



**Agenda of the Belton City Council
Work Session & Regular Meeting
October 9, 2018 – 6:30 p.m.
City Hall Annex
520 Main Street, Belton, Missouri**

I. CALL WORK SESSION TO ORDER

A. Proposal for Lodging Establishment Tier Classification and Compliance Program

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II. ADJOURN WORK SESSION

III. CALL REGULAR MEETING TO ORDER

IV. PLEDGE OF ALLEGIANCE – Councilman VanWinkle

V. ROLL CALL

VI. CONSENT AGENDA

One motion, non-debatable, to approve the “recommendations” noted. Any member of the Council may ask for an item to be taken from the consent agenda for discussion and separate action.

A. Motion approving the minutes of the September 25, 2018, City Council Regular Meeting and the October 2, 2018, Special Meeting.

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B. Motion approving the September 2018 Municipal Division Summary Report for Municipal Court.

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VII. PERSONAL APPEARANCES

VIII. ORDINANCES

A. Motion approving final reading of Bill No. 2018-62

An ordinance approving a Public Service Agreement with Oats, Inc. at a rate of \$2,124 for a 12 month term.

- B. Motion approving final reading of Bill No. 2018-63

An ordinance granting to Spire Missouri Inc., formerly known as Missouri Gas Energy, a division of Laclede Gas Company, a Missouri corporation, operating a gas distribution system in the City of Belton, Missouri, its successors or assigns, a franchise to operate a natural gas distribution plant and system in said city and relating thereto.

IX. RESOLUTIONS

- A. Motion approving Resolution R2018-49

A resolution approving an Intergovernmental Transfer of Public Funds Agreement and an Administration Fee Agreement between the Missouri Department of Social Services Healthnet Division and the City of Belton, Missouri to receive federal funding for uncompensated costs of providing emergency ambulance services.

The Ground Emergency Medical Transportation (GEMT) Uncompensated Cost Reimbursement Program is a voluntary program that allows for the reimbursement of uncompensated costs to eligible GEMT providers who provide qualifying emergency ambulance services to Department of Social Services, MO Healthnet participants. This program will allow the City to receive supplemental reimbursement from the Federal Government for valuable services currently being performed but not paid for. It is effective for services rendered to MO Healthnet participants by eligible GEMT providers on or after July 1, 2017.

Total reimbursement from MHD, including the uncompensated cost reimbursement, will not exceed one hundred percent of the GEMT provider's actual costs. Reimbursement shall be distributed to eligible and enrolled providers based on GEMT services provided to MO Healthnet participants on a per-transport basis.

Under this voluntary program, providers must agree to fund the non-federal share of GEMT uncompensated cost reimbursement. The GEMT Program must be implemented without any additional expenditure from the state general fund. As a condition of participation under this program, an eligible provider must agree to reimburse MHD for administering and overseeing the GEMT program.

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- B. Motion approving Resolution R2018-50

A resolution approving Task Agreement 2018-7 with Trekk Design Group, LLC to perform consulting and design services for the 173rd Street Extension in the amount of \$90,257.03.

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X. CITY COUNCIL LIAISON REPORTS

XI. MAYOR'S COMMUNICATIONS

XII. CITY MANAGER'S REPORT

October and November 2018 meetings

10/23 regular session – 7:00 p.m.

10/30 work session – 7:00 p.m.

11/06 work session – canceled

11/13 regular session – 7:00 p.m.

XIII. OTHER BUSINESS

XIV. ADJOURN

SECTION I

A



Proposal for Lodging Establishment Tier Classification and Compliance Program

Belton Code of Ordinances- Chapter 15 Article II

Step 1

Each year, lodging establishment operators provide Belton PD with the total number of active guest rooms.

Step 2

Belton PD to annually compile a Calls for Service Room Ratio (CFS)* for each lodging establishment.

Step 3

Each lodging establishment is assigned to a tier.

Tier 1 Less than 0.50 CFS per room per year
 Tier 2 0.50 to 1.00 CFS per room per year
 Tier 3 More than 1.00 CFS per room per year

Step 4

Each lodging establishment shall be notified of their CFS Room Ratio and compliance requirements.**

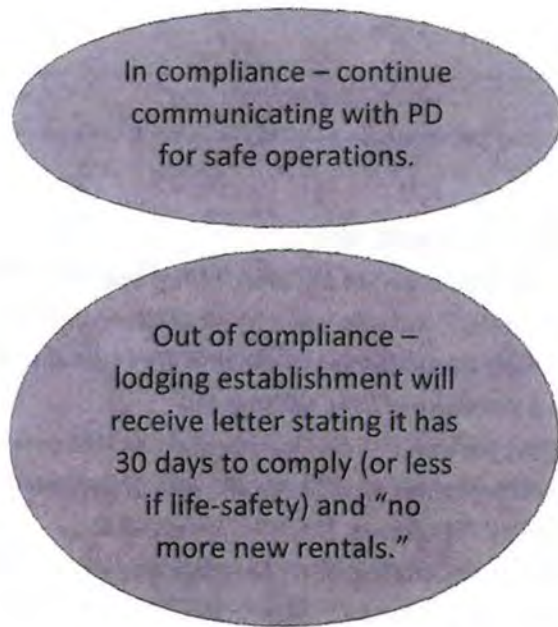
Step 5

The lodging establishment has 90 days to implement tier compliance items.

Step 6

Belton PD, Fire, & Code Enforcement will conduct tier compliance inspections.

Step 6a



Step 7



Step 7a



Background

Lodging Establishments within the City serve an important function to support those visiting the community and working in the community to enhance the economic outlook for the City.

The City recognizes that the Belton Police Department and other City staff expend a large amount of resources at these facilities in order to provide for public health, safety, crime prevention and criminal investigation.

Goals

- To reduce the number of public health and safety calls to Belton PD from lodging establishments.
- To enhance the safety and health for lodging guests and surrounding properties by establishing the tier program with graduated levels of on-site regulations.

This program is in addition to all other regulatory provisions of local, state and federal laws.

***Calls for Service (CFS) Room Ratio includes:**

Abandoned Motor Vehicle
Arson
Assault
Bomb
Burglary
Child Abuse
Civil Matter
Death Investigation
Disturbance
Domestic Disturbance
Drug Information
Endanger Welfare of Child
Fight in Progress
Fireworks Violation
Forgery/Counterfeiting
Harassment/Harassing Phone Calls
Kidnapping
Larceny/Stealing
Larceny of Auto
Minor in Possession of Intoxicants
Noise Complaint
Ordinance Violation
Party Refusing to Leave
Property Damage
Recovered Stolen Vehicle
Resident Check for Arrest Warrant/Search Warrant
Robbery
Sexual Offenses
Shots Fired
Standby to Prevent
State Law Violation
Stolen Auto
Suicidal Person
Suspicious Activity of a Person
Suspicious Activity Regarding an Auto
Terrorist Threat
Threats to Person or Property
Trespass
Truancy
Vandalism/Destruction of Property
Welfare Check

****Tier 1 Requirements**

1. Maintain a guest log per state statute and make available upon request to authorized City personnel.
2. Ensure posting of registered sex offenders:
 - a. The Hotel/Motel Operator of any hotel/motel shall inquire of any person seeking to become a permanent guest or employee, identification in the form of government-issued identification, including a driver's license, a driver's license permit, military identification or passport, either foreign or domestic.
 - b. The Hotel/Motel Operator shall run the name through the National Sex Offender Public Website (NSOPW), as first established by the 2005 Adam Walsh Child Protection and Safety Act.
 - c. The Hotel/Motel Operator shall post in the vicinity of the registration desk, in a manner viewable by the public, an 8½-inch by 11-inch sign indicating the number of sex offenders currently as guests or employees of the hotel/motel. Lettering on the sign shall be no less than one inch in height and one-half inch in width.
3. At the request of a Hotel/Motel Operator, the Belton Police Department will provide the hotel/motel with advice concerning crime prevention through environmental design standards and general crime prevention methods.

****Tier 2 Requirements**

1. Follow all conditions of Tier One requirements.
2. Have a Hotel/Motel Operator available on the premises at all times.
3. Install and maintain an operational digital surveillance camera with recorder in the lobby, parking lots and indoor and outdoor common areas of the hotel/motel, 24 hours per day, seven days per week. Retention of video shall be for a period of 30 days.
4. Obtain and document the guest vehicle information including make, model, color and license plate number.
5. Ensure all guests or occupants of a room provide a picture ID, which will be photocopied and maintained in the hotel/motel office during the length of stay.

****Tier 3 Requirements**

1. Follow all conditions of tier one and tier two requirements.
2. Provide the Police Chief or designee with the names of all Hotel/Motel Operators and security staff.
3. Ensure that individuals visiting hotel/motels occupants leave by 11:00 p.m. with documentation of same.
4. Contact Police Chief or designee to discuss opportunities to prevent crime on the premises
5. Provide 24 hours per day, seven days a week, front desk personnel.
6. Install and maintain lighting in the lobby, parking lots and indoor and outdoor common areas of the hotel/motel.
7. Ensure parking passes are issued and recorded for all vehicles allowed to park on the premises with each pass marked with the issue date and expiration date. All vehicles shall prominently display the pass on the front windshield.
8. Maintain a daily key log. Each key found to be missing must have its corresponding lock rekeyed prior to the room being rented. Each master key found to be missing will require the establishment to rekey all corresponding locks. Records of all rooms being rekeyed shall be maintained by the hotel operator for a period of 12 months.
9. Ensure that all persons visiting guests sign in at the front desk. A picture ID shall be required, photocopied and kept on file during guest's stay.

SECTION VI

A

**Minutes of the Belton City Council
Regular Meeting
September 25, 2018
City Hall Annex
520 Main Street, Belton, Missouri**

Mayor Davis called the regular meeting to order at 7:00 p.m.

Councilwoman Peek led the Pledge of Allegiance to the Flag.

Councilmembers present: Councilwomen Stephanie Davidson, Lorrie Peek, Mayor Jeff Davis, Councilmen Tim Savage, Jeff Fletcher, Ryan Finn, Gary Lathrop, Chet Trutzel, Dean VanWinkle

Staff present: Alexa Barton, City Manager; Megan McGuire, City Attorney; and Donna Greener, Deputy City Clerk.

CONSENT AGENDA

Councilman Lathrop moved to approve the consent agenda consisting of a motion:

- approving the minutes of the August 28, 2018, City Council Regular Meeting
- approving the purchase of a 2019 Ford F150 ½ ton, Super Cab (small 4 door), 4 x 4, from Joe Machens Ford Lincoln in Columbia, MO for \$ 26,605.00 and approve the disposal/sale of the current Truck #27 through the City of Belton's auctioneer service provider for the Water Services Department.
- approving the purchase of a 2019 Ford F150 ½ ton, Regular Cab, 4 x 4, from Joe Machens Ford Lincoln in Columbia, MO for \$ 28,454.00 and approve the disposal/sale of the current Truck #6 through the City of Belton's auctioneer service provider for the Water Services Department.
- approving Resolution R2018-46: **A resolution reappointing Wilma Darlington to the Zoning Board of adjustments.**
- approving Resolution R2018-47: **A resolution reappointing Kara Anderson and appointing Kelly Monaghan-Bass to the Planning Commission.**
- approving the August 2018 Municipal Division Summary Report for Municipal Court

Councilman Trutzel seconded. All voted in favor. Consent agenda approved.

PERSONAL APPEARANCES

The Mayor recognized Councilwoman Peek for receiving the designation of Certified Municipal Official from the Missouri Municipal Leagues Municipal Governance Institute, at last week's MML Annual Conference.

Chief of Police addressed details regarding a shooting that occurred in Belton on Sunday night. An arrest has been made in this incident, and the suspect is being held in the Cass County Jail.

ORDINANCES

Donna Greener, Deputy City Clerk, read Bill No. 2018-61: An ordinance approving the agreement to amend the dues deduction section of the 2015-2018 Collective Bargaining Agreement between the city of Belton, Missouri and Local No. 42 of the International Association of Fire Fighters in accord with a recent U.S. Supreme court case.

Presented by Councilwoman Peek, seconded by Councilman Trutzel. Vote on the final reading was recorded:

Ayes: 9 Councilwoman Davidson, Councilmen Finn, Trutzel, Mayor Davis, Councilmen Lathrop, Fletcher, VanWinkle, Councilwoman Peek, and Councilman Savage

Noes: 0

Absent: 0

Bill No. 2018-61 was declared passed and in full force and effect as **Ordinance No. 2018-4463**, subject to Mayoral veto.

Ms. Greener read Bill No. 2018-62: An ordinance approving a Public Service Agreement with Oats, Inc. at a rate of \$2,124 for a 12 month term.

Presented by Councilwoman Peek, seconded by Councilman Lathrop. Vote on the first reading was recorded with all voting in favor. First reading passed.

