.2	Fair	Greenwald Drive	Greenwald Court	McKinley Street	43	402	9648	1072
36.21	Fair	E 160th Street	Allen Ave	End of Road	UNI	203	4466	497
36.29	Fair	Spring Valley Road	Rebecca Lane	E 163rd Court	N/A	326	7824	870
36.94	Fair	Kay Ave	E 157th Street	E 155th Street	UNI	1060	23320	260
37.67	Fair	Bradley Ave	Hardee Street	Bradley Court	218	421	10104	1123
38.02	Fair	E 161st Street	Terry Ave	Valentine Ave	UNI	350	7700	856
38.49	Fair	Bel-Ray Blvd	E 170th Street	Spring Valley Road	20	430	8170	908
39.29	Fair	Stacey Drive	Kimberly Drive	Monroe Ave	15	309	7416	824
39.97	Fair	Spring Valley Road	E 163rd Terrace	E 163rd Street	66	201	4824	536
40.51	Fair	Margaret Lane	Pine Street	E. South Ave	305	812	19488	2166
41.62	Ave	Ella Street	Loop Road	Commercial Street	UNI	249	5478	609
41.78	Ave	Herschel Street	Fifth Street	Fourth Street	UNI	345	7590	844
42.42	Ave	Washington Street	See Ave	N. Scott Ave	UNI	94	2256	251
43.13	Ave	East Ave	Blue Ave	Minnie Ave	UNI	431	10344	1150
43.27	Ave	East Ave	Pine Street	B Street	UNI	57	1596	178
43.62	Ave	E. South Ave	Fifth Street	Hackberry Street	UNI	271	5962	663
44.14	Ave	Miller Drive	Valle Drive	Pacific Drive	50	735	17640	1960
44.54	Ave	Bel-Ray Blvd	Bel-Ray Court	Bel-Ray Drive	N/A	104	2496	278
44.71	Ave	Hardee Street	Hardee Court	Bradley Ave	229	829	19896	2211
44.82	Ave	Lawrence Ave	E 161st Street	E 160th Terrace	UNI	548	12056	1340
45.14	Ave	166th Street	Holmes Road	Holmes Road	UNI	145	3045	339
45.18	Ave	Berry Ave	Hawthorne Court	King Street	20	778	17116	1902
45.49	Ave	Hight Ave	E 160th Terrace	E 160th Street	UNI	351	7722	858
45.59	Ave	E 160th Street	Terry Ave	Valentine Ave	UNI	356	7832	870
45.93	Ave	Spring Valley Road	Spring Valley Road	Bel-Ray Blvd	N/A	168	4032	448
45.96	Ave	S. Holmes Road	Fairway Road	Fairway Road	UNI	370	8140	905
46.07	Ave	Bel-Ray Drive	McKinley Court	Spring Valley Road	N/A	347	10757	1195
46.29	Ave	Airway Lane	Westover Road	N. Hillcrest Road	110	734	17616	1958
46.29	Ave	Tanner Drive	Tanner Circle	Cherry Hill Court	40	230	5520	614
46.38	Ave	Montgall Drive	174th Street	58 Highway	UNI	1931	42482	4721
46.44	Ave	Tanner Drive	Sweet Cherry Placr	Tanner Circle	270	299	7176	798
47.2	Ave	E Outer Road	E 162nd Street	163rd Street	UNI	2492	54824	6092
47.28	Ave	Eastern Ave	E 162nd Street	E 160th Terrace	UNI	1258	27676	3075
47.91	Ave	Hight Ave	Bryan Way	163rd Street	N/A	649	15576	1731
48.03	Ave	Pine Street	Commercial Street	East Ave	UNI	320	7040	782
48.27	Ave	Chestnut Drive	174th Street	58 Highway	UNI	1923	42306	4701
48.49	Ave	E 160th Street	Valentine Ave	End of Road	UNI	190	4180	465
48.51	Ave	Lynn Street	Spring Street	Lynn Street	UNI	317	6974	775
48.58	Ave	Terry Ave	E 174th Street	E 155th Street	UNI	1065	23430	2604
48.72	Ave	Kay Ave	158th Terrace	End of Road	UNI	214	4708	524
48.76	Ave	Monroe Ave	Monroe Circle	Cleveland Ave	N/A	192	4608	512
49.03	Ave	Monroe Ave	Sunset Lane	Monroe Circle	72	866	20784	2310
49.5	Ave	E 160th Street	Lawrence Ave	Terry Ave	UNI	344	7568	841
49.57	Ave	Monroe Ave	Tervis Ave	Stacey Drive	70	555	13320	1480
					<b>4116</b>	<b>37411</b>	<b>863234</b>	<b>93604</b>



# **SECTION VII**

## **B**

**R2018-22**

**A RESOLUTION APPROVING TASK AGREEMENT NO. 2018-4 WITH OLSSON ASSOCIATES UNDER THE ON-CALL ENGINEERING AGREEMENT PER ORDINANCE 2016-4187 TO PERFORM A SITE INVESTIGATION AND ENVIRONMENTAL REMEDIATION AT STREET BARN LANE AT A PREVIOUS UNDERGROUND STORAGE TANK LOCATION IN A NOT-TO-EXCEED AMOUNT OF \$11,872.00.**