Mayor Davis read Bill No. 2018-63: An ordinance granting to Spire Missouri Inc., formerly known as Missouri Gas Energy, a division of Laclede Gas Company, a Missouri corporation, operating a gas distribution system in the City of Belton, Missouri, its successors or assigns, a franchise to operate a natural gas distribution plant and system in said city and relating thereto.

Presented by Councilman Finn, seconded by Councilman Lathrop. Vote on the first reading was recorded with all voting in favor. First reading passed.

RESOLUTIONS

Ms. Greener read Resolution R2018-45: A resolution approving an amendment to Task Agreement 2017-4 with Trekk Design Group, LLC to perform evaluation and engineering design for the intersection at 58 Highway and Y Highway in the amount of \$112,790.10.

Presented by Councilman Trutzel, seconded by Councilwoman Peek. Vote on the resolution was recorded with all voting in favor. Resolution passed.

CITY COUNCIL LIAISON REPORTS

Councilwoman Davidson gave a Park report

- Oktoberfest is September 29 at Memorial Park
- Pumpkin Palooza is October 27 at High Blue Wellness Center
- Shake It For a Cause is November 8 at High Blue Wellness Center
- Veteran's Day Parade is November 10 on Main Street
- Biscuit & Gravy breakfast is September 29 at the Main Street Fire Station
- High Blue Wellness replaced two air conditioning units

Councilwoman Peek gave a report

- The Tree Board did not meet in September
- MIA Ceremony of Remembrance was held this past Saturday
- Codes Enforcement Advisory Committee met and reviewed items pertaining to rental licensing inspections

Councilman Fletcher gave a report

- Belton High School's Homecoming Parade is October 4, from 5-6 p.m., on Main Street

Councilman Trutzel gave a report

- Ulta and Fairfield Inn are making progress toward opening
- Southview Commerce Center is ready to submit a final development plan

MAYOR'S COMMUNICATIONS

- Auditions are upcoming for Main Street Theater's next production
- Encouraged council members to attend neighborhood meetings

James Person, Police Chief

- National Coffee with a Cop Day is October 3
- Still accepting applications for the Citizen's Police Academy
- Received a letter of commendation for an undercover officer working in High Density Drug Trafficking

Sheila Ernzen, Finance Director

- Distributed and explained the Monthly Budget Report
- Busy informing staff and constituents about the Sales Tax Initiative on the ballot for the November 6 election.

Carolyn Yatsook, Economic Development Director

- Ribbon cutting at Advanced Sports & Family Chiropractic last week
- Furniture Deals ribbon cutting ceremony September 27
- Completed work to achieve Certified Work Ready status for the city
- Pho Bistro ribbon cutting is coming
- Ulta's target opening date is November 23

CITY MANAGER'S REPORT

- Attended the MML conference in Branson with Councilwoman Peek, and Councilman Lathrop on September 17-19
- November 6 Work Session will be canceled due to Election Day
- Deanna Sutton, Senior Center Director, is retiring September 28

Dave Clements, Planning Director

- North Point Development filed an application for their first building on the property. It will go to the Planning Commission on October 15.

October 2018 meetings

10/2 work session – 6:30 p.m.

10/9 regular session – 7:00 p.m.

10/23 regular session – 7:00 p.m.

OTHER BUSINESS

At 8:10 p.m. Councilman VanWinkle moved to enter Executive Session to discuss matters pertaining to legal actions, according to Missouri Statute 610.021.1, and that the record be closed. Seconded by Councilman Lathrop. The following vote was recorded:

Ayes: 9 Councilmen Fletcher, Savage, Mayor Davis, Councilwomen Peek, Davidson, Councilmen Trutzel, Lathrop, Finn, and Van Winkle

Nos: 0

The Council returned from Executive Session at 8:45 p.m.

Being no further business, Councilwoman Peek moved to adjourn at 8:45 p.m. Councilman Lathrop seconded. All voted in favor. Meeting adjourned.



Donna Greener, Deputy City Clerk

Jeff Davis, Mayor

**Minutes of the Belton City Council
Special Meeting
October 2, 2018
City Hall Annex
520 Main Street, Belton, Missouri**

Mayor Davis called the special meeting to order at 7:06 p.m.

Councilmembers present: Councilwomen Stephanie Davidson, Lorrie Peek, Mayor Jeff Davis, Councilmen Tim Savage, Jeff Fletcher, Gary Lathrop, Chet Trutzel, Dean VanWinkle

Councilmember absent: Ryan Finn

Staff present: Alexa Barton, City Manager; Megan McGuire, City Attorney; and Andrea Cunningham, City Clerk.

Councilwoman Peek moved to enter Executive Session to discuss matters pertaining to legal actions, according to Missouri Statute 610.021.1, and that the record be closed. Seconded by Councilman Lathrop. The following vote was recorded:

Ayes: 8 – Councilmen Fletcher, Savage, Mayor Davis, Councilwomen Peek, Davidson, Councilmen Trutzel, Lathrop, and Van Winkle

Nos: 0

Absent: 1 – Councilman Finn

The Council returned from Executive Session at 9:14 p.m.

Being no further business, Councilman Fletcher moved to adjourn at 9:14 p.m. Councilwoman Peek seconded. All present voted in favor. Councilman Finn absent. Meeting adjourned.



Andrea Cunningham, City Clerk


Jeff Davis, Mayor

SECTION VI

B

**DOCKET REPRESENTS A TRUE AND ACCURATE COPY
OF COURT PROCEEDINGS HELD**

COURT DATES: 9/5/18; 9/12/18; 9/19/18; 9/26/18



MUNICIPAL JUDGE **10/2/18**
DATE

**IN ACCORDANCE WITH COURT OPERATING RULE 4.29
THE ATTACHED MUNICIPAL DIVISION SUMMARY
REPORT FOR MONTH OF SEPTEMBER 2018 WAS
PRESENTED AND REVIEWED BY CITY COUNCIL AS
REQUIRED**

CITY CLERK **DATE**



Payment Plan Reports

Collected

Belton

Tuesday, October 2, 2018 10:46 AM

Payment Detail Listing By Payment Plan Number From 09/01/2018 - 09/30/2018

PP#	Defendant Name	Trans. Date	Trans. Number	Receipt #	Citation#-Viol.	Amount Paid	C	A
PP0000514	MINOR, PETE J	09/12/2018	459124	R00047431	140794253-1	\$50.00 PY	✓	
PP0000514 Totals:						\$50.00		
PP0000631	BROWN, ANGELICA J	09/04/2018	458560	R00047254	140796855-1	\$10.00 PY	✓	✓
PP0000631 Totals:						\$10.00		
PP0000636	FASE, BERNICE RENEE	09/28/2018	460054	R00047725	121164287-1 121164288-1 121164289-1	\$625.00 PY	✓	
PP0000636 Totals:						\$625.00		
PP0000727	SPRAGUE, DONAVON R	09/20/2018	459656	R00047594	121163606-1	\$25.00 PY	✓	✓
PP0000727 Totals:						\$25.00		
PP0000803	PFLANZ, CHARLES DONAVAN	09/24/2018	459773	R00047627	140795058-1	\$50.00 PY	✓	✓
PP0000803 Totals:						\$50.00		
PP0000889	BOUNDS, TINA LOUISE	09/06/2018 09/06/2018	458806 458808		140798827-1 140798827-1	\$15.00 AB \$15.00 AB	✓ ✓	✓ ✓
PP0000889 Totals:						\$30.00		
PP0000979	VAUGHT, ROBERT EUGENE	09/18/2018	459540	R00047565	140797697-1	\$30.00 PY	✓	✓
PP0000979 Totals:						\$30.00		
PP0000983	PERRY, JOHN ANTHONY	09/13/2018	459320		140801059-1	\$60.00 AB	✓	✓
PP0000983 Totals:						\$60.00		
PP0001100	BROOKS, BUFORD P	09/05/2018	458663	R00047321	101904104-1	\$140.00 PY	✓	
PP0001100 Totals:						\$140.00		
PP0001110	CROSBY, JACOB NEIL	09/09/2018	458988	R00047393	140799377-1	\$50.00 PY	✓	✓
PP0001110 Totals:						\$50.00		
PP0001157	HOLLAND, TIFFANY NICOLE	09/07/2018	458961	R00047373	140802020-1	\$20.00 PY	✓	✓
PP0001157 Totals:						\$20.00		
PP0001262	RICHARDSON, RAYMOND BRET	09/17/2018 09/19/2018	459485 459567	R00047523 R00047575	160754393-1 160754393-1	\$50.00 PY \$25.00 PY	✓ ✓	✓ ✓
PP0001262 Totals:						\$75.00		
PP0001302	MCROY, SCOTT ALAN	09/27/2018	459973	R00047698	140796895-1 140797405-1	\$20.00 PY	✓	✓
PP0001302 Totals:						\$20.00		
PP0001317	BASINSKI, TAYLOR MATTHEW	09/14/2018	459399	R00047499	140803001-1	\$10.00 PY	✓	✓
PP0001317 Totals:						\$10.00		
PP0001331	MAGNESS, MATTHEW COLIN	09/02/2018	458426	R00047228	140801380-1 140801378-1 140801379-1	\$50.00 PY		
PP0001331 Totals:						\$50.00		
PP0001333	COLEMAN, JEREMIAH	09/24/2018	459765	R00047619	140804608-1	\$80.00 PY	✓	✓
PP0001333 Totals:						\$80.00		
PP0001436	WARBINGTON, JOSEPH HENRY	09/21/2018	459689	R00047605	140801302-1	\$20.00 PY	✓	✓
PP0001436 Totals:						\$20.00		
PP0001455	MAYS, RICHARD LEE JR	09/06/2018	458855		140805086-1	\$15.00 AB	✓	✓
PP0001455 Totals:						\$15.00		
PP0001457	CORBIN, SHYANNE C	09/14/2018	459400	R00047500	160753149-1	\$10.00 PY	✓	✓
PP0001457 Totals:						\$10.00		
PP0001515	MEDINA, SCOTT	09/07/2018	458959	R00047371	140804758-1	\$15.00 PY	✓	✓
PP0001515 Totals:						\$15.00		

* Indicates an overpayment was made on the Payment Plan

PP0001517	HILL, MICHAEL SCOTT	09/19/2018	459566	R00047574	121165593-1 121165592-1	\$188.00 PY ✓
PP0001517 Totals:						\$188.00
PP0001572	BARBER, CRYSTAL LYNN	09/21/2018	459700	R00047606	160752795-1 140803395-1	\$25.00 PY ✓
PP0001572 Totals:						\$25.00
PP0001605	THOMAS, STORMY IRENE	09/05/2018	458646		160753109-1	\$15.00 AB ✓
		09/05/2018	458648	R00047312	160753109-1	\$30.00 PY ✓
PP0001605 Totals:						\$45.00
PP0001648	CALHOUN, MARY TANISHA	09/19/2018	459561	R00047569	160753255-1	\$82.50 PY ✓
PP0001648 Totals:						\$82.50
PP0001667	PEGUES, RACHEAL A	09/13/2018	459322		140805015-1	\$15.00 AB ✓ ✓
PP0001667 Totals:						\$15.00
PP0001671	KELLEY, DOMINIQUE JANAE	09/09/2018	458990	R00047395	140804946-1	\$20.00 PY ✓ ✓
PP0001671 Totals:						\$20.00
PP0001690	NICHOLS, SAMUEL TODD	09/06/2018	458861		140804512-1	\$30.00 AB ✓ ✓
PP0001690 Totals:						\$30.00
PP0001700	PULLIAM, DARREN WAYNE	09/12/2018	459121	R00047424	160753196-1	\$170.00 PY ✓
PP0001700 Totals:						\$170.00
PP0001751	MEDINA, STELLA MARIE	09/07/2018	458958	R00047370	160755120-1 140801801-1	\$10.00 PY ✓ ✓
PP0001751 Totals:						\$10.00
PP0001801	RAY, CHERYL DIANE	09/19/2018	459569	R00047577	140800512-1	\$20.00 PY ✓ ✓
PP0001801 Totals:						\$20.00
PP0001804	LEWIS, DAYMOND K L	09/05/2018	458730		160755194-1	\$15.00 AB
		09/12/2018	459238	R00047478	160755194-1 160755195-1	\$25.00 PY ✓ ✓
PP0001804 Totals:						\$40.00
PP0001805	EVANS, SHAWN LEE	09/17/2018	459495	R00047530	140804315-1	\$20.00 PY ✓ ✓
PP0001805 Totals:						\$20.00
PP0001850	CAVE, CHRISTINA V	09/06/2018	458824		160753145-1	\$60.00 AB ✓ ✓
		09/06/2018	458826		160753145-1	\$15.00 AB ✓ ✓
		09/06/2018	458828		160753145-1	\$15.00 AB ✓ ✓
PP0001850 Totals:						\$90.00
PP0001852	KELLUM, STEVEN T	09/26/2018	459887	R00047670	160753378-1	\$25.00 PY ✓ ✓
PP0001852 Totals:						\$25.00
PP0001879	MCNALLY, JULIA ELIZABETH	09/10/2018	459062	R00047412	160753509-1	\$35.00 PY ✓ ✓
PP0001879 Totals:						\$35.00
PP0001881	VERHELLE, GABRIAL RAE	09/06/2018	458869		140803311-1	\$15.00 AB ✓ ✓
PP0001881 Totals:						\$15.00
PP0001883	RUBY, RYAN MICHAEL	09/06/2018	458865		160755361-1	\$15.00 AB ✓ ✓
PP0001883 Totals:						\$15.00
PP0001907	FLORES, JUAN NMI JR	09/24/2018	459781	R00047640	160756139-1	\$100.00 PY ✓ ✓
PP0001907 Totals:						\$100.00
PP0001919	CUNNINGHAM, ANGELA MARIE	09/28/2018	460042	R00047712	160753081-1	\$25.00 PY ✓ ✓
PP0001919 Totals:						\$25.00
PP0001920	HAYS, KENNETH JOHN	09/18/2018	459534	R00047561	140798032-1 140798034-1	\$100.00 PY ✓ ✓
PP0001920 Totals:						\$100.00
PP0001946	WILLIAMS, COURTNEY M	09/16/2018	459428	R00047521	160756605-1	\$25.00 PY ✓ ✓
PP0001946 Totals:						\$25.00
PP0001951	LEWIS, JASON LAMONT	09/06/2018	458847		140801822-1	\$15.00 AB
		09/06/2018	458849		140801822-1	\$15.00 AB
		09/06/2018	458851		140801822-1	\$15.00 AB
		09/08/2018	458852		140801822-1	\$15.00 AB
PP0001951 Totals:						\$60.00

* Indicates an overpayment was made on the Payment Plan

PP0001952	HACKER, EMBER E	09/13/2018	459380	R00047490	160758697-1	\$100.00 PY ✓
PP0001952 Totals:						\$100.00
PP0001972	ANDERSON, CIERA NICHELLE	09/05/2018	458697		160756176-1	\$15.00 AB ✓
PP0001972 Totals:						\$15.00
PP0001980	BERRY, LEIGHANN KATHRYN	09/10/2018	459050	R00047405	160755588-1 160755589-1	\$60.00 PY ✓ ✓
PP0001980 Totals:						\$60.00
PP0001982	TERRY, SAMANTHA MARIE	09/06/2018	458867		140801693-1	\$30.00 AB ✓
PP0001982 Totals:						\$30.00
PP0002007	FROCK, JASON WAYNE	09/24/2018	459777	R00047638	140802849-1	\$20.00 PY ✓ ✓
PP0002007 Totals:						\$20.00
PP0002015	MINNICK, TRENTON CRAIG	09/07/2018	458916	R00047354	160756760-1	\$50.00 PY ✓ ✓
PP0002015 Totals:						\$50.00
PP0002023	MAGNANT, ANGELLA M	09/02/2018	458427	R00047229	160755811-1	\$25.00 PY ✓ ✓
PP0002023 Totals:						\$25.00
PP0002028	FAIRLEY, TERRANCE KALEB	09/04/2018	458558	R00047252	160758129-1 160758130-1	\$20.00 PY ✓ ✓
PP0002028 Totals:						\$20.00
PP0002032	HERBERT, RYAN LEE	09/13/2018	459333		160752932-1	\$15.00 AB ✓ ✓
		09/13/2018	459334		160752932-1	\$15.00 AB ✓ ✓
		09/13/2018	459335		160752932-1	\$30.00 AB ✓ ✓
		09/13/2018	459337		160752932-1	\$30.00 AB ✓ ✓
PP0002032 Totals:						\$90.00
PP0002060	HILLIARD, GARY LYNN	09/26/2018	459897	R00047673	140789839-1	\$39.00 PY ✓
PP0002060 Totals:						\$39.00
PP0002062	CROSSLEY, DAKOTA BRADLY	09/13/2018	459382	R00047491	140801992-1	\$20.00 PY ✓ ✓
PP0002062 Totals:						\$20.00
PP0002067	PANKEY, STEPHON BERNORIS	09/14/2018	459424	R00047518	101907051-1	\$50.00 PY ✓ ✓
		09/28/2018	460056	R00047727	101907051-1	\$50.00 PY ✓ ✓
PP0002067 Totals:						\$100.00
PP0002082	GILE, DESTINY CHEYANNE	09/13/2018	459313		140803314-1	\$15.00 AB ✓ ✓
		09/13/2018	459315		140803314-1	\$15.00 AB ✓ ✓
		09/13/2018	459317		140803314-1	\$15.00 AB ✓ ✓
		09/13/2018	459318		140803314-1	\$15.00 AB ✓ ✓
PP0002082 Totals:						\$60.00
PP0002083	PERKINS, CLAIRE ELIZABETH	09/06/2018	458863		160754741-1	\$20.00 AB ✓ ✓
PP0002083 Totals:						\$20.00
PP0002119	HINEMAN, DAKOTA R	09/13/2018	459325		160753516-1	\$15.00 AB ✓ ✓
		09/13/2018	459327		160753516-1	\$15.00 AB ✓ ✓
PP0002119 Totals:						\$30.00
PP0002126	SIMS, MATTHEW ALAN	09/12/2018	459254		160759662-1	\$15.00 AB ✓
		09/12/2018	459255	R00047483	160759662-1	\$15.00 PY ✓ ✓
PP0002126 Totals:						\$30.00
PP0002133	OLSON, HARWOOD GLEN	09/11/2018	459092	R00047418	160757122-1	\$20.00 PY ✓ ✓
		09/24/2018	459778	R00047639	160757122-1	\$20.00 PY ✓ ✓
PP0002133 Totals:						\$40.00
PP0002135	ADAMS, JONATHAN THOMAS	09/13/2018	459307		160755698-1	\$15.00 AB ✓
PP0002135 Totals:						\$15.00
PP0002144	BAYS, MICHELLE LEE	09/12/2018	459135	R00047437	160758869-1	\$15.00 PY ✓ ✓
PP0002144 Totals:						\$15.00
PP0002152	RHULE, ALICIA MARIE	09/10/2018	459042	R00047397	160756382-1	\$20.00 PY ✓ ✓
PP0002152 Totals:						\$20.00
PP0002190	COLE, NANCY MARIE	09/26/2018	459948	R00047694	160758783-1	\$60.00 PY ✓ ✓
PP0002190 Totals:						\$60.00
PP0002213	JONES, DASMOND RAYNARD	09/05/2018	458578	R00047267	160759698-1	\$45.00 PY ✓
PP0002213 Totals:						\$45.00

* indicates an overpayment was made on the Payment Plan

PP0002215	BRIDEN, TRAVIS KANE	09/25/2018	459796	R00047647	160758291-1	\$48.00 PY ✓
PP0002215 Totals:						\$48.00
PP0002237	BREITWEISER, ANGELIC MARIA	09/04/2018	458565	R00047259	160755022-1	\$20.00 PY ✓ ✓
PP0002237 Totals:						\$20.00
PP0002241	FLETCHER, KA'CHAE JEANAE	09/06/2018	458798	R00047349	160758865-1	\$25.00 PY ✓ ✓
PP0002241 Totals:						\$25.00
PP0002242	HILLGARDNER, TAMMY J	09/06/2018	458759	R00047346	160759380-1	\$20.00 PY ✓ ✓
PP0002242 Totals:						\$20.00
PP0002257	CAMPBELL BURNES, SHAWNEE NICHELLE	09/04/2018	458564	R00047258	160752531-1	\$50.00 PY ✓
		09/28/2018	480039	R00047709	160752531-1	\$71.00 PY ✓
PP0002257 Totals:						\$121.00
PP0002270	SHORT, PEGGY JEANETTE	09/04/2018	458550	R00047244	160759496-1	\$41.00 PY ✓
PP0002270 Totals:						\$41.00
PP0002303	RICHARDSON, MICHEAL DONOVAN	09/26/2018	459921	R00047687	160758366-1	\$147.00 PY ✓
PP0002303 Totals:						\$147.00
PP0002318	CORDES, VERA P	09/04/2018	458542	R00047239	160756972-1 160756973-1	\$120.00 PY ✓
PP0002318 Totals:						\$120.00
PP0002325	SMITH, ROBERT RAY	09/14/2018	459402	R00047501	160755049-1	\$50.00 PY ✓ ✓
PP0002325 Totals:						\$50.00
PP0002326	BROWN, MELVIN	09/19/2018	459571	R00047579	140804467-1 140804468-1	\$180.00 PY ✓
PP0002326 Totals:						\$180.00
PP0002327	BECK, AUGUSTINE R	09/05/2018	458576	R00047260	121165166-1 121165165-1	\$40.00 PY ✓ ✓
PP0002327 Totals:						\$40.00
PP0002328	PETERSON, ROBERT M	09/24/2018	459789	R00047643	160757697-1	\$30.00 PY ✓ ✓
PP0002328 Totals:						\$30.00
PP0002334	GRAY, ERICK EUGENE	09/01/2018	458422	R00047224	160756513-1	\$62.00 PY ✓
PP0002334 Totals:						\$62.00
PP0002336	GONZALEZ, ASHLEY DAWN	09/21/2018	459657	R00047595	160758440-1	\$75.00 PY ✓
PP0002336 Totals:						\$75.00
PP0002340	NEAL, CHRISTOPHER DWAYNE	09/13/2018	459347	R00047487	160758447-1	\$25.00 PY ✓
		09/26/2018	459909	R00047681	160758447-1	\$45.00 PY ✓
PP0002340 Totals:						\$70.00
PP0002360	ACOSTA, JESUS A	09/20/2018	459655	R00047593	160757318-1	\$108.00 PY ✓
PP0002360 Totals:						\$108.00
PP0002361	BABB, BLAKE ROBERT MORTON	09/05/2018	458595	R00047279	140795235-1	\$79.50 PY ✓
PP0002361 Totals:						\$79.50
PP0002377	NELSON-KEARNS, BRENDON	09/10/2018	459063	R00047413	160755642-1	\$30.00 PY ✓ ✓
PP0002377 Totals:						\$30.00
PP0002380	PARRIS, COLETON J	09/25/2018	459845	R00047653	160759214-1	\$25.00 PY ✓ ✓
PP0002380 Totals:						\$25.00
PP0002387	NORTHWEATHER, SARAH DANIELLE	09/07/2018	468861	R00047369	160758803 1	\$60.00 PY ✓ ✓
PP0002387 Totals:						\$50.00
PP0002388	RUSSELL, JENNIFER NICHOLE	09/04/2018	458439	R00047236	160758233-1	\$50.00 PY ✓ ✓
		09/17/2018	459514	R00047551	160758233-1	\$50.00 PY ✓ ✓
PP0002388 Totals:						\$100.00
PP0002399	WARD, TYLER DEAN	09/06/2018	458761	R00047347	160759469-1	\$172.50 PY ✓ ✓
PP0002399 Totals:						\$172.50
PP0002410	RODRIGUEZ, LISA J	09/14/2018	459385	R00047494	160757886-1	\$50.00 PY ✓ ✓
PP0002410 Totals:						\$50.00
PP0002428	ENGLAND, JEREMIAH	09/01/2018	458421	R00047223	160752591-1	\$40.00 PY ✓ ✓
		09/30/2018	460067	R00047733	160752591-1	\$40.00 PY ✓
PP0002428 Totals:						\$80.00