**WHEREAS**, the City Council for the City of Belton, understands it is important to be in compliance with the Environmental Protection Agency (EPA); and

**WHEREAS**, the Transportation Division of the City's Public Works Department used and maintained a gasoline pump on site for the fueling of City-owned vehicles; and

**WHEREAS**, in 1999, the gasoline pump was decommissioned and the underground storage tank (UST) holding the gasoline was removed from site. The removal of the UST required attention from the EPA to ensure proper disposal and that there was no considerable contamination caused by the UST on site; and

**WHEREAS**, in 2015, the City contracted Alfred Benesch and Company (Benesch) to perform an environmental impact study and Site Characterization Work Plan for the UST previously located at Street Barn Lane. The report provided by Benesch was sent to the EPA and comments were sent back and forth between the EPA and the City until July of 2016. The comments from the EPA require the City to provide additional information regarding the site characterization and for the City to perform additional testing on the groundwater in the area and the City wishes to complete the additional items requested by the EPA; and

**WHEREAS**, in February 2018, proposals to complete all the EPA requested items were requested from three consultants the City has an On-Call Engineering Services Agreement with per Ordinances No. 2016-4188, 2016-4186, and 2016-4187 (Terracon Consultants, Inc., Kruger Technologies, Inc., and Olsson Associates). Kruger Technologies, Inc. did not provide a proposal by the deadline specified, so only two proposals were received. Terracon Consultants, Inc.'s proposal to complete the work was \$16,000.00, Olsson Associates' proposal to complete the work was \$11,875.00. Olsson Associates had the lowest and best bid; and

**WHEREAS**, the Council believes that the Task Agreement 2018-4 with Olsson Associates in a not-to-exceed amount of \$11,875.00 to perform a site investigation and environmental remediation at Street Barn Lane at a previous underground storage tank location is beneficial to the citizens of Belton.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:**

**SECTION 1.** That Task Agreement 2018-4 with Olsson Associates in a not-to-exceed amount of \$11,875.00 to perform a site investigation and environmental remediation at Street Barn Lane at a previous underground storage tank location, herein attached and incorporated as **Exhibit A**, is hereby approved.

**SECTION 2.** The City Manager and Director of Public Works are authorized and directed to execute the task agreement on behalf of the City.

**SECTION 3.** That this resolution shall be in full force and effect from and after its passage and approval.

Duly read and passed this 24<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
Mayor Jeff Davis

ATTEST:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
of the City of Belton, Missouri

STATE OF MISSOURI )  
COUNTY OF CASS ) SS.  
CITY OF BELTON )

I, Patricia A. Ledford, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton, Missouri, and that the foregoing Resolution was regularly introduced at a regular meeting of the City Council held on the 24<sup>th</sup> day of April, 2018, and adopted at a regular meeting of the City Council held the 24<sup>th</sup> day of April, 2018 by the following vote, to-wit:

AYES:

NOES:

ABSENT:

COUNCILMEN:

COUNCILMEN:

COUNCILMEN:

\_\_\_\_\_  
Patricia A. Ledford, City Clerk  
of the City of Belton, Missouri



# CITY OF BELTON CITY COUNCIL INFORMATION FORM

**AGENDA DATE:** April 24, 2018

**DIVISION:** Public Works/Engineering

**COUNCIL:**  Regular Meeting     Work Session     Special Session

<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Consent Item	<input type="checkbox"/> Change Order	<input type="checkbox"/> Motion
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> FYI/Update	<input type="checkbox"/> Presentation	<input type="checkbox"/> Both Readings

**ISSUE/RECOMMENDATION:**

In 2015, the City contracted Alfred Benesch and Company (Benesch) to perform an environmental impact study and Site Characterization Work Plan for the underground storage tank (UST) previously located at Street Barn Lane. The report provided by Benesch was originally sent to the Environmental Protection Agency (EPA) and comments were sent back and forth between the EPA and the City until July of 2016. The comments from the EPA require the City to provide additional information regarding the site characterization and for the City to perform additional testing on the groundwater in the area. The City wishes to complete the additional items requested by the EPA.

In February 2018, proposals to complete all the EPA requested items were requested from three consultants the City has through an On-Call Engineering Services Agreement per Ordinances No. 2016-4188, 2016-4186, and 2016-4187 (Terracon Consultants, Inc., Kruger Technologies, Inc., and Olsson Associates). Kruger Technologies, Inc. did not provide a proposal by the deadline specified, so only two proposals were received. Terracon Consultants, Inc.'s proposal to complete the work was \$16,000.00, Olsson Associates had the lowest and best bid of \$11,875.00.

**BACKGROUND:**

The Transportation Division of the City's Public Works Department used and maintained a gasoline pump on site for the fueling of City-owned vehicles. In 1999, the gasoline pump was decommissioned and the UST holding the gasoline was removed from site. The removal of the UST required attention from the EPA to ensure proper disposal and that there was no considerable environmental contamination caused by the UST on site.