* Indicates an overpayment was made on the Payment Plan

PP0002446	UNDERWOOD, GEORGE EDWARD	09/26/2018	459918	R00047685	160762745-1	\$10.00 PY ✓ ✓
PP0002446 Totals:						\$10.00
PP0002455	ELLINGSWORTH, WARREN JOHN	09/12/2018	459261	R00047485	160757028-1	\$50.00 PY ✓ ✓
PP0002455 Totals:						\$50.00
PP0002456	AVERY, CHELSEA LYNN	09/18/2018	459528	R00047557	160759373-1	\$40.00 PY ✓ ✓
PP0002456 Totals:						\$40.00
PP0002458	CLAWSON, BRIAN S	09/07/2018	458918	R00047356	160762617-1	\$68.00 PY ✓
PP0002458 Totals:						\$68.00
PP0002462	BROWN, NYIA R	09/05/2018	458741	R00047343	140796764-1	\$25.00 PY ✓
PP0002462 Totals:						\$25.00
PP0002470	DALTON, LEAH MICHELLE	09/01/2018	458424	R00047226	160756567-1	\$100.00 PY ✓
PP0002470 Totals:						\$100.00
PP0002472	DENNEY, MICHAEL BOYD	09/17/2018	459489	R00047524	160761209-1	\$25.00 PY ✓ ✓
PP0002472 Totals:						\$25.00
PP0002473	VILLANUEVA, CORTEZ D	09/18/2018	459536	R00047563	160761198-1 160762175-1	\$100.00 PY ✓ ✓
PP0002473 Totals:						\$100.00
PP0002474	HAMILTON, JOSEPH RANDALL	09/26/2018	459904	R00047677	160759928-1	\$125.00 PY ✓
PP0002474 Totals:						\$125.00
PP0002476	SHEFFER, JAMILEE REJEANA	09/17/2018	459490	R00047525	140795495-1	\$105.00 PY ✓
PP0002476 Totals:						\$105.00
PP0002487	LANDRY, IOSHA H	09/22/2018	459707	R00047613	160759798-1	\$75.00 PY ✓ ✓
PP0002487 Totals:						\$75.00
PP0002488	HARBOUR, SYLVESTER JR JR	09/14/2018	459386	R00047495	160757946-1	\$10.00 PY ✓ ✓
PP0002488 Totals:						\$10.00
PP0002491	ROWE, AMANDA SM	09/13/2018	459383	R00047492	160755680-1	\$75.00 PY ✓ ✓
PP0002491 Totals:						\$75.00
PP0002493	SMITH, JOSEPHINE A	09/10/2018	459043	R00047398	140797101-1 140798605-1	\$50.00 PY ✓ ✓
PP0002493 Totals:						\$50.00
PP0002494	BIDWELL, JAMES J	09/26/2018	459908	R00047680	160759573-1 160759574-1	\$221.00 PY ✓
PP0002494 Totals:						\$221.00
PP0002495	NEWMAN, LLOYD PRICE JR	09/28/2018	460052	R00047723	140803286-1 140803287-1	\$50.00 PY ✓ ✓
PP0002495 Totals:						\$50.00
PP0002496	WATKINS, KENDRICK DEXTER	09/26/2018	459855	R00047658	160761718-1	\$58.00 PY ✓
PP0002496 Totals:						\$58.00
PP0002497	JOHNSON, APRIL LOUISE	09/13/2018	459379	R00047489	160757503-1	\$100.00 PY ✓ ✓
PP0002497 Totals:						\$100.00
PP0002503	RUSSELL, NICOLE RENEE	09/07/2018	458960	R00047372	160757425-1	\$20.00 PY ✓ ✓
PP0002503 Totals:						\$20.00
PP0002517	ACHUGO, CRYSTAL ONVINYE	09/25/2018	459852	R00047655	160754696-1	\$60.00 PY ✓ ✓
PP0002517 Totals:						\$60.00
PP0002520	DAVIS, DANTE REUEL	09/16/2018	459426	R00047520	160760280-1	\$40.00 PY ✓
PP0002520 Totals:						\$40.00
PP0002523	WHITE, AIRREDEE LASHAWN	09/12/2018	459155	R00047447	160762313-1 160762314-1	\$50.00 PY ✓ ✓
PP0002523 Totals:						\$50.00
PP0002536	STARKS, DAMON M	09/28/2018	460040	R00047710	160757559-1	\$61.50 PY ✓
PP0002536 Totals:						\$61.50
PP0002539	BURNSTEIN, BRETT ALLEN	09/04/2018	458554	R00047248	160757251-1	\$50.00 PY ✓ ✓
PP0002539 Totals:						\$50.00
PP0002545	HERNANDEZ, JANELLE ELIZABETH	09/06/2018	458762	R00047348	160757945-1	\$70.00 PY ✓ ✓
PP0002545 Totals:						\$70.00

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PP0002546	DUNCAN, KYLIE DANIELLE	09/04/2018	458556	R00047250	160757995-1	\$50.00 PY ✓ ✓
PP0002546 Totals:						\$50.00
PP0002551	OWENS, LENARD JAMES ANDR	09/06/2018	458873	R00047352	160761282-1	\$100.00 PY ✓
PP0002551 Totals:						\$100.00
PP0002552	ENNIS, NORMA DENISE	09/05/2018	458630	R00047309	160757931-1	\$50.00 PY ✓
		09/24/2018	459790	R00047644	160757931-1	\$49.00 PY ✓
PP0002552 Totals:						\$99.00
PP0002555	HATTON, RAQUEL RENFROW	09/06/2018	458758	R00047345	160757942-1	\$100.00 PY ✓ ✓
PP0002555 Totals:						\$100.00
PP0002566	WILBER, REBECCA JUNE	09/19/2010	459370	R00047570	160757992-1	\$25.00 PY ✓ ✓
PP0002566 Totals:						\$25.00
PP0002560	SETZER, JANET LEE	09/26/2018	459934	R00047690	160764152-1	\$20.00 PY ✓ ✓
PP0002560 Totals:						\$20.00
PP0002561	HOWELL, STACIA RA'SHAJ	09/21/2018	459703	R00047609	160761365-1	\$55.00 PY ✓ ✓
PP0002561 Totals:						\$55.00
PP0002564	HERNANDEZ ARELLANO, YUNERIT	09/27/2018	459996	R00047700	160757996-1	\$123.00 PY ✓
PP0002564 Totals:						\$123.00
PP0002565	WOOLAM, STEPHANIE DAWN	09/28/2018	460041	R00047711	160761737-1 160761738-1	\$133.00 PY ✓ ✓
PP0002565 Totals:						\$133.00
PP0002568	LUEVANO, ANGELICA RAE	09/13/2018	459384	R00047493	160758436-1	\$25.00 PY ✓ ✓
PP0002568 Totals:						\$25.00
PP0002573	DAVIS, DEBORAH LEANNE	09/04/2018	458541	R00047238	160762186-1	\$40.00 PY ✓ ✓
PP0002573 Totals:						\$40.00
PP0002574	RODRIGUEZ, MICHAEL HAVI RAFAEL	09/17/2018	459516	R00047553	160761276-1	\$25.00 PY ✓ ✓
PP0002574 Totals:						\$25.00
PP0002581	WOLTKAMP, SUZANNE L	09/25/2018	459848	R00047654	160763318-1	\$129.50 PY ✓
PP0002581 Totals:						\$129.50
PP0002582	SWINK, DENNIS L	09/05/2018	458602	R00047286	160760327-1	\$20.00 PY ✓
PP0002582 Totals:						\$20.00
PP0002585	SMITH, TAMMY LYNN	09/01/2018	458423	R00047225	160758157-1	\$50.00 PY ✓ ✓
PP0002585 Totals:						\$50.00
PP0002588	PARKER, SHAWNA DANIELLE	09/18/2018	459532	R00047559	160759908-1	\$75.00 PY ✓
PP0002588 Totals:						\$75.00
PP0002592	ROSS, DELOIS LAVERN	09/21/2018	459680	R00047598	160761779-1	\$25.00 PY ✓ ✓
PP0002592 Totals:						\$25.00
PP0002594	STEVENSON, CLAYTON W	09/07/2018	458919	R00047357	160760060-1	\$50.00 PY ✓ ✓
		09/14/2018	459398	R00047496	160760060-1	\$50.00 PY ✓ ✓
		09/21/2018	459678	R00047597	160760060-1	\$50.00 PY ✓ ✓
		09/28/2018	460033	R00047707	160760060-1	\$50.00 PY ✓ ✓
PP0002594 Totals:						\$200.00
PP0002597	LANDE, COREY WAYNE	09/05/2018	458676	R00047328	160758566-1	\$25.00 PY ✓ ✓
PP0002597 Totals:						\$25.00
PP0002598	ABATE-KARL, MELISSA LEIGH	09/04/2018	458440	R00047237	160759843-1	\$50.00 PY ✓
		09/27/2018	459960	R00047696	160759843-1	\$58.00 PY ✓
PP0002598 Totals:						\$108.00
PP0002605	PARRISH, DESTINY BRIANNA	09/12/2018	459154	R00047446	160764211-1	\$20.00 PY ✓ ✓
PP0002605 Totals:						\$20.00
PP0002606	ALLEN, LISA M	09/21/2018	459658	R00047596	160761294-1	\$63.00 PY
PP0002606 Totals:						\$63.00
PP0002608	BARNETT, RICHARD D	09/19/2018	459565	R00047573	160757565-1	\$95.00 PY ✓
PP0002608 Totals:						\$95.00
PP0002609	MORRIS, BARBARA MICHELLE	09/01/2018	458425	R00047227	160764122-1	\$100.00 PY ✓ ✓
PP0002609 Totals:						\$100.00

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PP0002615	WILLIAMS, CHEY L	09/24/2018	459764	R00047618	160762377-1 160762378-1	\$248.00 PY ✓
PP0002615 Totals:						\$248.00
PP0002616	WICKS, JOHNATHON R	09/17/2018	459429	R00047522	160764646-1	\$50.00 PY ✓ ✓
PP0002616 Totals:						\$50.00
PP0002617	NELSON, QUIANA DENAE	09/12/2018	459222	R00047472	160764685-1	\$25.00 PY ✓ ✓
PP0002617 Totals:						\$25.00
PP0002618	DUNCAN, WYATT THOMAS	09/19/2018	459597	R00047588	160763653-1	\$100.00 PY ✓ ✓
PP0002618 Totals:						\$100.00
PP0002623	AGUILAR, REGULA (X)	09/05/2018	458606	R00047292	160764770-1	\$75.00 PY ✓ ✓
PP0002623 Totals:						\$75.00
PP0002624	MOORE-SILVERIO, SANDRA LYNN	09/04/2018 09/24/2018	458563 459763	R00047257 R00047617	160763383-1 160763384-1	\$50.00 PY ✓ ✓ \$75.00 PY ✓ ✓
PP0002624 Totals:						\$125.00
PP0002625	TAYLOR-WARNER, SARA A	09/04/2018 09/17/2018	458555 459509	R00047249 R00047549	160764750-1 160764750-1	\$100.00 PY ✓ ✓ \$50.00 PY ✓ ✓
PP0002625 Totals:						\$150.00
PP0002626	WATTERS, TINA MARIE	09/12/2018	459156	R00047448	160759834-1	\$60.00 PY ✓ ✓
PP0002626 Totals:						\$60.00
PP0002628	MARTINEZ, JACIEL	09/05/2018	458627	R00047307	160764679-1	\$100.00 PY ✓
PP0002628 Totals:						\$100.00
PP0002629	WILLIAMS, QUENTIN LAMONT	09/24/2018	459782	R00047641	140805201-1	\$20.00 PY ✓ ✓
PP0002629 Totals:						\$20.00
PP0002630	MCKINNEY-COLLINS, REBEKAH	09/04/2018	458559	R00047253	160756299-1	\$50.00 PY ✓ ✓
PP0002630 Totals:						\$50.00
PP0002642	BURGESS, SHARTAISHA SHARDAE	09/29/2018	460057	R00047728	160760362-1	\$20.00 PY ✓ ✓
PP0002642 Totals:						\$20.00
PP0002649	GASTON, DAVID WAYNE	09/07/2018	458962	R00047374	160757936-1	\$25.00 PY ✓ ✓
PP0002649 Totals:						\$25.00
02651	VALVERDE, FABIAN JOSE	09/12/2018	459153	R00047445	160754565-1	\$100.00 PY ✓ ✓
PP0002651 Totals:						\$100.00
PP0002655	THOMSON, TARA JO	09/18/2018	459542	R00047567	160755882-1	\$185.00 PY ✓
PP0002655 Totals:						\$185.00
PP0002656	NELSON, DEBRA G	09/05/2018	458693	R00047333	160762920-1	\$25.00 PY ✓ ✓
PP0002656 Totals:						\$25.00
PP0002660	MEYER, JEREMY WAYNE	09/05/2018 09/29/2018	458695 460060	R00047334 R00047731	160760035-1 160760035-1	\$60.00 PY ✓ \$63.00 PY ✓
PP0002660 Totals:						\$123.00
PP0002661	TAYLOR, TIMOTHY R	09/24/2018	459776	R00047637	160764792-1	\$50.00 PY ✓ ✓
PP0002661 Totals:						\$50.00
PP0002664	THIBODEAUX, EMILY TANNER	09/05/2018	458710	R00047336	160757984-1	\$50.00 PY ✓ ✓
PP0002664 Totals:						\$50.00
PP0002667	ZELAYA, GISSELLE A	09/07/2018	458970	R00047380	160761463-1	\$150.00 PY ✓
PP0002667 Totals:						\$150.00
PP0002671	BRUNS, BRANDON F	09/19/2018	459577	R00047580	140794123-1	\$25.00 PY ✓ ✓
PP0002671 Totals:						\$25.00
PP0002679	TAYLOR, CYNTHIA P	09/18/2018	459526	R00047555	160764808-1	\$123.00 PY ✓
PP0002679 Totals:						\$123.00
PP0002680	CHAULSETT, NICHOLAS G	09/14/2018	459403	R00047502	160764809-1	\$125.00 PY ✓
PP0002680 Totals:						\$125.00
PP0002682	SMOTHERMON, WESLEY LEWIS	09/14/2018 09/28/2018	459404 460007	R00047503 R00047703	160763418-1 160763418-1	\$52.00 PY ✓ \$52.50 PY ✓
PP0002682 Totals:						\$104.50
PP0002683	SMITH, DAVID WILLIAMS III	09/14/2018 09/22/2018	459425 459708	R00047519 R00047614	160764833-1 160764833-1	\$50.00 PY ✓ ✓ \$50.00 PY ✓ ✓

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PP0002683	SMITH, DAVID WILLIAMS III	09/29/2018	460058	R00047729	160764833-1	\$50.00 PY ✓ ✓
PP0002683 Totals:						\$150.00
PP0002684	PHILLIPS, ROBERTA L	09/12/2018	459239	R00047477	160757597-1	\$50.00 PY ✓ ✓
PP0002684 Totals:						\$50.00
PP0002685	RICHARDS, VICTORIA ALEXIS	09/12/2018	459243	R00047479	160761419-1	\$20.00 PY
		09/14/2018	459422	R00047516	160761418-1	\$25.00 PY
		09/28/2018	460050	R00047722	160761418-1	\$23.00 PY ✓ ✓
PP0002685 Totals:						\$68.00
PP0002686	ANDERS, AMBER DAWN	09/21/2018	459706	R00047612	160762884-1	\$150.00 PY ✓ ✓
PP0002686 Totals:						\$150.00
PP0002688	COFFIN, ALEXANDER E	09/21/2018	459701	R00047607	160760351-1	\$100.00 PY ✓ ✓
PP0002688 Totals:						\$100.00
PP0002689	HUGUNIN, ZACHARY MATTHEW	09/21/2018	459688	R00047604	160758087-1	\$75.00 PY ✓ ✓
PP0002689 Totals:						\$75.00
PP0002690	HAMILTON, MALIKA LACHELLE	09/14/2018	459407	R00047506	160758074-1	\$50.00 PY ✓ ✓
PP0002690 Totals:						\$50.00
PP0002691	DICKERSON, ROBERT M	09/26/2018	459939	R00047691	160762795-1	\$50.00 PY ✓ ✓
PP0002691 Totals:						\$50.00
PP0002692	TETTENBORN, PAYTON RAE	09/28/2018	460037		160758809-1	\$15.00 AB ✓ ✓
		09/28/2018	460038		160758809-1	\$15.00 AB ✓ ✓
PP0002692 Totals:						\$30.00
PP0002694	MEIER, JENNIFER ANGELA	09/20/2018	459628	R00047591	160760013-1	\$25.00 PY ✓ ✓
PP0002694 Totals:						\$25.00
PP0002698	ROBERTS, KYLE COLBY	09/28/2018	460035	R00047708	160764194-1	\$125.00 PY ✓
PP0002698 Totals:						\$125.00
PP0002710	MABERRY, RICHARD K	09/26/2018	459943	R00047693	160761470-1	\$25.00 PY ✓ ✓
PP0002710 Totals:						\$25.00

Report Totals

\$11,539.00

* Indicates an overpayment was made on the Payment Plan



My Filed Or Closed Cases Listing

Belton

10/2/2018 2:09:39 PM

Totals For Filed Date From 09/01/2018 To 09/30/2018

Posted Fee Totals For Transaction Date From 09/01/2018 To 09/30/2018

Violations By Filed Date

City Ordinance	130
IPMC CODE	15
MOVING TRAFFIC	254
Parking	2
Traffic	108
Total Violations Filed:	509

Violations Completed-Paid Fines By Filed Date

CL-CLOSED FOUND GUILTY

City Ordinance	1
MOVING TRAFFIC	57
Traffic	53
CL	111

PDFN-PROSECUTION DECLINED NOT FILED

City Ordinance	4
MOVING TRAFFIC	1
Traffic	1
PDFN	6
Total Violations Completed-Paid Fines:	117

Violations Completed-Before Judge By Filed Date

CL-CLOSED FOUND GUILTY

City Ordinance	76
FIRE CODE	1
IPMC CODE	3
MOVING TRAFFIC	67



My Filed Or Closed Cases Listing

Belton

10/2/2018 2:09:39 PM

Totals For Filed Date From 09/01/2018 To 09/30/2018

Posted Fee Totals For Transaction Date From 09/01/2018 To 09/30/2018

Violations Completed-Before Judge By Filed Date

Traffic 116

CL 263

DC-Dismissed by Complainant

City Ordinance 2

DC 2

DI-CLOSED BY SIS

MOVING TRAFFIC 4

DI 4

24 DJ-Dismissed by Judge

City Ordinance 8

DJ 8

DP-Dismissed by Prosecutor

City Ordinance 26

MOVING TRAFFIC 18

Traffic 4

DP 48

DW-DISMISSED NO WITNESS

City Ordinance 7

DW 7

DX-FOUND NOT GUILTY AT TRIAL

City Ordinance 2

MOVING TRAFFIC 30



My Filed Or Closed Cases Listing

Belton

10/2/2018 2:09:39 PM

Totals For Filed Date From 09/01/2018 To 09/30/2018

Posted Fee Totals For Transaction Date From 09/01/2018 To 09/30/2018

Violations Completed-Before Judge By Filed Date

Traffic	3	
DX		35
Total Violations Completed-Before Judge:		367

Violations Completed-Other By Filed Date

DS-DISMISSED SC PP RECALCULATED/PAID

City Ordinance	19	
D\$		19

DS-DISMISSED STATE CHARGES

25	City Ordinance	6	
	MOVING TRAFFIC	9	
	Traffic	1	
	DS		16
	Total Violations Completed-Paid Fines:		35

Total Violations Completed-Paid Fines:	117
Total Violations Completed-Before Judge:	367
Total Violations Completed-Before Jury:	0
Total Violations Completed-Before Teen Court:	0
Total Violations Completed-Other:	35
Total Violations Completed:	519
Total Violations Filed:	509
Net Difference Filed - Completed:	-10

Warrants Issued



My Filed Or Closed Cases Listing

Belton

10/2/2018 2:09:39 PM

Totals For Filed Date From 09/01/2018 To 09/30/2018

Posted Fee Totals For Transaction Date From 09/01/2018 To 09/30/2018

City Ordinance	169		
IPMC CODE	2		
MOVING TRAFFIC	104		
Parking	1		
Traffic	95		
Total Warrants Issued:	371	Total Violations:	371

Warrants Cleared

City Ordinance	150		
IPMC CODE	1		
MOVING TRAFFIC	83		
Traffic	58		
Total Warrants Cleared:	292	Total Violations:	292

26

Total Warrants Issued:	371
Total Warrants Cleared:	292
Net Difference:	79

Violations Completed-Other Paid By Filed Date AJ-SUSPENDED IMPOSITION OF SENTEN

MOVING TRAFFIC	5		
AJ		5	

AP-Appealed

MOVING TRAFFIC	1		
AP		1	

CC-CONTEMPT OF COURT ISSUED

City Ordinance	2		
----------------	---	--	--



My Filed Or Closed Cases Listing

Belton

10/2/2018 2:09:39 PM

Totals For Filed Date From 09/01/2018 To 09/30/2018

Posted Fee Totals For Transaction Date From 09/01/2018 To 09/30/2018

Violations Completed-Other Paid By Filed Date

MOVING TRAFFIC	3	
CC		5

CD-Completion date for school(s)

MOVING TRAFFIC	3	
CD		3

CL-CLOSED FOUND GUILTY

City Ordinance	2	
MOVING TRAFFIC	3	
Traffic	1	
CL		6

27

CN-Continued Arraignment

City Ordinance	6	
MOVING TRAFFIC	5	
Traffic	4	
CN		15

CS-Community Service Hours

City Ordinance	5	
MOVING TRAFFIC	1	
CS		6

DP-Dismissed by Prosecutor

MOVING TRAFFIC	1	
DP		1

IA-Initial Arraignment



My Filed Or Closed Cases Listing

Belton

10/2/2018 2:09:39 PM

Totals For Filed Date From 09/01/2018 To 09/30/2018

Posted Fee Totals For Transaction Date From 09/01/2018 To 09/30/2018

Violations Completed-Other Paid By Filed Date

MOVING TRAFFIC	2	
IA		2

PP-Payment plan

City Ordinance	27	
MOVING TRAFFIC	56	
Traffic	24	
UNUSED	2	
PP		109

SC-SHOW CAUSE HEARING

28 City Ordinance	1	
SC		1

VD-Voided Docket

MOVING TRAFFIC	1	
Traffic	1	
VD		2

VS-DIVERSION

City Ordinance	5	
MOVING TRAFFIC	2	
VS		7

WI-Warrant Issued

City Ordinance	17	
MOVING TRAFFIC	24	



My Filed Or Closed Cases Listing

Belton

10/2/2018 2:09:39 PM

Totals For Filed Date From 09/01/2018 To 09/30/2018

Posted Fee Totals For Transaction Date From 09/01/2018 To 09/30/2018

Violations Completed-Other Paid By Filed Date

Traffic	13	
WI		54
Total Violations Completed-Other Paid:	217	



My Filed Or Closed Cases Listing

Belton

10/2/2018 2:09:39 PM

Posted Fee Totals For Transaction Date From 09/01/2018 To 09/30/2018

Fee Code	Fee Description	Paid
BF (84)	BOND FORFEITURE	\$2,940.09
CC (76)	COURT COSTS	\$3,124.73
CN (CA)	COURT NOTIFICATION AUTOMATION	\$556.89
CVC2 (74)	CRIME VICTIMS CITY	\$105.45
CVS2 (CV)	CRIME VICTIMS STATE	\$2,238.64
DM (82)	DOMESTIC VIOLENCE	\$573.00
DWI (77)	DWI RECOVERY COST	\$130.50
FINE (76)	FINE	\$42,993.51
ILFC (83)	ILF- CITY	\$301.37
IS (IS)	INMATE SECURITY FUND	\$575.49
RST (RS)	RESTITUTION	\$69.00
30 RTNCK (CRF)	RETURN CHECK FEE	\$20.00
SR (SR)	SHERIFF RETIREMENT	\$941.93
TFC (78)	TRAINING FUND CITY	\$572.00
TFS (81)	TRAINING FUND STATE	\$313.99

Report Totals:

\$55,456.59

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Contact information same as last report <input checked="" type="checkbox"/>	
Municipality:	Belton	Reporting Period: 9/2018	
Mailing Address: 7001 E. 163rd St. Belton 64012		Software Vendor: Tyler Technologies	
Physical Address: 7001 E. 163rd St. Belton 64012		County: CASS COUNTY	Circuit: 17
Telephone Number: (816) 331-2798		Fax Number: (816) 348-4439	
Prepared by: Laura Ellis	E-mail Address: beltoncourts@beltonpd.org		iNotes <input checked="" type="checkbox"/>
Municipal Judge(s) CHARLES C. CURRY		Prosecuting Attorney: WILLIAM N. MARSHALL III	
II. MONTHLY CASELOAD INFORMATION		Alcohol and Drug Related Traffic	Other Traffic
A. cases (citations / informations) pending at start of month		106	3,493
B. cases (citations / informations) filed		14	350
C. cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)			
2. court / bench trial - GUILTY		0	9
3. court / bench trial - NOT GUILTY		0	33
4. plea of GUILTY in court		6	182
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)		0	109
6. dismissed by court		0	1
7. <i>nolle prosequi</i>		0	32
8. certified for jury trial (not heard in the Municipal Division)		0	0
9. TOTAL CASE DISPOSITIONS		6	366
D. cases (citations / informations) pending at end of month [pending caseload = (A + B) – C9]		114	3,477
E. Trial de Novo and / or appeal applications filed		0	0
III. WARRANT INFORMATION (Pre and Post Disposition)		IV. PARKING TICKETS	
1. # issued during reporting period	371	# issued during period	0
2. # served/withdrawn during reporting period	308	<input checked="" type="checkbox"/> Court staff does not process parking tickets	
3. # outstanding at end of reporting period	3,138		

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Belton	Reporting Period: 9/2018
--------------------------	----------------------	--------------------------

V. DISBURSEMENTS			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	\$29,761.25		
Clerk Fee - Excess Revenue	\$2,721.02		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$83.62		
Bond forfeitures (paid to city) - Excess Revenue	\$810.00		
Total Excess Revenue	\$33,375.89		
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)			
Fines - Other	\$13,789.15		
Clerk Fee - Other	\$705.08		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace officer Standards and Training (POST) Commission surcharge	\$313.99		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$2,238.64		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$21.83		
Law Enforcement Training (LET) Fund surcharge	\$572.00		
Domestic Violence Shelter surcharge	\$573.00		
Inmate Prisoner Detainee Security Fund surcharge	\$575.49		
Sheriffs' Retirement Fund (SRF) surcharge	\$941.93		
Restitution	\$69.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$2,130.09		
Total Revenue Other	\$21,930.20		
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		Total Other Disbursements	\$150.50
		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$55,456.59
DWI RECOVERY COST	\$130.50	Bond Refunds	\$0.00
RETURN CHECK FEE	\$20.00	Total Disbursements	\$55,456.59

* All fields are required to Submit

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Municipal Division Summary Reporting

17th Judicial Circuit - Cass County - Belton

Municipal Division

8	2018	106	3493
1896	2998	N	Y
7001 E. 163rd Street		Belton	64012
	7001 E. 163rd Street		Belton
64012		1640	10/02/2018
edit			
MDSR	79	17th	Cass
N	edit	edit	
2018	9		

Note: Caseload information from the Judicial Information System or Show-Me Courts case management systems do not need to be reported through this portal. Please report caseload information from other case management systems only. OSCA will continue to pull monthly caseload information from the Judicial Information System or Show-Me Courts case management systems. For courts using Show-Me Courts and another case management system simultaneously, OSCA staff will combine the reported caseload information in the portal with the caseload information automatically pulled from Show-Me Courts to be used in the Annual Statistical Report.