**IMPACT/ANALYSIS:**

**FINANCIAL IMPACT**

Consultant:	Olsson Associates	
Amount of Request/Contract:	\$	11,875.00
Amount Budgeted:	\$	n/a
Funding Source:	Engineering Budget (010-2000-400-3025)	
Additional Funds:	\$	n/a
Funding Source:	n/a	
Encumbered:	\$	n/a
Funds Remaining:	\$	n/a



**STAFF RECOMMENDATION, ACTION, AND DATE:**

Approve a resolution approving Task Agreement No. 2018-4 with Olsson Associates under the On-Call Engineering Agreement per Ordinance 2016-4187 to perform a site investigation and environmental remediation at Street Barn Lane at a previous underground storage tank location in a not-to-exceed amount of \$11,875.00.

**LIST OF REFERENCE DOCUMENTS ATTACHED:**

Resolution

Exhibit A - Task Agreement #2018-4 and Scope of Work

## City of Belton – Public Works Task Agreement

Contract: Olsson Associates

Ordinance or Resolution: N/A	Task Agreement No: 2018-4	Funding Amount: \$11,875 Purchase Order No: N/A
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Project Title: **Street Department Barn Site**

Contractor (including sub-contractors): Olsson Associates and Larsen & Associates, Inc.	Division and Staff Project Manager: Misha Miller-Gilmore
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Project Management Manual reviewed: Yes	Attachments (Gantt Chart, etc.): Exhibit A – Scope of Services; Exhibit B Fee Table
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PROJECT Scope: See Exhibit A, attached.

Staff Signatures		Partner Signatures	
<b>Public Works Director:</b> Celia Duran	<b>City Manager:</b> Alexa Barton	<b>Project Manager:</b> Brent Johnson	<b>Company Officer (if different):</b> Rachael Reis
Signature: _____	Signature: _____	Signature: <u>Brent Johnson</u>	Signature: <u>Rachael Reis</u>
Date: _____	Date: _____	Date: <u>4/12/18</u>	Date: <u>4/12/18</u>

Project Type: Design \_\_\_ Construction \_\_\_ Property Acquisition \_\_\_ Conceptual/Problem Solving x Surveying \_\_\_  
 Project Discipline(s): Transportation \_\_\_ Planning \_\_\_ Water x Wastewater \_\_\_

Report(s) Received: N/A

Work on File: N/A

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Attach scope of work, budget, and other supporting material

**SCOPE OF SERVICES**  
**Street Department Barn Site**  
**Belton, MO**

The following provides a description of tasks to be performed under the Project. The purpose of this effort is to obtain a No Further Action Letter issued by the Missouri Department of Natural Resources for a tank removal project located at the Site.

Base Services

1. Groundwater Use Pathway Evaluation
  - Evaluate the groundwater use pathway in accordance with Section 6.3 of MRBCA guidance
  - Perform a water well survey of public and private wells within the vicinity of the Site, following Section 5.4.1 of MRBCA guidance
2. Install Groundwater Monitoring Well by Olsson Subcontractor
  - Installation of one groundwater monitoring well at the source site
3. Two groundwater sampling events
  - Groundwater sampled for GRO+ BTEX, MTBE, DRO/ORO, Lead, % Moisture
4. Verification of the intent to exclude lead from the NFA.

Fee for Base Services \$8,975.00

Additional Services

Installation of two additional groundwater monitoring wells; one up gradient and one down gradient. Four groundwater sampling events. Groundwater sampled for GRO+ BTEX, MTBE, DRO/ORO, Lead, % Moisture

Fee for Additional Services \$2,900.00

**Assumptions:**

Permission to access all locations has been obtained by client

All drill locations have been cleared for utilities and underground lines by the client.

Olsson and it's subcontractors are not responsible for repairs to damaged utility/underground lines or subsurface structures.

Drilling will only be conducted in unconsolidated material.

Drill cuttings will remain onsite at a location designated by the client.

**Hourly Professional Services Fee Summary for  
Street Department Barn Site**

<b>Hourly Professional Services Summary</b>							
<b>Street Department Barn Site</b>							
<b>Belton, MO</b>							
Task Description	Sr. Sci	Assoc Sci.	Asst. Sci.	Editor	Hourly Fee Extension	Direct Expenses	Sub-Totals
	\$150	\$85	\$75	\$115			
<b>Groundwater Monitoring</b>							
Groundwater Use Pathway Evaluation	2	21		1	\$2,200		
Water Well Survey	2	26	16	1	\$3,825		
Monitoring Well Sampling Report		10			\$850		
Hours Subtotal	4	57	16	2	\$6,875		\$6,875
<b>Subconsultant Fees</b>							
					\$0	\$2,100	
Hours Subtotal	0	0	0	0	\$0	\$2,100	\$2,100
<b>BASE PROJECT TOTALS</b>	<b>4</b>	<b>57</b>	<b>16</b>	<b>2</b>	<b>\$6,875</b>	<b>\$2,100</b>	<b>\$8,975</b>
<b>Additional Services</b>							
<b>Subconsultant Fees</b>							
					\$0	\$2,900	
Hours Subtotal	0	0	0	0	\$0	\$2,900	\$2,900