I. COURT INFORMATION

Reporting Period

No court activity occurred in reporting period

Clerk's Physical Address

Mailing Address

Case Management

Telephone Number

Fax Number

Prepared by

Prepared by E-mail Address

Municipal Judge(s) Active During Reporting Period

Charles Curry
 Kevin Anderson
 Clayton Jones
 Ross Nigro

II. MONTHLY CASELOAD INFORMATION

	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	Alcohol & Drug Related Traffic Cases (citations / informations) pending at start of month <input type="text" value="106"/>	Other Traffic Cases (citations / informations) pending at start of month <input type="text" value="3,493"/>	Non-Traffic Ordinance Cases (citations / informations) pending at start of month <input type="text" value="1,896"/>
B. Cases (citations / informations) filed	Alcohol & Drug Related Traffic Cases (citations / informations) filed <input type="text" value="14"/>	Other Traffic Cases (citations / informations) filed <input type="text" value="350"/>	Non-Traffic Ordinance Cases (citations / informations) filed <input type="text" value="146"/>
C. Cases (citations / informations) disposed	Alcohol & Drug Related Traffic Cases (citations / informations) disposed <input type="text"/>	Other Traffic Cases (citations / informations) disposed <input type="text"/>	Non-Traffic Ordinance Cases (citations / informations) disposed <input type="text"/>
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	Alcohol & Drug Related Traffic Cases - jury trial (Springfield, Jefferson County, and St. Louis County only) <input type="text" value="0"/>	Other Traffic Cases - jury trial (Springfield, Jefferson County, and St. Louis County only) <input type="text" value="0"/>	Non-Traffic Ordinance Cases - jury trial (Springfield, Jefferson County, and St. Louis County only) <input type="text" value="0"/>
2. court / bench trial - GUILTY	Alcohol & Drug Related Traffic Cases - court / bench trial - <input type="text"/>	Other Traffic Cases - court / bench trial - <input type="text"/>	Non-Traffic Ordinance Cases - court / bench <input type="text"/>

II. MONTHLY CASELOAD INFORMATION

	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
	GUILTY 0	GUILTY 9	trial - GUILTY 3
3. court / bench trial - NOT GUILTY	Alcohol & Drug Related Traffic Cases - court / bench trial - NOT GUILTY 0	Other Traffic Cases - court / bench trial - GUILTY 33	Non-Traffic Ordinance Cases - court / bench trial - GUILTY 2
4. plea of GUILTY in court	Alcohol & Drug Related Traffic Cases - court / bench trial - plea of GUILTY in court 6	Other Traffic Cases - court / bench trial - plea of GUILTY in court 182	Non-Traffic Ordinance Cases - court / bench trial - plea of GUILTY in court 94
5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	Alcohol & Drug Related Traffic Cases - Violations Bureau Citations 0	Other Traffic Cases - court / bench trial - Violations Bureau Citations 109	Non-Traffic Ordinance Cases - court / bench trial - Violations Bureau Citations 1
6. dismissed by court	Alcohol & Drug Related Traffic Cases - dismissed by court 0	Other Traffic Cases - dismissed by court 1	Non-Traffic Ordinance Cases - dismissed by court 33
7. nolle prosequi	Alcohol & Drug Related Traffic Cases - nolle prosequi 0	Other Traffic Cases - nolle prosequi 32	Non-Traffic Ordinance Cases - nolle prosequi 34
8. certified for jury trial (not heard in the Municipal Division)	Alcohol & Drug Related Traffic Cases - certified for jury trial 0	Other Traffic Cases - certified for jury trial 0	Non-Traffic Ordinance Cases - certified for jury trial 0
9. TOTAL CASE DISPOSITIONS	Alcohol & Drug Related Traffic Cases - TOTAL CASE DISPOSITIONS 6	Other Traffic Cases - TOTAL CASE DISPOSITIONS 366	Non-Traffic Ordinance Cases - TOTAL CASE DISPOSITIONS 167
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	Alcohol & Drug Related Traffic Cases - pending at end of month 114	Other Traffic Cases - pending at end of month 3,477	Non-Traffic Ordinance Cases - pending at end of month 1,875

II. MONTHLY CASELOAD INFORMATION

	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
E. Trial de Novo and / or appeal applications filed	Alcohol & Drug Related Traffic Cases - Trial de Novo and / or appeal applications filed 0	Other Traffic Cases - Trial de Novo and / or appeal applications filed 0	Non-Traffic Ordinance Cases - Trial de Novo and / or appeal applications filed 1

III. WARRANT INFORMATION (pre- & post-disposition)

# Outstanding at end of previous reporting period	Warrant Info - Issued during reporting period N 2,998
1. # Issued during reporting period	Warrant Info - Issued during reporting period 371
2. # Served/withdrawn during reporting period	Warrant Info - Served/withdrawn during reporting period 308
3. # Outstanding at end of reporting period	Warrant Info - Outstanding at end of reporting period 3,061

IV. PARKING TICKETS

Does court staff process parking tickets?

- Yes
 No

1. # Issued during reporting period Parking Tickets - Issued during reporting period

V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)

Fines – Excess Revenue	Fines - Excess Revenue \$ 29,761.25
Clerk Fee – Excess Revenue	Clerk Fee - Excess Revenue \$ 2,721.02
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue \$ 83.62
Bond forfeitures (paid to city) – Excess Revenue	Bond forfeitures (paid to city) - Excess Revenue \$ 810.00

Total Excess Revenue

Total Excess Revenue \$

Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)

Fines – Other	Fines - Other \$ <input type="text" value="13,789.15"/>
Clerk Fee – Other	Clerk Fee - Other \$ <input type="text" value="705.08"/>
Judicial Education Fund (JEF)	Judicial Education Fund (JEF) \$ <input type="text"/>
Court does not retain funds for JEF <input checked="" type="checkbox"/> Court does not retain funds for JEF	
Peace Officer Standards and Training (POST) Commission surcharge	Peace Officer Standards and Training (POST) Commission surcharge \$ <input type="text" value="313.99"/>
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	Crime Victims Compensation (CVC) Fund surcharge - Paid to State \$ <input type="text" value="2,238.64"/>
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other \$ <input type="text" value="21.83"/>
Law Enforcement Training (LET) Fund surcharge	Law Enforcement Training (LET) Fund surcharge \$ <input type="text" value="572.00"/>
Domestic Violence Shelter surcharge	Domestic Violence Shelter surcharge \$ <input type="text" value="573.00"/>
Inmate Prisoner Detainee Security Fund surcharge	Inmate Prisoner Detainee Security Fund surcharge \$ <input type="text" value="575.49"/>
Sheriffs' Retirement Fund (SRF) surcharge	Sheriffs' Retirement Fund (SRF) surcharge \$ <input type="text" value="941.93"/>
Restitution	Restitution \$ <input type="text" value="69.00"/>
Parking ticket revenue (including penalties)	Parking ticket revenue (including penalties) \$ <input type="text" value="0.00"/>
Bond forfeitures (paid to city) – Other	Bond forfeitures (paid to city) - Other \$ <input type="text" value="2,130.09"/>
Total Other Revenue	Total Other Revenue \$ <input type="text" value="21,930.20"/>

Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.

Other Disbursement Description 1 <input type="text" value="DWI RECOVERY COS"/>	Other Disbursement Amount 1 \$ <input type="text" value="130.50"/>
Other Disbursement Description 2 <input type="text" value="RETURN CHECK FEE"/>	Other Disbursement Amount 2 \$ <input type="text" value="20.00"/>
Other Disbursement Description 3 <input type="text"/>	Other Disbursement Amount 3 \$ <input type="text"/>
Other Disbursement Description 4 <input type="text"/>	Other Disbursement Amount 4 \$ <input type="text"/>
Other Disbursement Description 5 <input type="text"/>	Other Disbursement Amount 5 \$ <input type="text"/>

Other Disbursement Description 6 <input type="text"/>	Other Disbursement Amount 6 \$ <input type="text"/>
Other Disbursement Description 7 <input type="text"/>	Other Disbursement Amount 7 \$ <input type="text"/>
Other Disbursement Description 8 <input type="text"/>	Other Disbursement Amount 8 \$ <input type="text"/>
Other Disbursement Description 9 <input type="text"/>	Other Disbursement Amount 9 \$ <input type="text"/>
Other Disbursement Description 10 <input type="text"/>	Other Disbursement Amount 10 \$ <input type="text"/>
Other Disbursement Description 11 <input type="text"/>	Other Disbursement Amount 11 \$ <input type="text"/>
Other Disbursement Description 12 <input type="text"/>	Other Disbursement Amount 12 \$ <input type="text"/>
Other Disbursement Description 13 <input type="text"/>	Other Disbursement Amount 13 \$ <input type="text"/>
Other Disbursement Description 14 <input type="text"/>	Other Disbursement Amount 14 \$ <input type="text"/>
Other Disbursement Description 15 <input type="text"/>	Other Disbursement Amount 15 \$ <input type="text"/>
Other Disbursement Description 16 <input type="text"/>	Other Disbursement Amount 16 \$ <input type="text"/>
Other Disbursement Description 17 <input type="text"/>	Other Disbursement Amount 17 \$ <input type="text"/>
Other Disbursement Description 18 <input type="text"/>	Other Disbursement Amount 18 \$ <input type="text"/>
Other Disbursement Description 19 <input type="text"/>	Other Disbursement Amount 19 \$ <input type="text"/>
Other Disbursement Description 20 <input type="text"/>	Other Disbursement Amount 20 \$ <input type="text"/>
Other Disbursement Description 21 <input type="text"/>	Other Disbursement Amount 21 \$ <input type="text"/>
Other Disbursement Description 22 <input type="text"/>	Other Disbursement Amount 22 \$ <input type="text"/>

Add Additional Disbursement

Total Other Disbursements

Total Other Disbursements \$

Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited

Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited \$

Bond Refunds

Bond Refunds \$

Total Disbursements

Total Disbursements \$

79	MDSR	17th	Cass
Belton Municipal Divisic			

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Municipal Division Summary Reporting

[Select A Different Action](#)

17th Judicial Circuit - Cass County - Belton Municipal Division

79			Cass	17th		
MDSR	10	Cass	17th	Belton Municipal Division	79	edit
edit	2812	Select				
Add October Report						
Show	10	▼	entries			

Search:

Reporting Period Year	Reporting Period Month	Action
2018	September	Resubmit
2018	August	Resubmit
2018	July	Resubmit
2018	June	Resubmit
2018	May	Resubmit
2018	April	Resubmit
2018	March	Resubmit
2018	February	Resubmit
2018	January	Resubmit

Showing 1 to 9 of 9 entries

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↓
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Are you the Principal/Chief Judge?

Yes	No
-----	----

SECTION IX
A

R2018-49

A RESOLUTION APPROVING AN INTERGOVERNMENTAL TRANSFER OF PUBLIC FUNDS AGREEMENT AND AN ADMINISTRATION FEE AGREEMENT BETWEEN THE MISSOURI DEPARTMENT OF SOCIAL SERVICES HEALTHNET DIVISION AND THE CITY OF BELTON, MISSOURI TO RECEIVE FEDERAL FUNDING FOR UNCOMPENSATED COSTS OF PROVIDING EMERGENCY AMBULANCE SERVICES.

WHEREAS, the City is eligible to participate in the Ground Emergency Medical Transportation Provider (GEMT) Uncompensated Cost Reimbursement Program through the provisions detailed in the Intergovernmental Transfer of Public Funds Agreement and the Administrative Fee Agreement, herein attached and incorporated to this Resolution as **Exhibits A and B** respectively; and

WHEREAS, the City wishes to participate in the GEMT Uncompensated Cost Reimbursement Program pursuant to RSMo 208.1030 and 208.1032; and

WHEREAS, the City is required to transfer an administrative fee to Missouri Healthnet Division equal to twenty (20%) percent of the non-federal share of the payment amount to participate in the program; and

WHEREAS, the City Council believes this program is beneficial to the citizens of the community and will assist the Fire Department in continuing to provide critical emergency ambulance services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:

- SECTION 1.** That the Intergovernmental Transfer of Public Funds Agreement, herein attached as **Exhibit A**, is hereby approved for purposes described above.
- SECTION 2.** That the Administration Fee Agreement, herein attached as **Exhibit B**, is hereby approved for purposes described above.
- SECTION 3.** The Assistant City Manager/ Finance Director is authorized and directed to sign the agreement on behalf of the City.
- SECTION 4.** That this resolution shall be in full force and effect from and after its passage and approval.

Duly read and passed this 9th day of October, 2018.

Mayor Jeff Davis

ATTEST:

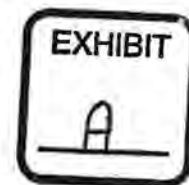
Andrea Cunningham, City Clerk
of the City of Belton, Missouri

STATE OF MISSOURI)
CITY OF BELTON)SS
COUNTY OF CASS)

I, Andrea Cunningham, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton, Missouri, and that the foregoing Resolution was regularly introduced at a regular meeting of the City Council held on the 9th day of October, 2018 and adopted at a regular meeting of the City Council held the 9th day of October, 2018 by the following vote, to wit:

AYES: COUNCILMEN:
NOES: COUNCILMEN:
ABSENT: COUNCILMEN:

Andrea Cunningham, City Clerk
Of the City of Belton, Missouri



**INTERGOVERNMENTAL TRANSFER OF PUBLIC FUNDS AGREEMENT
BETWEEN
THE MISSOURI DEPARTMENT OF SOCIAL SERVICES, MO HEALTHNET DIVISION
AND**

Ground Emergency Medical Transportation Provider (GEMT Provider)

This Intergovernmental Transfer Agreement is entered into between the Missouri Department of Social Services, MO HealthNet Division (DSS/MHD) and the GEMT Provider. It provides for an intergovernmental transfer of funds to the DSS/MHD from the GEMT Provider in order to provide the non-federal share of the reconciled cost reimbursement amount for the uncompensated Medicaid cost associated with ground emergency medical transportation (GEMT) services.

The GEMT Provider is authorized by inter alia, §208.1030 RSMo and §208.1032 RSMo to enter into and carry out an Intergovernmental Transfer Agreement to transfer funds through intergovernmental transfers to the DSS/MHD for use as the state share of Medicaid expenditures.

AGREEMENT

1. Fund Transfer. The GEMT Provider (Governmental Entity) agrees to transfer funds to DSS/MHD at the times and in the amounts determined in accordance with the following paragraphs of this Agreement. The transfer shall be made prior to the payment by DSS/MHD for the uncompensated Medicaid cost associated with GEMT services.
2. The GEMT Provider will transfer funds to DSS/MHD equivalent to the non-federal share of the payments to be made upon notification by DSS/MHD.
3. The GEMT Provider shall certify that the funds transferred qualify for federal financial participation pursuant to 42 CFR part 433 subpart B, and are not derived from impermissible sources such as recycled Medicaid payments, federal money excluded from use as State match, impermissible taxes, and non-bona fide provider-related donations. Impermissible sources do not include revenue received from programs such as Medicare or Medicaid to the extent that the program revenue is not obligated to the State as the source of funding.
4. The GEMT Provider and DSS/MHD agree that both parties shall maintain necessary records and supporting documentation applicable to the uncompensated Medicaid cost associated with GEMT services payments to assure that claims for total funds and federal funds are in accordance with applicable federal requirements.
5. The GEMT Provider and DSS/MHD agree that each party shall have access to the other party's records and supporting documentation.

Updated June 28, 2018

6. Any written notice required by this Agreement shall be sent to:

For: _____
GEMT Provider

Printed Name: _____

Title: _____

E-mail address: _____

For DSS/MHD:

Printed Name: _____

Title: _____

E-mail address: _____

TERMS

This Intergovernmental Transfer Agreement covers the period beginning on or after July 1, 2017. This agreement may be modified at any time by the written agreement of both parties and it may be canceled by either party after giving thirty (30) days prior notice in writing to the other party.

The parties have duly executed this agreement and each party acknowledges the receipt of a duly executed copy of this agreement with original signatures.

GEMT Provider

Signature

Date

Printed Name

Title

MISSOURI DEPARTMENT OF SOCIAL SERVICES, MO HEALTHNET DIVISION

Director
MO HealthNet

Date

Updated June 28, 2018



**ADMINISTRATION FEE AGREEMENT
BETWEEN
THE MISSOURI DEPARTMENT OF SOCIAL SERVICES, MO HEALTHNET DIVISION
AND**

City of Belton

Ground Emergency Medical Transportation Provider (GEMT Provider)

This Administration Fee Agreement is entered into between the Missouri Department of Social Services, MO HealthNet Division (DSS/MHD) and the GEMT Provider. It provides for an intergovernmental transfer of funds to the DSS/MHD from the governmentally owned or operated provider, named above and hereinafter referred to as Provider, in order to reimburse the DSS/MHD for the administrative costs of the GEMT Uncompensated Cost Reimbursement Program.

AGREEMENT

1. Transfer of Public Funds

The above stated provider shall make Intergovernmental Transfer(s) (IGTs) to DSS/MHD pursuant to §208.1030 RSMo and §208.1032 RSMo and the Intergovernmental Transfer of Public Funds Agreement, to be used as the non-federal share of the reconciled cost reimbursement amount for the uncompensated Medicaid cost associated with GEMT services.

2. Intergovernmental Transfer of Administration Fee

The DSS/MHD shall, upon acceptance of non-federal share IGT's pursuant to Intergovernmental Transfer of Public Funds Agreement, exercise its authority under §208.1030 RSMo and §208.1032 RSMo, to assess a twenty percent (20%) administration fee on the entire amount of the non-federal share IGT's to reimburse DSS/MHD for the administrative costs of operating the GEMT Uncompensated Cost Reimbursement Program.

The funds subject to the twenty percent (20%) administration fee shall be limited to non-federal share IGTs made by the transferring entity, pursuant to the Intergovernmental Transfer of Public Funds Agreement, and as described in paragraph 1 of this Agreement.

The twenty percent (20%) administration fee will be assessed on the entire amount of the non-federal share IGT's pursuant to the Intergovernmental Transfer of Public Funds Agreement, as described in paragraph 1 of this Agreement, and will be made in addition to, and transferred separately from, the transfer of funds pursuant to the Intergovernmental Transfer of Public Funds Agreement.

The twenty percent (20%) administration fee pursuant to this Agreement is non-refundable and shall be wired to DSS/MHD separately from, and simultaneous to, the non-federal share IGT's pursuant to the Intergovernmental Transfer of Public Funds Agreement.

3. Terms

This Agreement covers the period beginning July 1, 2017. This agreement may be modified at any time by the written agreement of both parties and it may be canceled by either party after giving thirty (30) days prior notice in writing to the other party.

Updated June 28, 2018

City of Belton
GEMT PROVIDER

Signature 10/9/2018
Date

Sheila Erzen
Printed Name

Assistant City Manager/ Finance Director
Title

MISSOURI DEPARTMENT OF SOCIAL SERVICES, MO HEALTHNET DIVISION

Director Date
MO HealthNet Division

SECTION IX

B

R2018-50

A RESOLUTION APPROVING TASK AGREEMENT 2018-7 WITH TREKK DESIGN GROUP, LLC TO PERFORM CONSULTING AND DESIGN SERVICES FOR THE 173RD STREET EXTENSION IN THE AMOUNT OF \$90,257.03.

WHEREAS, the City Council for the City of Belton, Missouri, understands it is necessary, desirable, and advisable in the interest of a well-planned transportation system and economic development to create connected roadways; and

WHEREAS, the City has the authority and follows Article IV, Division II, Section 2-921 Purchasing Procedure of the Ordinances of the City of Belton, Missouri, to approve contracts for services thereto; and

WHEREAS, on April 14, 2016 under Ordinance No. 2016-4190, the City Council approved an On-Call Engineering Professional Services Agreement with TREKK Design Group, LLC; and

WHEREAS, presently, 173rd Street comes to a dead end roughly 600 feet from Cunningham Industrial Parkway; and

WHEREAS, the extension of 173rd Street to Cunningham Industrial Parkway would allow for an easy connection from Mullen Road to Interstate 49. This new connection would prompt safe, future development in the area that was previously unavailable due to ingress and egress issues; and

WHEREAS, this project was listed in the Fourth Amendment to the Intergovernmental Cooperative Agreement between the City of Belton and the Belton-Cass Regional Transportation Development District (TDD) as adopted by Ordinance No. 2018 on April 24, 2018. Funding for design of this project was approved by the TDD at their August 21, 2018 meeting; and

WHEREAS, the City Council believes it is in the best interest of the citizens of Belton to authorize and approve Task Agreement No. 2018-7 with TREKK Design Group, LLC to perform consulting and design for the 173rd Street Extension in the amount of \$90,257.08, which is attached to this resolution as **Exhibit A**.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:

SECTION 1. That Task Agreement 2018-7 with TREKK Design Group, LLC to perform consulting and design services for the 173rd Street Extension in the amount of \$90,257.03 is hereby approved for purposes described above.

SECTION 2. The City Manager and Acting Director of Public Works are authorized and directed to execute the task agreement on behalf of the City.

SECTION 3. That this resolution shall be in full force and effect from and after its passage and approval.

Duly read and passed this ____ day of _____, 2018.

Mayor Jeff Davis

ATTEST:

Andrea Cunningham, City Clerk
of the City of Belton, Missouri

STATE OF MISSOURI)
CITY OF BELTON)SS
COUNTY OF CASS)

I, Andrea Cunningham, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton, Missouri, and that the foregoing Resolution was regularly introduced at a regular meeting of the City Council held on the ____ day of _____, 2018 and adopted at a regular meeting of the City Council held the ____ day of _____, 2018 by the following vote, to wit:

AYES: COUNCILMEN:

NOES: COUNCILMEN:

ABSENT: COUNCILMEN:

Andrea Cunningham, City Clerk
Of the City of Belton, Missouri



CITY OF BELTON CITY COUNCIL INFORMATION FORM

AGENDA DATE: October 9, 2018

DIVISION: Engineering

COUNCIL: **Regular Meeting** **Work Session** **Special Session**

<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Consent Item	<input type="checkbox"/> Change Order	<input type="checkbox"/> Motion
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> FYI/Update	<input type="checkbox"/> Presentation	<input type="checkbox"/> Both Readings

ISSUE/RECOMMENDATION:

The 173rd Street Extension project includes lengthening 173rd Street from the dead end approximately 600 feet east to Cunningham Industrial Parkway. This extension would allow for an easy connection from Mullen Road to Interstate 49 and prompt safe, future development in the area that was previously unavailable due to ingress and egress issues.

This project was listed in the Fourth Amendment to the Intergovernmental Cooperative Agreement between the City of Belton and the Belton-Cass Regional Transportation Development District (TDD) as adopted by Ordinance No. 2018-4428 on April 24, 2018. Funding for design of this project was approved by the TDD at their August 21, 2018 meeting.

IMPACT/ANALYSIS:

FINANCIAL IMPACT

Consultant:	TREKK Design Group, LLC	
Amount of Request/Contract:	\$	90,257.03
Amount Budgeted:	\$	N/A
Funding Source:	TDD/Property Owner	

STAFF RECOMMENDATION:

Approve a resolution approving Task Agreement 2018-7 with TREKK Design Group, LLC to perform consulting and design services for the 173rd Street Extension in the amount of \$90,257.03.

LIST OF REFERENCE DOCUMENTS ATTACHED:

- Resolution
- Exhibit A - Task Agreement 2018-7 with TREKK Design Group, LLC and Scope of Work



**City of Belton – Public Works
Task Agreement**

Contract: 173rd Street Extension

Ordinance or Resolution:	Task Agreement No: 2018-7	Funding Amount: \$90,257.03 Purchase Order No :n/a
--------------------------	---------------------------	---

Project Title: 173rd Street Extension Project

Contractor/Consultant (including subs): TREKK Design Group, LLC	Division and Staff Project Manager: Public Works- Engineering Department – Ms. Celia Duran
--	---

Project Management Manual reviewed: Yes	Attachments: TREKK Contract
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PROJECT Scope (can be in the form of an attachment):

I have attached our professional services contract proposal for design of approximately 700 LF road from the end of existing 173rd Street to Cunningham Parkway.

Staff Signatures		Partner Signatures	
Acting Director of Public Works: Celia Duran	City Manager: Alexa Barton	Project Manager Justin Likes	Company Principal (if different): Kimberly Robinett
Signature: _____	Signature: _____	Signature: <i>[Handwritten Signature]</i>	Signature: <i>[Handwritten Signature]</i>
Date: _____	Date: _____	Date: 8-23-18	Date: 8/23/18

Project Type: Design Construction _____ Property Acquisition _____ Conceptual/Problem Solving _____ Surveying _____

Project Discipline(s): Transportation Planning _____ Water _____ Wastewater _____ Stormwater _____

Report(s) Received: _____

Work on File: _____

Attach scope of work, budget, and other supporting material



A D/WBE, SBA B(A), WOSB Certified
Civil Engineering Firm

August 7, 2018

City of Belton, MO
Ms. Celia Duran, Acting Director of Public Works
520 Main Street
Belton, MO, 64012
cduran@belton.org

RE: Belton 173rd Street Extension

Dear Ms. Duran,

I have attached our professional services contract proposal for the 173rd Street Extension Project. Professional services to be provided by TREKK includes survey, preliminary and final design services for approximately 700 LF of road extension from existing stub to Cunningham Parkway.

This professional services Task Agreement is part of and shall be completed in accordance with Terms and Conditions of the master ON-CALL PROFESSIONAL SERVICES AGREEMENT signed and dated 4-14-16.

On behalf of TREKK, I appreciate the opportunity to work with you on this project. Should you require additional information, please do not hesitate to contact me at (816)874-4661.

Sincerely,

Justin Likes
Project Manager
TREKK Design Group, LLC

Please find our proposal below for the above mentioned project. Hereinafter, TREKK Design Group, LLC will be defined as the Consultant, and City of Belton, MO will be defined as the Client.

Scope of Services provided by Consultant

Article 1

Scope of Services

TASK 1 – PROJECT ADMINISTRATION:

1. TREKK's in-house project management, administration, budget tracking, and monthly billing
2. CONSULTANT will hold a project kickoff meeting with OWNER.

TASK 2 – PRE-DESIGN PHASE (10% SUBMITTAL):

1. TREKK will review existing conditions including utility information, topography, drainage patterns and confirm the pavement section to the south of the project.
2. Develop concept layout. TREKK will also prepare a horizontal and vertical alignment, plan and profile sheet, and typical section.
3. Prepare Conceptual Estimate of Probable Cost.
4. TREKK will conduct one (1) review meeting with the City to conceptual design.

TASK 3 –FIELD RECONNAISSANCE:

1. CONSULTANT will perform topographic survey along the roadway alignment.
2. The CONSULTANT will verify and establish project control.
3. The CONSULTANT will perform +/- 700 LF of topographic survey from right-of-way to right-of-way;
4. Topographic survey of identified areas and locate all existing utilities, buildings, trees 6" and larger, fences, signs, drives, and cross section road every 50' min. Existing roadway, storm sewer, utilities, easement and right-of-way information will be reviewed and compared to the existing information.
5. The CONSULTANT will establish existing right-of-way based on GIS, recorded plats, field evidence.
6. CONSULTANT will collect GIS data from the OWNER.

TASK 4 – PRELIMINARY PLAN DEVELOPMENT (60% SUBMITTALS):

1. Preliminary plan design, including street, and storm improvements on 173rd Street for approximately 700' north and east from the existing stub to Cunningham Parkway. For the 60% plan submittal sheets will include: title sheet, general notes & layout, survey control sheet, removal sheets, preliminary plan and profile sheets, model & drainage concept.
2. Prepare estimate of probable cost for the 60% submittal
3. TREKK will perform internal quality control/ quality assurance on plans and estimate prior to review submittal.
4. TREKK will conduct utility coordination.
5. Subconsultant to TREKK will perform Geotechnical Field Exploration consisting of 3 borings to 15 feet or auger refusal on bedrock, whichever is encountered first. The exact locations of the borings are to be determined, however, they will be in pavement spaced at approximately 500 feet apart. Standard Penetration Test (ASTM D 1586) samples will be obtained at 5 foot intervals. Subconsultant will perform laboratory test including visual

descriptions (ASTM 2488), moisture content (ASTM D 2216), and Atterberg limits (ASTM D 4318) to determine engineering characteristics. Subconsultant will prepare an engineering report.

6. Prepare 60% specifications
7. TREKK will conduct one (1) review meeting with the City to review 60% comments.
8. TREKK will address City comments.

TASK 5 – FINAL PLAN DEVELOPMENT (100% SUBMITTAL):

1. Prepare 100% construction drawings, including street, and storm improvements on 173rd Street for approximately 700' east and north of the existing stub to Cunningham Drive. TREKK will also prepare sidewalk design along the alignment through the road cross section. The 100% plan submittal sheets will include: title sheet, general notes & layout, survey control sheet, removal sheets, plan and profile sheets, drainage profile sheets and area map, erosion control sheets, traffic control sheets, intersection and ramp details and final detail sheets.
2. Prepare standard project permitting effort for Land Disturbance Permit and SWPPP (Stormwater Pollution Prevention Plan (SWPPP) for grading permits disturbing more than 1 acre).
3. Prepare estimate of probable cost for the 100% submittal
4. TREKK will perform internal quality control/ quality assurance on plans and estimate prior to review submittal.
5. TREKK will conduct one (1) review meeting with the City to review 100% comments.
6. TREKK will address City comments.
7. Prepare final construction plans and specifications for bidding.

TASK 6 – BID PHASE SERVICES:

1. Preparation and distribution of bid documents through Drexel Technologies.
2. Respond to bidders questions as requested.
3. Attend Bid Opening
4. Prepare bid tab, review bids, and make bid recommendation

TASK 7 – CONSTRUCTION PHASE SERVICES:

1. Attend one (1) Pre-Construction Conference.
2. Review project shop drawings.
3. Respond to RFI's, SDI's and Contractor coordination during construction.
4. Site visits in response to Contractor questions.
5. Attend up to one (1) substantial completion inspection
6. Attend up to one (1) final completion inspection

TASK 8 – PROJECT CLOSEOUT:

1. TREKK will survey the constructed storm sewer infrastructure (closed system) and waterline.
2. TREKK will provide record drawings for storm sewer infrastructure including location, pipe sizes, and elevations.

Article 2
Additional Services

All additional work required by the client will be billed on an hourly basis according to the rate schedule attached, or at a negotiated lump sum fee. Extra work would include, but not be limited to:

- Changes in Scope of Services.
- Change in contract duration.
- Preparation of Temporary or Permanent Easements and/or Right-of-way exhibits
- ROW/Easement acquisition or filing of documents
- Envision Verification Process
- Additional Bid phase services (Not listed above)
- Additional Construction phase services (Not listed above)
- Construction Staking
- Construction Inspection
- Construction Materials Testing

Article 3
Client Responsibilities

- The Client shall provide full information regarding existing information in regard to all existing utility infrastructure and land-use data, including survey information.
- The Client shall be responsible for all costs associated with permits, easement acquisition, approvals and construction inspection of the facilities designed under this agreement.

Article 4
Contract Fee and Billing

The Client shall compensate TREKK Design Group for Scope of Services described above and in accordance with the attached fee proposal.

1. For **PROFESSIONAL SERVICES** compensation shall be based on unit rates and hourly costs, not to exceed the amount of (\$ 90,257.03) as outlined in the 2018 Compensation for Professional Engineering Services by reference herein, and attached as Attachment A.

All work shall be performed according to **our Standard Terms and Conditions of Contract**, incorporated into the master ON-CALL PROFESSIONAL SERVICES AGREEMENT signed and dated 4-14-16.

Article 5
Schedule

The project Schedule is as follows:

Design Professional Services	Aug 2018 – March 2019
Task 1: Project Administration	Aug 2018 – May 2019
Task 2: Preliminary Design Phase	Aug 2018 – Sept 2018
Task 3: Preliminary Design	Aug 2018 – Nov 2018

Task 4: Field Reconnaissance
Task 5: Final Design
Task 6: Bid Phase Services
Task 7: Construction Phase Services
Task 8: Project Closeout

Aug 2018
Nov 2018 - Jan 2019
February 2019
March - July 2019
Aug 2019



2018 Fee Estimate Worksheet

Project Name & Number: Bellco, MO - 173rd Street Extension

WORK TASK DESCRIPTION	Fee Billing Rate	Project Principal	Project Manager	Senior Professional Engineer	Project Engineer I	Office Technician II	Senior Administration	Survey Manager (PLS)	Utility Locator	Survey Crew	Mileage	Direct Expenses			Labour	Direct Exp	Sub-Total	TOTAL
		Quantity	Cost/Unit	Sub-Total	Sub-Total	Sub-Total	Sub-Total	Sub-Total	Sub-Total	Sub-Total	Sub-Total	Sub-Total	Quantity	Cost/Unit	Sub-Total	Sub-Total	Sub-Total	Sub-Total
Project Administration																		
Internal Kick-off Meeting			2	2	4	2									1,276.00		42.00	1,318.00
Project Administration			12	12			12											
Pre-Design Phase (10% - Submitted)											80							
Review Existing Conditions				2	4													
Prepare conceptual plans (10% Plans)			1	2	8	16												
Typical Section																		
Horizontal & Vertical Alignment																		
Cost Estimate				1	2													
Meeting to review preliminary design				2	4													
Field Reconnaissance											40							
Base Topo at 14-700 LF - 60 ft swath					4			4		16	70				1,014.00		40.00	1,054.00
Establish Project Control								2		4								
Establish East Right-of-way								2		4								
Locate Property owners								2		4								
Preliminary Plan Development (30% - Submitted)																		
Prepare Preliminary Plans (30% Plans)				4	40	40												
Design																		
Title Sheet																		
General Notes & Layout																		
Prepare survey control sheet																		
Prepare Removal Sheets																		
Prepare Preliminary Plan and Profile Sheets																		
Drainage Design				2	8													
See Model					24													
Cost Estimate				1	4													
QA/QC				4														
Utility Coordination								20										
Geotechnical Investigation																		
Prepare Plans (60% Plans)				8	48	40												
Title Sheet																		
General Notes & Layout																		
Survey Control Sheet																		
Removal Sheets																		
Plan and Profile Sheets																		
Drainage Profile Sheets																		
Drainage Area Map																		
Erection Control Sheets																		
TC Sheets																		
In/Ramp Detail Sheets																		
Prepare Preliminary Detail Sheets				1	2													
Cost Estimate				16														
QA/QC																		
Utility Coordination								20										
Specifications				8	16													
Meeting to review 30% & 60% Plans (Up to 2)				4	8													
Address Client Comments				2	8	8												
Final Plan Development (100% - Submitted)																		
Prepare Final Plans & Details (100% Submittal)				4	40	40												
Permits (LDR, SWPPP)					6													
Cost Estimate				1	2													
QA/QC			8	10														
Final Plan Review Meetings (Up to 1)				2	4													
Specifications / Bid Documents				8	16													
Address Client Comments				2	8	8												
Project Bidding for Construction																		
Preparation of Bid documents				2	4	4												
Respond to Bidders Questions				6	8													
Bid Opening				2	2													
Bid Review & Recommendation				2	4													
Construction Administration																		
Pre-Construction Conference				2	2													
Pre-Construction Conference Meeting Minutes					2													
Shop Drawing Review				2	8													
RFT/Coordination with Contractor				8	8													
Site Visits in response to Contractor questions				6	8													
Project Closeout																		
Record Drawings				2	4	16		4		8								
TOTAL MAN-HOURS - QUANTITY			0	3	24	100	100	40	100	100	100							
UNIT RATE			\$ 1,120.00	\$ 1,120.00	\$ 1,120.00	\$ 1,120.00	\$ 1,120.00	\$ 1,120.00	\$ 1,120.00	\$ 1,120.00	\$ 1,120.00							
TREKK DESIGN GROUP FEE TOTAL			\$ -	\$ 4,209.00	\$ 21,440.00	\$ 32,184.00	\$ 13,910.00	\$ 912.00	\$ 2,214.00	\$ 4,620.00	\$ 5,580.00	\$ 188.03		\$ 5,000.00	\$ 81,069.00	\$ 5,188.03	\$ 86,257.03	

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